



CITY OF ROWLETT CITY COUNCIL ACTION MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, October 9, 2018

5:30 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Grubisich, Councilmember Margolis, Councilmember Sherrill, Councilmember Bobbitt and Councilmember Bell

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:30 p.m.

2. EXECUTIVE SESSION (5:30 P.M.)* Times listed are approximate.

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the Development Agreement for the Bayside project. (30 minutes)

In Executive Session at 5:31 p.m. Out at 6:20 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the Garland Independent School District, an interlocal agreement with the Garland Independent School District, and Centennial Drive easements. (15 minutes)

In Executive Session at 6:20 p.m. Out at 6:32 p.m.

3. WORK SESSION (6:15 P.M.)* Times listed are approximate.

- 3A.** Hear a presentation on the outcome of the Regional Traffic Signal Retiming Program (RTSRP) implemented as part of the City's Advanced Traffic Management System (ATMS). (30 minutes)

- 3B.** Hear a presentation and discuss design options for the Merritt Road Interconnector bridge, Phase 2 project. (30 minutes).

4. DISCUSS CONSENT AGENDA ITEMS

City Attorney, David Berman, requested that item 7D be pulled for Individual Consideration and an Executive Session to receive legal advice.

Council adjourned the Work Session at 7:23 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)* Council met in the City Hall Annex Conference Room to allow the Planning and Zoning Commission to have use of the Council Chambers.

PLEDGE OF ALLEGIANCE – led by the City Council
TEXAS PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Pro Tem Brown

Council reconvened in the Regular Session at 7:31 p.m.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of proclamation recognizing the week of October 15-19, 2018 as Chamber of Commerce Week in Texas.

Councilmember Bell presented the proclamation to Michael Gallops, President/CEO; Laura Keasling, Events/Communications Coordinator; and Mark Hall, Board Member.

- 5B.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Councilmembers made the following announcements as noted:

Councilmember Margolis:

PARKS & RECREATION

- **CAMP FEAR IS BACK! ALONG WITH TRUNK OR TREAT!**
 - **FRIDAY NIGHT AND SATURDAY MORNING – OCTOBER 26TH AND 27TH, SET UP STARTS AT 5PM ON FRIDAY NIGHT AT PECAN GROVE PARK.**
 - **TRUNK OR TREAT BOOTH SPACES ARE AVAILABLE FOR \$20 FOR BUSINESSES, ORGANIZATIONS AND GROUPS THAT WANT TO PASS OUT CANDY AND MARKETING GIVEAWAYS.**
 - **CAMP FEAR PRICING: 4 CAMPERS – \$65; ADDITIONAL CAMPERS – \$8 EACH. TRUNK OR TREATERS DAY PASS – \$5 PER PERSON**
 - **COME FOR A HAUNTINGLY GOOD TIME!**

- VISIT WWW.ROWLETT.COM/PARKSANDREC FOR INFORMATION ON ALL OUR PROGRAMS.

LIBRARY

- MARK TWAIN IS BACK HOME AT THE LIBRARY! OUR ICONIC BENCH WITH MARK TWAIN HAS MADE IT BACK TO THE LIBRARY – COME BY AND TAKE A PICTURE WITH HIM!
- ROWLETT PUBLIC LIBRARY IS OPEN AT 3900 MAIN STREET! A MAP SHOWING ALL THE PARKING AVAILABLE DOWNTOWN IS ON THE LIBRARY'S MAIN WEB PAGE.
- SAVE THE DATE - FRIENDS OF THE ROWLETT PUBLIC LIBRARY ARE HOSTING A GRAND RE-OPENING EVENT AT THE LIBRARY ON SATURDAY, OCTOBER 13TH FROM 2-5 PM
 - THERE'S SOMETHING FOR EVERYONE – ENJOY CRAFTS, KIDS' ACTIVITIES AND REFRESHMENTS
 - VISITORS WHO TAKE PART IN A SCAVENGER HUNT WILL EXPLORE COOL DATABASES, DIGITAL RESOURCES AND OTHER LIBRARY SERVICES – AND – BE ENTERED IN A PRIZE DRAWING FOR A KINDLE FIRE E-READER!
- FRIDAY FLICKS! ENJOY AN AFTERNOON MOVIE EVERY FRIDAY AT 2 PM. COMING SOON:
 - FRIDAY, OCTOBER 12TH – “STAR KID”
 - FRIDAY, OCTOBER 19TH – “HOTEL TRANSYLVANIA”
 - FRIDAY, OCTOBER 26TH – “HALLOWEEN”
- IT'S A DR. WHO PARTY – WHOVIANS BIG AND SMALL ARE INVITED TO PARTY IN DR. WHO FASHION ON SATURDAY, OCTOBER 20TH AT 2 PM
- FOR MORE INFORMATION ON THESE AND OTHER LIBRARY PROGRAMS CALL 972.412-6161

Councilmember Sherrill:

ANIMAL SHELTER

NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, NOVEMBER 4TH, 2 – 5PM LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL. THESE CLINICS ARE HELD THE FIRST SUNDAY OF EVERY MONTH (EXCLUDING HOLIDAYS).

- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.

CPR CLASS OFFERED

- NEXT CPR CLASS WILL BE HELD ON OCTOBER 20TH; COST IS \$30 AND OPEN TO ANYONE 16 YEARS OLD AND UP. CALL JULIE @ 972.412.6230 TO REGISTER

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ROWLETT FIRE DEPARTMENT IS HIRING

- APPLY TODAY ONLINE AT WWW.ROWLETT.COM/JOB OPPORTUNITIES
- AND WHILE YOU'RE ON THE WEBSITE, CHECK OUT THE OTHER POSITIONS AVAILABLE IN THE CITY

TODAY WAS THE LAST DAY TO COMPLETE YOUR VOTER REGISTRATION FOR THE NOVEMBER 6TH ELECTION

- IF YOU DIDN'T REGISTER IN TIME TO VOTE IN THE UPCOMING MID-TERM ELECTION ON NOVEMBER 6TH, NOW IS THE BEST TIME TO GET IT DONE SO YOU CAN VOTE IN ALL ELECTIONS. YOU HAVE A COUPLE OF DIFFERENT WAYS TO REGISTER:
 - ✓ COME BY CITY HALL AND PICK UP A PAPER FORM AT THE ACTION CENTER, 4000 MAIN STREET
 - ✓ REGISTER ONLINE AT "NATIONAL VOTER REGISTRATION DAY.ORG" – IT TAKES ABOUT 2 MINUTES TO COMPLETE ONLINE!

Councilmember Bobbitt:

COUNCIL MEETINGS

- NEXT REGULAR MEETINGS WILL BE OCTOBER 16TH, NOVEMBER 6TH AND 13TH – (NO MEETING THE WEEK OF THANKSGIVING) AT CITY HALL.

P & Z MEETINGS

NEXT MEETINGS WILL BE HELD ON OCTOBER 23RD, NOVEMBER 13TH AND 27TH AT CITY HALL.

CREATE YOUR AMI (ADVANCED METERING INFRASTRUCTURE) PROFILE

- WATER CUSTOMERS NOW HAVE THE ABILITY TO ACCESS WATER CONSUMPTION ONLINE
 - SYSTEM READS EVERY HOUR FOR REAL-TIME USAGE INFORMATION
 - CREATE YOUR ACCOUNT AT WWW.ROWLETT.COM/AMI
 - FOR MORE INFORMATION ABOUT THIS GREAT SERVICE, WATCH THE YOUTUBE VIDEO LISTED ON THE NEWS FLASH AT WWW.ROWLETT.COM, DATED FEBRUARY 5TH

Mayor Pro Tem Brown:

THE 2ND ANNUAL TRI-CITY CLEANUP OF THE RAY HUBBARD LAKESHORE

- ON SATURDAY, OCTOBER 20, 2018, KRB IS PARTNERING WITH KEEP DALLAS BEAUTIFUL AND KEEP GARLAND BEAUTIFUL TO HOST THE 2ND ANNUAL TRI-CITY CLEANUP OF THE RAY HUBBARD LAKESHORE,
 - EVENT IS FROM 9 AM - 1 PM AND MEET AT THE HELLA SHRINE PAVILION, 2121 ROWLETT RD. GARLAND, TX.
 - THIS IS A GREAT EVENT WITH GOOD MUSIC, FOOD AND PRIZES; BUT BEST OF ALL, IT'S A FUN DAY OF WORKING SIDE BY SIDE WITH OUR NEIGHBORS TO HELP CLEAN UP THE LAKE THAT WE ALL LOVE SO MUCH!

TOWN HALL MEETING

- YOUR CITY COUNCIL IS HOSTING A TOWN HALL MEETING ON MONDAY, OCTOBER 22ND AT THE ROWLETT COMMUNITY CENTRE FROM 6:30 TO 8PM.
 - COME JOIN US IN A RELAXED SETTING WHERE EVERYONE WILL HAVE THE OPPORTUNITY TO SPEAK FREELY AND INFORMALLY.

Deputy Mayor Pro Tem Grubisich:

ACTION CENTER

- WHEN YOU NEED TO REPORT A POTHOLE OR A WATER MAIN LEAK, GO ONLINE OR CALL THE ACTION CENTER. IT'S YOUR ONE-STOP SHOP FOR INFORMATION AND ASSISTANCE.
 - ONLINE AT WWW.ROWLETT.COM AND CLICK ON THE ACTION CENTER BUTTON IN THE UPPER LEFT OF THE PAGE. CALL 972.412.6100 AND YOU'LL SPEAK TO A COURTEOUS REPRESENTATIVE WHO WILL GET YOU TO THE RIGHT PERSON OR ANSWER YOUR QUESTIONS.
 - YOU MAY VISIT IN PERSON AT CITY HALL LOCATED AT 4000 MAIN STREET. WE ARE HERE TO SERVE!

SCARECROWS ON MAIN

- HAVE YOU SEEN THEM?! THEY ARE POPPING UP ON THE SQUARE...DO YOU WANT TO CREATE ONE? THE CITY HAS PROVIDED THE HAY FOR ANYONE TO COME DOWNTOWN AND MAKE THEIR SCARECROW TO ADD TO THE ONES ON THE SQUARE.
 - WHAT A FUN WAY TO CELEBRATE THE BEGINNING OF THE FALL SEASON!
 - ONCE YOU'VE ADDED YOUR SCARECROW, TAKE A PICTURE AND POST IT USING THE HASHTAG #SCARECROWS ON MAIN
 - PROMOTE YOUR BUSINESS OR NON-PROFIT ORGANIZATION – OR YOUR FAMILY!
 - FOR MORE INFO GO TO WWW.ROWLETT.COM/SCARECROWS ON MAIN

NATIONAL PRESCRIPTION TAKE BACK DAY

- SATURDAY, OCTOBER 27TH FROM 10AM – 2PM AT ROWLETT COMMUNITY CENTRE
- DROP OFF EXPIRED, UNWANTED, OR UNUSED PHARMACEUTICAL CONTROLLED SUBSTANCES AND OTHER MEDICATIONS WITH ROWLETT POLICE OFFICERS
- COLLABORATIVE EFFORT WITH STATE AND LOCAL LAW ENFORCEMENT AGENCIES COORDINATED BY THE DRUG ENFORCEMENT AGENCY FOCUSED ON REMOVING POTENTIALLY DANGEROUS CONTROLLED SUBSTANCES FROM MEDICINE CABINETS ACROSS THE NATION.

Councilmember Bell:

ROWLETT CHAMBER TASTE & TRADE

- 13TH ANNUAL CHAMBER OF COMMERCE SPONSORED TASTE & TRADE WILL BE HELD ON TUESDAY, OCTOBER 30TH FROM 5:30PM TO 8PM AT ROWLETT HIGH SCHOOL
 - OPPORTUNITY TO SHOWCASE SOME OF THE COMMUNITY'S FINEST BUSINESSES!
 - ADVANCE TICKETS ARE \$5 WITH KIDS 4 AND UNDER FREE
 - TICKETS AT THE DOOR ARE \$7
 - PURCHASE TICKETS ONLINE AT WWW.ROWLETTCHAMBER.COM

MAIN STREET MARKET

- JOIN THE FUN ON SATURDAY, OCTOBER 13TH FROM 3 TO 8PM FOR THE 2ND ANNUAL FALL MAIN STREET MARKET
 - BIENNIAL EVENT HELD AT THE VILLAGE OF ROWLETT DOWNTOWN
 - INCLUDES A VENDOR FAIR WITH LOCAL ARTISANS SET UP ALONG MAIN STREET, FOOD TRUCKS AND OTHER FOOD VENDORS SERVING SOME OF THE BEST EATS IN TOWN
 - MAIN STREET BUSINESSES AND RESTAURANTS WILL BE OPEN
 - THERE WILL BE GAMES SET UP ON THE LAWN ALL DAY LONG!

SENIOR ADVISORY BOARD MEMBERS NEEDED

- WOULD YOU LIKE TO VOLUNTEER TO SERVE THE CITY OF ROWLETT?
 - THERE ARE VACANCIES ON THE SENIOR ADVISORY BOARD AND WE ARE ACCEPTING APPLICATIONS TO FILL THOSE POSITIONS.
 - APPLICATION PERIOD ENDS THIS FRIDAY, OCTOBER 12TH
 - FILL OUT AN APPLICATION ONLINE OR STOP BY THE CITY SECRETARY'S OFFICE @ 4000 MAIN STREET TO PICK ONE UP. OR CALL 972.412.6100

Mayor Dana-Bashian:

TO FIND OUT WHAT'S HAPPENING IN ROWLETT – CHECK OUT THE *FRIDAY @ 5*, A WEEKLY NEWSLETTER FROM CITY HALL. IT'S FULL OF INFORMATION ABOUT YOUR CITY AND IS AVAILABLE ON THE CITY'S WEBSITE AND FACEBOOK PAGE EVERY FRIDAY AFTER 5PM. OR YOU CAN CHOOSE TO HAVE IT SENT DIRECTLY TO YOUR EMAIL. STAY UP-TO-DATE AND KNOW WHAT'S GOING ON!

CONGRATULATIONS TO CARISSA DUTTON – OCTOBER RECIPIENT OF THE SPIRIT OF ROWLETT AWARD!

- CARISSA IS DESCRIBED AS A “GET THINGS DONE” KIND OF GAL! SHE DOES ANYTHING FOR ANYBODY, WHETHER IT'S ORGANIZING AN ANTI-BULLYING SUPPORT RIDE WITH SCHOOL DISTRICTS AND LOCAL POLICE DEPARTMENTS OR TOY AND FOOD DRIVES FOR THE NEEDY.
 - SEE HER INTERVIEW WITH COUNCILMEMBER BROWNIE SHERRILL ON ROWLETT'S YOUTUBE SITE – CLICK ON THE ICON ABOVE ROWLETT TEXAS VIDEO ON THE HOME PAGE OF OUR WEBSITE.
 - NOMINATE SOMEONE YOU KNOW FOR THE SPIRIT OF ROWLETT AWARD! WWW.ROWLETT.COM/SPIRITOFROWLETTAWARD

AND FOR MORE INFORMATION ON ANY CITY PROGRAMS OR SERVICES, VISIT ROWLETT.COM

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

- 7A.** Consider action to approve minutes from the City Council Special Meetings of September 10, 2018, September 12, 2018 and September 13, 2018 and the Regular Meetings of September 18, 2018 and October 2, 2018.

This item was approved on the Consent Agenda.

- 7B.** Consider action to approve a resolution entering into an Interlocal Agreement with the City of Rockwall, which will allow both cities to cooperatively purchase goods and services under each other's competitively bid contracts.

This item was approved as RES-088-18 on the Consent Agenda.

- 7C.** Consider action to approve a resolution authorizing the second-year payment of our three-year agreement with Software House International (SHI) Government Solutions for a Microsoft Enterprise Agreement in the amount of \$129,889.40, and authorizing the City Manager to execute the necessary documents.

This item was approved as RES-089-18 on the Consent Agenda.

- 7D.** Consider action to adopt a resolution approving the First Amended and Restated Agreement for Payment in Lieu of Ad Valorem Taxes ("PILOT") between the City of Rowlett and the TX Lakeview Seniors, LP for the residential development at 7500 Lakeview Parkway.

This item was pulled for Individual Consideration.

In Executive Session at 7:54 p.m. Out at 8:34 p.m.

This item will be TABLED and considered at the October 16, 2018 City Council Meeting.

- 7E.** Consider action to approve a resolution approving a Local Transportation Project Advance Funding Agreement by and between the Texas Department of Transportation (TxDOT) for the engineering design of the Dalrock-SH66 intersection improvements and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-091-18 on the Consent Agenda.

- 7F.** Consider action to approve a resolution authorizing the City of Rowlett to purchase fuel through its cooperative purchasing agreement with the City of Fort Worth from Martin Eagle Oil Company for an estimated annual amount of \$357,700.

This item was approved as RES-092-18 on the Consent Agenda.

- 7G.** Consider action to approve a resolution accepting the proposal of and awarding a contract to Fire Training Structures, LLC. in the amount of \$564,950.00 base proposal and approving a five percent (5%) contingency in the amount of \$28,247.50, resulting in a total project budget of \$593,197.50 for the fabrication, construction and erection of a Fire Training Tower at the Public Safety Training Facility site located at 8491 Schrade Road, and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-093-18 on the Consent Agenda.

- 7H.** Consider action to approve a resolution authorizing a purchase order in the amount of \$491,300.00 to Unique Digital, Inc. to purchase new Information Technology (IT) equipment and software licensing and authorizing a purchase order in the amount of \$38,945.97 to Splendid Technology Services, LLC to extend maintenance agreements on existing IT equipment.

This item was approved as RES-094-18 on the Consent Agenda.

- 7I.** Consider action to approve a resolution authorizing a purchase order in the amount of \$131,000 to Data Transfer Solutions, LLC (DTS) for equipment and labor to install the VUEWorks Asset Management System.

This item was approved as RES-095-18 on the Consent Agenda.

- 7J.** Consider action to exercise the first of three one-year renewals for the purchase of emergency medical supplies and medication from Bound Tree Medical LLC in the amount of \$85,000.

This item was approved as RES-096-18 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Councilmember Sherrill, seconded by Councilmember Margolis, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

There are no items for this agenda.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken on item 2A and 2B. Action for item 7D listed above.

9. ADJOURNMENT

The meeting was adjourned at 8:35 p.m.

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

City of Rowlett ~ 4000 Main Street, Rowlett TX 75088 ~ www.rowlett.com