

City of Rowlett
Diversity Commission Meeting
Wednesday, August 15, 2018
City Hall
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

1. Call to order
 - Staff liaison Mark McAvoy called the meeting to order at 6:30pm. The following members were present: Patricia Layer, Lakisha Culpepper, Denise Younge, Brooke Donnelly, Jesse Roark, Diana Moore, Michael, Hernandez, Jerry Hickman, Katie Babin, Robert McCarrier, Samantha Miller, Alena Jefferson-Shelbia. City Staff present were: Mark McAvoy and Elise Bowers.

2. Review Texas Open Meetings Act Training Course
 - 10 of 14 commission members have completed the required training course and submitted their certificates of completion. Others to complete by the October Boards & Commission training session. No other action taken.

3. Select a Commission Chair and Vice Chair
 - Lakisha Culpepper made a motion to nominate Robert McCarrier as the Commission Chair. Brooke Donnelly seconded the motion. The commission voted unanimously to appoint Robert McCarrier as Commission Chair for a 1-year term. There were no abstentions.

 - Lakisha Culpepper made a motion to nominate Brooke Donnelly as the Commission Vice Chair. Diana Moore seconded the motion. The commission voted unanimously to appoint Brooke Donnelly as Commission Vice Chair for a 1-year term. There were no abstentions.

4. Review and Discuss Commission Mission Statement
 - Commission members reviewed and discussed the draft mission statement proposed by Scott Airitam (see attachment).
 - Commission members reviewed and discussed draft mission statement proposed by Jesse Roark (see attachment).
 - Following a review and discussion, commission members presented a revised commission name and mission statement for consideration. Lakisha Culpepper made a motion to adopt the revised commission name and mission statement. Katie Babin seconded the motion. The commission voted unanimously to adopt the revised commission name and mission statement (below, also see attachment). There were no abstentions.

Rowlett Diversity and Inclusion Commission

The Rowlett Diversity and Inclusion Commission exists to provide creative ideas and feedback to proactively engage Rowlett's diverse population. We aspire to enhance the community by celebrating and fostering mutual respect, integrity, and fairness. We seek

to engage with others in a deliberate and collaborative effort to enrich the vibrant culture of Rowlett.

5. Discuss Commission Goals and Objectives

- Commission discussed ways to participate in the upcoming International Day, hosted by the Parks and Recreation department. Possible ideas included: Engaging the public library to provide a sidewalk display of books authored by international authors and/or sponsoring a book signing by a local author; involving Rowlett HS Drama club to report on its recent Scotland; involving other groups in unique ways.
- Commission discussed developing a framework for setting goals and objectives. Possible areas of emphasis include:
 - Attend and support events to locate opportunities for better engagement
 - Create a system for communicating w/ wider audiences
 - Ascertain why there has been historically low engagement (research)
 - Create a platform for current groups to submit recommendations
 - Create a way for commission to communicate with and provide feedback to other groups
 - Assist existing programs to become more inclusive

6. Discuss Next Steps

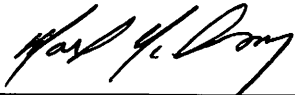
Next meeting scheduled for Wednesday, September 19, 2018 at 6:30pm.

7. Adjourn

Diana Moore made a motion to adjourn. Jesse Roark seconded the motion. The commission voted unanimously to adjourn. Meeting adjourned at 8:31pm.



Robert McCarrier, Chair



Mark McAvoy, Staff Liaison

9/19/18

Date Approved