



CITY OF ROWLETT CITY COUNCIL ACTION MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, October 16, 2018

5:30 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:30 p.m.

2. EXECUTIVE SESSION (5:30 P.M.)* Times listed are approximate.

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the Development Agreement for the Bayside project. (30 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION.**

In Executive Session at 8:33 p.m. Out at 9:26 p.m.

3. WORK SESSION (5:30 P.M.)* Times listed are approximate.

- 3A.** Hear a presentation from the Rowlett Housing Finance Corporation (RHFC) about a proposed affordable single-family cluster housing initiative. (30 minutes)
- 3B.** Discuss the proposed transfer of maintenance responsibility from Dallas County to the City of Rowlett for the Rowlett Creek Watershed Floodwater Retarding Structure (FRS) Site 12. (30 minutes)
- 3C.** Discuss an amendment to Chapter 77-704 of the Rowlett Development Code (RDC) to enact Article 211.006(f) of the Texas Local Government Code, providing that the affirmative vote of at least three-fourths of City Council be required to overrule a recommendation of denial from the Planning and Zoning Commission. (15 minutes)
- 3D.** Discuss 2019 Legislative Agenda for the City of Rowlett. (30 minutes)

- 3E.** Discuss Task Authorization #FY19 KHA 01 for Kimley Horn and Associates, Inc. to provide engineering services to update the City's water, wastewater, and roadway impact fees and to update the City's Master Thoroughfare Plan. (15 minutes)

4. DISCUSS CONSENT AGENDA ITEMS

Council adjourned the Work Session at 7:31 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

Council reconvened in the Regular Session at 7:39 p.m.

INVOCATION

The invocation was led by Associate Pastor Reverend Dretha Burris, United Methodist Church of Rowlett.

PLEDGE OF ALLEGIANCE

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The pledges were led by the City Council.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Recognizing outgoing Boards and Commissions Members for their service ending September, 2018.

Mayor Dana-Bashian recognized the outgoing members with a plaque. Those in attendance were: Jim Katzenburger, Caleb Baucom, Steven Ritchey, Charles Gaugler, and Janie Lossman.

- 5B.** Presentation of Texas Amateur Athletic Federation (TAAF) 2018 Member City of the Year Award to the Rowlett Parks and Recreation Department.

Mayor Dana-Bashian, Councilmember Margolis and Mark Lord, Executive Director of the Texas Amateur Athletic Federation presented the award to the Parks and Recreation staff.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

PARKS & RECREATION

- **CAMP FEAR IS BACK! ALONG WITH TRUNK OR TREAT!**

- FRIDAY NIGHT AND SATURDAY MORNING – OCTOBER 26TH AND 27TH, SET UP STARTS AT 5PM ON FRIDAY NIGHT AT PECAN GROVE PARK.
- TRUNK OR TREAT BOOTH SPACES ARE AVAILABLE FOR \$20 FOR BUSINESSES, ORGANIZATIONS AND GROUPS THAT WANT TO PASS OUT CANDY AND MARKETING GIVEAWAYS.
- CAMP FEAR PRICING: 4 CAMPERS – \$65; ADDITIONAL CAMPERS – \$8 EACH. TRUNK OR TREATERS DAY PASS – \$5 PER PERSON
- COME FOR A HAUNTINGLY GOOD TIME!
- VISIT WWW.ROWLETT.COM/PARKSANDREC FOR INFORMATION ON ALL OUR PROGRAMS.

LIBRARY

- ROWLETT PUBLIC LIBRARY IS OPEN AT 3900 MAIN STREET! A MAP SHOWING ALL THE PARKING AVAILABLE DOWNTOWN IS ON THE LIBRARY'S MAIN WEB PAGE.
- FRIDAY FLICKS! ENJOY AN AFTERNOON MOVIE EVERY FRIDAY AT 2 PM. COMING SOON:
 - FRIDAY, OCTOBER 19TH – “HOTEL TRANSYLVANIA”
 - FRIDAY, OCTOBER 26TH – “HALLOWEEN”
- IT'S A DR. WHO PARTY – WHOVIANS BIG AND SMALL ARE INVITED TO PARTY IN DR. WHO FASHION ON SATURDAY, OCTOBER 20TH AT 2 PM
- TRUNK OR TREAT – SATURDAY, OCTOBER 27TH FROM 2-4PM
- FOR MORE INFORMATION ON THESE AND OTHER LIBRARY PROGRAMS CALL 972.412-6161

ANIMAL SHELTER -

- NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, NOVEMBER 4TH, 2 – 5PM LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL. THESE CLINICS ARE HELD THE FIRST SUNDAY OF EVERY MONTH (EXCLUDING HOLIDAYS).
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.

ADOPT-A-THON

- SATURDAY, OCTOBER 20TH, 10AM – 5PM @ AT THE ROWLETT ANIMAL SHELTER

CPR CLASS OFFERED

- NEXT CPR CLASS WILL BE HELD ON OCTOBER 20TH; COST IS \$30 AND OPEN TO ANYONE 16 YEARS OLD AND UP. CALL JULIE @ 972.412.6230 TO REGISTER

NATIONAL PRESCRIPTION TAKE BACK DAY

- SATURDAY, OCTOBER 27TH FROM 10AM – 2PM AT ROWLETT COMMUNITY CENTRE

- DROP OFF EXPIRED, UNWANTED, OR UNUSED PHARMACEUTICAL CONTROLLED SUBSTANCES AND OTHER MEDICATIONS WITH ROWLETT POLICE OFFICERS
- COLLABORATIVE EFFORT WITH STATE AND LOCAL LAW ENFORCEMENT AGENCIES COORDINATED BY THE DRUG ENFORCEMENT AGENCY FOCUSED ON REMOVING POTENTIALLY DANGEROUS CONTROLLED SUBSTANCES FROM MEDICINE CABINETS ACROSS THE NATION.

SCARECROWS ON MAIN

- HAVE YOU SEEN THEM?! THEY ARE POPPING UP ON THE SQUARE...DO YOU WANT TO CREATE ONE? THE CITY HAS PROVIDED THE HAY FOR ANYONE TO COME DOWNTOWN AND MAKE THEIR SCARECROW TO ADD TO THE ONES ON THE SQUARE.
 - WHAT A FUN WAY TO CELEBRATE THE BEGINNING OF THE FALL SEASON!
 - ONCE YOU'VE ADDED YOUR SCARECROW, TAKE A PICTURE AND POST IT USING THE HASHTAG #SCARECROWSONMAIN
 - PROMOTE YOUR BUSINESS OR NON-PROFIT ORGANIZATION – OR YOUR FAMILY!
 - FOR MORE INFO GO TO WWW.ROWLETT.COM/SCARECROWSONMAIN

THE 2ND ANNUAL TRI-CITY CLEANUP OF THE RAY HUBBARD LAKESHORE

- ON SATURDAY, NOVEMBER 3, 2018, KRB IS PARTNERING WITH KEEP DALLAS BEAUTIFUL AND KEEP GARLAND BEAUTIFUL TO HOST THE 2ND ANNUAL TRI-CITY CLEANUP OF THE RAY HUBBARD LAKESHORE,
 - EVENT IS FROM 9 AM - 1 PM AND MEET AT THE HELLA SHRINE PAVILION, 2121 ROWLETT RD. GARLAND, TX.
 - THIS IS A GREAT EVENT WITH GOOD MUSIC, FOOD AND PRIZES; BUT BEST OF ALL, IT'S A FUN DAY OF WORKING SIDE BY SIDE WITH OUR NEIGHBORS TO HELP CLEAN UP THE LAKE THAT WE ALL LOVE SO MUCH!

EARLY VOTING STARTS

- EARLY VOTING STARTS NEXT MONDAY, OCTOBER 22ND AND GOES THROUGH FRIDAY, NOVEMBER 2ND.
- DALLAS COUNTY RESIDENTS CAN VOTE EARLY IN THE ANNEX CONFERENCE ROOM, 4404 MAIN STREET – DIRECTLY BEHIND THE MAIN CITY HALL BUILDING AND WHERE YOU PAY YOUR WATER BILLS.
- ROCKWALL COUNTY RESIDENTS' EARLY VOTING LOCATION IS CULLINS LAKE POINT ELEMENTARY AT 5701 SCENIC DRIVE.
- CHECK THE CITY OF ROWLETT WEBSITE UNDER GOVERNMENT AND ELECTIONS FOR TIMES AS THEY VARY ON CERTAIN DAYS.

ACTION CENTER

- WHEN YOU NEED TO REPORT A POTHOLE OR A WATER MAIN LEAK, GO ONLINE OR CALL THE ACTION CENTER. IT'S YOUR ONE-STOP SHOP FOR INFORMATION AND ASSISTANCE.
 - ONLINE AT WWW.ROWLETT.COM AND CLICK ON THE ACTION CENTER BUTTON IN THE UPPER LEFT OF THE PAGE. CALL 972.412.6100 AND YOU'LL SPEAK TO A COURTEOUS REPRESENTATIVE WHO WILL GET YOU TO THE RIGHT PERSON OR ANSWER YOUR QUESTIONS.
 - YOU MAY VISIT IN PERSON AT CITY HALL LOCATED AT 4000 MAIN STREET. WE ARE HERE TO SERVE!

CREATE YOUR AMI (ADVANCED METERING INFRASTRUCTURE) PROFILE

- WATER CUSTOMERS NOW HAVE THE ABILITY TO ACCESS WATER CONSUMPTION ONLINE
 - SYSTEM READS EVERY HOUR FOR REAL-TIME USAGE INFORMATION
 - CREATE YOUR ACCOUNT AT WWW.ROWLETT.COM/AMI
 - FOR MORE INFORMATION ABOUT THIS GREAT SERVICE, WATCH THE YOUTUBE VIDEO LISTED ON THE NEWS FLASH AT WWW.ROWLETT.COM, DATED FEBRUARY 5TH

MAIN STREET MARKET

- JOIN THE FUN ON SATURDAY, OCTOBER 20TH FROM 3 TO 8PM FOR THE 2ND ANNUAL FALL MAIN STREET MARKET
 - BIENNIAL EVENT HELD AT THE VILLAGE OF ROWLETT DOWNTOWN
 - INCLUDES A VENDOR FAIR WITH LOCAL ARTISANS SET UP ALONG MAIN STREET, FOOD TRUCKS AND OTHER FOOD VENDORS SERVING SOME OF THE BEST EATS IN TOWN
 - MAIN STREET BUSINESSES AND RESTAURANTS WILL BE OPEN
 - THERE WILL BE GAMES SET UP ON THE LAWN ALL DAY LONG!

ROWLETT CHAMBER TASTE & TRADE

- 13TH ANNUAL CHAMBER OF COMMERCE SPONSORED TASTE & TRADE WILL BE HELD ON TUESDAY, OCTOBER 30TH FROM 5:30PM TO 8PM AT ROWLETT HIGH SCHOOL
 - OPPORTUNITY TO SHOWCASE SOME OF THE COMMUNITY'S FINEST BUSINESSES!
 - ADVANCE TICKETS ARE \$5 WITH KIDS 4 AND UNDER FREE
 - TICKETS AT THE DOOR ARE \$7
 - PURCHASE TICKETS ONLINE AT WWW.ROWLETTCHAMBER.COM

COUNCIL MEETINGS

- NEXT REGULAR MEETINGS WILL BE OCTOBER 16TH, NOVEMBER 6TH AND 13TH – (NO MEETING THE WEEK OF THANKSGIVING) AT CITY HALL.

P & Z MEETINGS

- NEXT MEETINGS WILL BE HELD ON OCTOBER 23RD, NOVEMBER 13TH AND 27TH AT CITY HALL.

TOWN HALL MEETING

- YOUR CITY COUNCIL IS HOSTING A TOWN HALL MEETING ON MONDAY, OCTOBER 22ND AT THE ROWLETT COMMUNITY CENTRE FROM 6:30 TO 8PM.
 - COME JOIN US IN A RELAXED SETTING WHERE EVERYONE WILL HAVE THE OPPORTUNITY TO SPEAK FREELY AND INFORMALLY.

TO FIND OUT WHAT'S HAPPENING IN ROWLETT – CHECK OUT THE *FRIDAY @ 5*, A WEEKLY NEWSLETTER FROM CITY HALL. IT'S FULL OF INFORMATION ABOUT YOUR CITY AND IS AVAILABLE ON THE CITY'S WEBSITE AND FACEBOOK PAGE EVERY FRIDAY AFTER 5PM. OR YOU CAN CHOOSE TO HAVE IT SENT DIRECTLY TO YOUR EMAIL. STAY UP-TO-DATE AND KNOW WHAT'S GOING ON!

AND FOR MORE INFORMATION ON ANY CITY PROGRAMS OR SERVICES, VISIT ROWLETT.COM

- DUE TO THE RAIN, WE WON'T HAVE AN ANIMAL SHELTER VISITOR, BUT WE WOULD LIKE TO FEATURE SOME OF THE ANIMALS AVAILABLE FOR ADOPTION. WITH THE COLD WEATHER, GO FIND YOUR NEW SNUGGLE BUDDY.
- I WOULD LIKE TO MENTION THAT MAISY HAS BEEN WITH US FOR A WHOLE YEAR AND WE'VE HAD TERI SINCE MARCH. SOMEONE NEEDS TO GIVE THEM A HOME FOR THE HOLIDAYS.

6. CITIZENS' INPUT

No one spoke during Citizens' Input.

7. CONSENT AGENDA

- 7A.** Consider action to approve minutes from the City Council Meeting of October 9, 2018.

This item was approved on the Consent Agenda.

- 7B.** Consider action to approve a resolution authorizing an agreement with Emergicon for EMS billing/collection services and patient care reporting for the City of Rowlett through an interlocal agreement with the City of Coppell.

This item was approved at RES-097-18 on the Consent Agenda.

- 7C.** Consider action to approve a resolution authorizing a ninety (90) day contract extension to the Investment Advisory Agreement with PFM Asset Management LLC (PFM), and authorizing the City Manager to execute the necessary documents to continue said services.

This item was approved at RES-098-18 on the Consent Agenda.

- 7D.** Consider action to approve a resolution authorizing a purchase order in the amount of \$75,800 to Air Cleaning Technologies Inc. for equipment and labor to install Source Capturing Exhaust Extraction Systems (SCES) for Fire Stations 2 and 3.

This item was approved at RES-099-18 on the Consent Agenda.

- 7E.** Consider action to approve a resolution authorizing a purchase order in the amount of \$79,488.07 to Sterlington Medical for the purchase of five (5) Automatic Chest Compression Devices (ACCD).

This item was approved at RES-100-18 on the Consent Agenda.

- 7F.** Consider action to approve a resolution authorizing a purchase order in the amount of \$17,442 to Physio-Control for the purchase of a three (3) year maintenance and service agreement for five (5) Lucas Automatic Chest Compression Devices (ACCD).

This item was approved at RES-101-18 on the Consent Agenda.

- 7G.** Consider action to approve a resolution awarding the first renewal of the annual contract for concrete repairs of streets, alleys, sidewalks and curbs to Cam-Crete Contracting, Inc., with a requested price increase of 3.1% in unit prices, for an estimated annual amount of \$1,124,009.36, and authorizing the Mayor to execute the necessary documents.

This item was approved at RES-102-18 on the Consent Agenda.

- 7H.** Consider action to approve a resolution authorizing the payment for computer software maintenance and support services for the Police Department to Integrated Computer Systems (ICS) in the amount of \$170,660.00, and authorizing the City Manager to execute the necessary documents to continue said services.

This item was approved at RES-103-18 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Councilmember Margolis, seconded by Councilmember Sherrill, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with an unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Consider action to adopt a resolution approving an amended and restated agreement for payment in lieu of ad valorem taxes (“PILOT”) between the City of Rowlett and the TX Lakeview Seniors, LP for the residential development at 7500 Lakeview Parkway.

This item was pulled from the agenda and will be discussed at a later date.

- 8B. Discuss and consider appointing two board members to the Rowlett Housing Finance Corporation Board of Directors to fill vacancies.

Mayor Pro Tem Brown presented the information for this item.

A motion was made by Councilmember Sherrill, seconded by Councilmember Bell, to appoint Daniel Pence and Riki Harper to the Rowlett Housing Finance Corporation Board of Directors. The motion carried with a unanimous vote of those members present. This item was approved as RES-105-18.

- 8C. Conduct a public hearing and consider an action to approve an ordinance amending Chapter 10 “Businesses” Article XI “Rental Housing” of the Code of Ordinances to address short term rental properties.

Maria Martinez, Neighborhood Service Manager, presented this item.

The public hearing opened and closed with no one speaking.

A motion was made by Councilmember Margolis, seconded by Councilmember Sherrill, to approve the item as presented. The motion carried with an unanimous vote of those members present. This item was approved as ORD-035-18.

- 8D. Consider action to approve a resolution for approval of Task Authorization #FY19 KHA 01 for Kimley Horn and Associates, Inc. to provide engineering services to update the City’s water, wastewater, and roadway impact fees and to update the Master Thoroughfare Plan, and authorizing the Mayor to execute the necessary documents for said services.

Jeff Cohen, Assistant City Engineer, presented this item.

A motion was made by Councilmember Margolis, seconded by Councilmember Bell, to approve the item as presented. The motion carried with an unanimous vote of those members present. This item was approved as RES-106-18.

After a short break at 8:26 p.m., the Council convened into the Executive Session at 8:32 p.m.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE
SESSION MATTERS**

There was no action taken on Item 2A.

9. ADJOURNMENT

The meeting adjourned at 9:27 p.m.