



# CITY OF ROWLETT CITY COUNCIL ACTION MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

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Tuesday, November 6, 2018

5:00 P.M.

Municipal Building

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Grubisich, Councilmember Margolis, Councilmember Sherrill and Councilmember Bell**

**Absent: Councilmember Bobbitt**

**1. CALL TO ORDER**

Mayor Dana-Bashian called the meeting to order at 5:00 p.m.

**2. EXECUTIVE SESSION (5:00 P.M.)\* Times listed are approximate.**

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the proposed rezoning request at 3601 and 3802 Miller Road. (15 minutes)

In Executive Session at 5:01 p.m. Out at 5:10 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the Development Agreement for the Bayside project. (30 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION.**

In Executive Session at 9:15 p.m. Out at 10:11 p.m.

- 2C.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to discuss City owned property at 3901 & 3913 Main St. and to consult with and receive legal advice from the City Attorney. (30 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION.**

In Executive Session at 8:47 p.m. Out at 9:15 p.m.

- 2D.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), and §551.072 (Deliberations Regarding Real Property) to consult with and receive legal advice from the City Attorney regarding and to discuss the sale and disposition of city-owned real property located at 8502 Schrade Road. (30 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION.**

In Executive Session at 7:09 p.m. Out at 7:24 p.m.

**3. WORK SESSION (5:15 P.M.)\*** Times listed are approximate.

- 3A.** Presentation of Year-End Update from the City Manager for FY2018. (30 minutes)
- 3B.** Discuss funding options for the reconstruction of Main Street from east of the roundabout to the President George Bush Turnpike (PGBT) and the installation of a right turn lane along the northbound frontage lanes of the PGBT at Main Street. (60 minutes)
- 3C.** Hear a presentation on the City's Americans with Disabilities Act (ADA) Transition Plan, efforts to develop, as well as an update on the progress to date. (20 minutes)

**4. DISCUSS CONSENT AGENDA ITEMS**

Mayor Dana-Bashian had questions about item 7G, which were answered by

Council adjourned the Work Session at 7:25 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

**INVOCATION** - Mark Nelson, Church in the City

**PLEDGE OF ALLEGIANCE** – led by the City Council  
**TEXAS PLEDGE OF ALLEGIANCE**

Council reconvened in the Regular Session at 7:38 p.m.

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of Proclamation recognizing November 5-9, 2018 as Municipal Courts Week.

Mayor Pro Tem Brown presented the proclamation to Judge Liston, Jacob Wetzel – Court Administrator, Dretha Burris – Juvenile Case Manager and Judge Kilgore.

- 5B.** Presentation of Proclamation as part of the Rowlett Veterans Recognition Program to John Barker.

Mayor Dana-Bashian provided some information about Mr. Barker and showed a video of the presentation made to Mr. Barker in the hospital, as he was unable to attend the meeting. The video depicted Councilmember Margolis presenting the Proclamation and Mayor Pro Tem Brown presenting Mr. Barker with a Texas flag from Representative Burkett, which was flown over the Capitol Building. Lori Coates, with Quilts of Valor, presented a quilt for Mr. Barker.

- 5C.** Presentation of a Proclamation recognizing Rowlett Explorer Post One on their winning performance at the 2018 Burnet Fire Games competition.

Councilmember Sherrill presented the proclamation to those members present.

- 5D.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Councilmembers made the following announcements as noted:

Councilmember Margolis:

**PARKS AND RECREATION**

- YOUTH BASKETBALL REGISTRATION IS UNDERWAY. REGISTRATION ENDS NOVEMBER 30<sup>TH</sup>. WE ARE ALSO LOOKING FOR VOLUNTEER COACHES TO HELP THIS SEASON. FOR MORE INFORMATION, AND TO REGISTER, PLEASE CALL THE COMMUNITY CENTRE AT 972.412.6170.
- WATCH THE CITY'S WEBSITE FOR ALL THE EXCITING HOLIDAY EVENTS COMING UP IN DECEMBER.

**LIBRARY**

- ROWLETT PUBLIC LIBRARY IS OPEN AT 3900 MAIN STREET! A MAP SHOWING ALL THE PARKING AVAILABLE DOWNTOWN IS ON THE LIBRARY'S MAIN WEB PAGE.
- FRIDAY FLICKS CONTINUE! ENJOY AN AFTERNOON MOVIE EVERY FRIDAY AT 3:30 PM. COMING SOON:
  - FRIDAY, NOVEMBER 9TH – "CINDERELLA" (LIVE ACTION)
  - FRIDAY, NOVEMBER 16TH – "REMEMBER THE TITANS"
- SATURDAYS ARE SPECIAL!
  - JOIN US EACH WEEK FOR A FAMILY STORY TIME AND CRAFT BEGINNING AT 10:30 AM.
  - SATURDAY, NOVEMBER 10 AT 2:00 PM - AUTHOR STAN CORVIN, JR. WILL DISCUSS HIS NEW BOOK ON VIETNAM
- SATURDAY, NOVEMBER 17 AT 2:00 PM – CELEBRATE AMERICA RECYCLES DAY BY MAKING A CRAFT OUT OF RECYCLED MATERIALS
- FOR MORE INFORMATION ON THESE AND OTHER LIBRARY PROGRAMS CALL 972.412-6161

Councilmember Sherrill:  
ANIMAL SHELTER -

- NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, DECEMBER 2<sup>ND</sup>, 2 – 5PM LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL. THESE CLINICS ARE HELD THE FIRST SUNDAY OF EVERY MONTH (EXCLUDING HOLIDAYS).
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.

CPR CLASS OFFERED

- NEXT CPR CLASS WILL BE HELD ON NOVEMBER 17TH; COST IS \$30 AND OPEN TO ANYONE 16 YEARS OLD AND UP. CALL JULIE @ 972.412.6230 TO REGISTER

VETERANS DAY CELEBRATION

- JOIN US AT VETERANS PARK FOR OUR VETERANS DAY CELEBRATION ON SATURDAY, NOVEMBER 10<sup>TH</sup> AT 11 A.M., OR WATCH THE FACEBOOK LIVE EVENT, AS WE HONOR OUR LOCAL VETERANS. SHOW YOUR SUPPORT AND APPRECIATION TO THOSE WHO HAVE MADE SO VERY MANY SACRIFICES FOR OUR FREEDOM!

COUNCIL MEETINGS

- NEXT MEETING WILL BE NOVEMBER 13<sup>TH</sup> – (NO MEETING THE WEEK OF THANKSGIVING) AT CITY HALL.

P & Z MEETINGS

- NEXT MEETINGS WILL BE HELD ON NOVEMBER 13<sup>TH</sup> AND 27<sup>TH</sup> AT CITY HALL.
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Mayor Pro Tem Brown:  
SHARE THE WARMTH

- THIS HOLIDAY SEASON THE ADMINISTRATIVE ACTION TEAM WILL AGAIN BE ACCEPTING DONATIONS FOR THEIR “SHARE THE WARMTH” CAMPAIGN. THE DONATIONS WILL GO TO BERRY FAMILY SERVICES AND SENIOR CARE AT LAKE POINTE. IF YOU WOULD LIKE TO HELP, PLEASE BRING JIGSAW PUZZLES, LARGE PRINT CROSSWORDS, AND LARGE PRINT WORD SEARCH BOOKS TO THESE DROP-OFF LOCATIONS FROM NOW THROUGH DECEMBER 3RD: CITY HALL, COMMUNITY DEVELOPMENT, FIRE, POLICE, HR, PUBLIC WORKS, LIBRARY, RCC AND UTILITY BILLING. THANK YOU IN ADVANCE FOR HELPING US HELP THE COMMUNITY! HAPPY DONATING!

Deputy Mayor Pro Tem Grubisich:  
ACTION CENTER

- WHEN YOU NEED TO REPORT A POTHOLE OR A WATER MAIN LEAK, GO ONLINE OR CALL THE ACTION CENTER. IT’S YOUR ONE-STOP SHOP FOR INFORMATION AND ASSISTANCE.

- ONLINE AT [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM) AND CLICK ON THE ACTION CENTER BUTTON IN THE UPPER LEFT OF THE PAGE. CALL 972.412.6100 AND YOU'LL SPEAK TO A COURTEOUS REPRESENTATIVE WHO WILL GET YOU TO THE RIGHT PERSON OR ANSWER YOUR QUESTIONS.
- YOU MAY VISIT IN PERSON AT CITY HALL LOCATED AT 4000 MAIN STREET. WE ARE HERE TO SERVE!

CREATE YOUR AMI (ADVANCED METERING INFRASTRUCTURE) PROFILE

- WATER CUSTOMERS NOW HAVE THE ABILITY TO ACCESS WATER CONSUMPTION ONLINE
  - SYSTEM READS EVERY HOUR FOR REAL-TIME USAGE INFORMATION
  - CREATE YOUR ACCOUNT AT [WWW.ROWLETT.COM/AMI](http://WWW.ROWLETT.COM/AMI)
  - FOR MORE INFORMATION ABOUT THIS GREAT SERVICE, WATCH THE YOUTUBE VIDEO LISTED ON THE NEWS FLASH AT [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM), DATED FEBRUARY 5<sup>TH</sup>

Councilmember Bell:

NOVEMBER SPIRIT OF ROWLETT AWARD

- THE CITY OF ROWLETT NEIGHBORHOOD LIFE OFFICE IS EXCITED TO ANNOUNCE KATIE RINZ AS THE NOVEMBER RECIPIENT OF THE SPIRIT OF ROWLETT AWARD! THIS AWARD IS TO PUBLICLY RECOGNIZE ORDINARY RESIDENTS DOING EXTRA-ORDINARY THINGS IN OUR COMMUNITY, AND THEY'RE NOMINATED BY YOU – THE CITIZENS OF ROWLETT.
- KATIE IS A TRUE CHAMPION FOR THE ROWLETT COMMUNITY. SHE IS PROBABLY BEST KNOWN FOR BEING AN ADVOCATE FOR ALL THE PETS AND ANIMALS OF ROWLETT, SERVING ON THE ROWLETT ANIMAL SHELTER ADVISORY BOARD FOR MANY, MANY YEARS AND ROUTINELY GOING ABOVE AND BEYOND TO ENSURE THE SAFETY AND WELL-BEING OF THE WILDLIFE COMMUNITY IN OUR CITY. KATIE IS ALSO A GREAT SOURCE OF INFORMATION REGARDING HER LOCAL GOVERNMENT, ASKING ALL OF THE RIGHT QUESTIONS, AND SHARING THAT INFORMATION WITH ROWLETT CITIZENS.
- SEE MY INTERVIEW WITH KATIE ON RTN16.

Mayor Dana-Bashian:

TO FIND OUT WHAT'S HAPPENING IN ROWLETT – CHECK OUT THE *FRIDAY @ 5*, A WEEKLY NEWSLETTER FROM CITY HALL. IT'S FULL OF INFORMATION ABOUT YOUR CITY AND IS AVAILABLE ON THE CITY'S WEBSITE AND FACEBOOK PAGE EVERY FRIDAY AFTER 5PM. OR YOU CAN CHOOSE TO HAVE IT SENT DIRECTLY TO YOUR EMAIL. STAY UP-TO-DATE AND KNOW WHAT'S GOING ON!

AND FOR MORE INFORMATION ON ANY CITY PROGRAMS OR SERVICES, VISIT [ROWLETT.COM](http://ROWLETT.COM)

**6. CITIZENS' INPUT**

There were no speakers.

**7. CONSENT AGENDA**

- 7A.** Consider action to approve minutes from the City Council Meeting of October 16, 2018.

**This item was approved on the Consent Agenda.**

- 7B.** Consider action to approve a resolution for transfer and dedication of certain utility easement parcels between the North Texas Tollway Authority and City of Rowlett regarding a portion of the Eastern Extension of the President George Bush Turnpike as depicted in Exhibit A and authorize the Mayor to execute the necessary documents for said transaction.

**This item was approved as RES-107-18 on the Consent Agenda.**

- 7C.** Consider action to approve a resolution approving the City of Rowlett's legislative priorities for the 2019 Texas Legislative Session.

**This item was approved as RES-108-18 on the Consent Agenda.**

- 7D.** Consider a resolution approving Task Authorization (TA) FY19-FNI-01 to the approved professional services agreement with Freese & Nichols, Inc. (FNI) in an amount not to exceed \$300,000, to serve as the City's General Engineering Consultant (GEC) for capital projects and other engineering assigned tasks and authorizing the Mayor to execute the necessary documents for said services.

**This item was approved as RES-109-18 on the Consent Agenda.**

- 7E.** Consider action to approve a resolution approving a Project Specific Agreement to the Master Agreement Governing Major Capital Transportation Improvement Projects with Dallas County for the purpose of transportation improvements along Miller Road from the west side of the Miller Road and Chiesa Road intersection to Dalrock Road and authorizing the Mayor to execute the necessary documents.

**This item was approved as RES-110-18 on the Consent Agenda.**

- 7F.** Consider and ratify appointments to the Senior Advisory Board.

**This item was approved on the Consent Agenda.**

- 7G.** Consider action to approve a resolution awarding the first renewal to the annual contract for concrete repairs to sidewalks, curbs, gutters and utility cuts to Austin Raymond Construction with a requested price increase of 12% in the contract price for an estimated annual amount of \$470,000.00 and authorizing the Mayor to execute the necessary documents for said services.

**This item was approved as RES-111-18 on the Consent Agenda.**

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Conduct a public hearing and consider action to approve an ordinance amending a planned development granted in ORD 001-08 to allow for an 18,981 square foot multi-tenant medical and professional office building located at 6901 Rowlett Road, in the Reason Crist Survey, Abstract No. 225, Lot 2, Block 1 of the Springfield Plaza Addition, City of Rowlett, Dallas County, Texas. (Case No. RDC-Zone-000335-2018)

**A motion was made by Councilmember Margolis, seconded by Councilmember Bell, to adopt the budget as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-036-18.**

- 8B.** Conduct a public hearing and consider action to approve a request by Matt Moore, Claymoore Engineering, on behalf of property owner Brian M. Wertz, for a Special Use Permit (SUP) to allow a restaurant with a drive through facility on property zoned General Commercial/Retail (C-2). The 0.809-acre site is located at 3316 Lakeview Parkway, Block 1, Lot 3, in the Boyd and Kneegs Business Park Replat, City of Rowlett, Dallas County, Texas.

**A motion was made by Councilmember Margolis, seconded by Councilmember Bell, to adopt the budget as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-037-18.**

- 8C.** Conduct a public hearing and take action on a request by Michael Holigan on behalf of the property owners, V.M.C. Mooney and Kathryn Marie Jerome, for a rezoning from Single-Family Residential (SF-40) District to Form-Based Urban Neighborhood (FB-UN) with a Major Warrant to allow front entry, front facing garages with the elimination of alleys. The 24.844 acre site is located at 3601 and 3802 Miller Road, in the William Crabtree Survey, Abstract No. 347, City of Rowlett, Dallas County, Texas.

**The applicant withdrew their request and this item was not considered.**

After a short break at 8:41 p.m., Council reconvened at 8:47 p.m. to continue the Executive Session.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

The meeting was adjourned at 10:11 p.m.

***City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.***

City of Rowlett ~ 4000 Main Street, Rowlett TX 75088 ~ [www.rowlett.com](http://www.rowlett.com)