



CITY OF ROWLETT CITY COUNCIL ACTION MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, November 13, 2018

5:30 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Grubisich, Councilmember Margolis, Councilmember Sherrill and Councilmember Bell

Absent: Councilmember Bobbitt

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:30 p.m.

2. EXECUTIVE SESSION (5:30 P.M.)

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the Development Agreement for the Bayside project. (15 Minutes)

In Executive Session at 5:32 p.m. Out at 5:56 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the City's lease with American Golf Corporation and the Waterview Golf Course. (30 Minutes)

In Executive Session at 5:57 p.m. Out at 6:25 p.m.

3. WORK SESSION (6:15 P.M.)* Times listed are approximate.

- 3A.** Hear a presentation on an update to the 2015/2018 Community Investment Bond projects as well as other Capital Improvement Plan (CIP) construction projects. (45 Minutes)

4. DISCUSS CONSENT AGENDA ITEMS

RECEPTION FOR HONOREES FROM 7:00 P.M. TO 7:30 P.M. (IN LOBBY AND CITY HALL CONFERENCE ROOM)

Council adjourned the Work Session at 7:08 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

INVOCATION - Ann Dotson, First Christian Church

PLEDGE OF ALLEGIANCE – led by the City Council
TEXAS PLEDGE OF ALLEGIANCE

Council reconvened in the Regular Session at 7:32 p.m.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of certificates by Mayor Tammy Dana-Bashian and City Manager Brian Funderburk to employees recognized throughout the year for Excellent Customer Service.

Brian Funderburk, City Manager, along with Mayor Dana-Bashian, presented the certificates to the employees who were present. Those employees being recognized were:

Bob Bohmer	Shane LeCroy
Casey Childre	Randall Lipsey
Morgan Conoly	Ramiro Lopez
Steve Fattig	Ethan Lowe
Jeff Gentry	Scott Martinez
Jake Gilliland	Christian Mullins
Alyson Greenwald	Vedran Nusic
Justin Guest	Gregg Pharr
Cole Hobbs	Dean Poos
Mark Leal	Justin Rushing

- 5B.** Presentation of a donation to the Rowlett Animal Shelter from the Rowlett Chamber of Commerce's Golf Tournament.

Councilmember Sherrill introduced members of the Rowlett Chamber of Commerce – President/CEO, Michael Gallops and Carol Prano and Laura Keasling, who presented a check in the amount of \$1,500. Mr. Sherrill introduced “Gravy” a young Labrador Retriever, who is one of the animals available for adoption at the Animal Shelter.

- 5C.** Hear a presentation on the third quarter investment report for period ending September 30, 2018.

Vladislav Steere, Budget Officer, presented the report.

5D. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Councilmembers provided the following announcements as noted:

Councilmember Margolis:

PARKS AND RECREATION

- YOUTH BASKETBALL REGISTRATION IS UNDERWAY. REGISTRATION ENDS NOVEMBER 30TH. WE ARE ALSO LOOKING FOR VOLUNTEER COACHES TO HELP THIS SEASON. FOR MORE INFORMATION, AND TO REGISTER, PLEASE CALL THE COMMUNITY CENTRE AT 972.412.6170.
- CHECK OUT THE FALL LAKESIDE LEISURE FOR ADDITIONAL ACTIVITIES PROVIDED BY YOUR PARKS AND RECREATION DEPARTMENT.
- WATCH THE CITY'S WEBSITE FOR ALL THE EXCITING HOLIDAY EVENTS COMING UP IN DECEMBER.

LIBRARY

- ROWLETT PUBLIC LIBRARY IS OPEN AT 3900 MAIN STREET! A MAP SHOWING ALL THE PARKING AVAILABLE DOWNTOWN IS ON THE LIBRARY'S MAIN WEB PAGE.
- FRIDAY FLICKS CONTINUE! ENJOY AN AFTERNOON MOVIE EVERY FRIDAY AT 3:30 PM. COMING SOON:
 - FRIDAY, NOVEMBER 16TH – "REMEMBER THE TITANS"
- SATURDAYS ARE SPECIAL!
 - JOIN US EACH WEEK FOR A FAMILY STORY TIME AND CRAFT BEGINNING AT 10:30 AM.
- SATURDAY, NOVEMBER 17 AT 2:00 PM – CELEBRATE AMERICA RECYCLES DAY BY MAKING A CRAFT OUT OF RECYCLED MATERIALS
- FOR MORE INFORMATION ON THESE AND OTHER LIBRARY PROGRAMS CALL 972.412-6161

Councilmember Sherrill:

ANIMAL SHELTER -

- NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, DECEMBER 2ND, 2 – 5PM LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL. THESE CLINICS ARE HELD THE FIRST SUNDAY OF EVERY MONTH (EXCLUDING HOLIDAYS).
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.

CPR CLASS OFFERED

- NEXT CPR CLASS WILL BE HELD ON NOVEMBER 17TH; COST IS \$30 AND OPEN TO ANYONE 16 YEARS OLD AND UP. CALL JULIE @ 972.412.6230 TO REGISTER

COUNCIL MEETINGS

- NEXT MEETING WILL BE DECEMBER 4TH – AT CITY HALL.

P & Z MEETINGS

- NEXT MEETING WILL BE HELD ON NOVEMBER 27TH AT CITY HALL.

GO ONLINE TO SEE THE FALL 2018 “PROPERTY OF THE SEASON” WINNERS. THE PROPERTY OF THE SEASON AWARD RECOGNIZES THE TIME AND EFFORT OF RESIDENTS WHO GO “ABOVE AND BEYOND” MAINTAINING THEIR GREEN SPACES. EACH CODE ENFORCEMENT OFFICER PRESENTS AN AWARD TO A HOME IN THEIR DISTRICT OF THE CITY EACH SEASON OF THE YEAR.

Mayor Pro Tem Brown:
SHARE THE WARMTH

- THIS HOLIDAY SEASON THE ADMINISTRATIVE ACTION TEAM WILL AGAIN BE ACCEPTING DONATIONS FOR THEIR “SHARE THE WARMTH” CAMPAIGN. THE DONATIONS WILL GO TO BERRY FAMILY SERVICES AND SENIOR CARE AT LAKE POINTE. IF YOU WOULD LIKE TO HELP, PLEASE BRING JIGSAW PUZZLES, LARGE PRINT CROSSWORDS, AND LARGE PRINT WORD SEARCH BOOKS TO THESE DROP-OFF LOCATIONS FROM NOW THROUGH DECEMBER 3RD: CITY HALL, COMMUNITY DEVELOPMENT, FIRE, POLICE, HR, PUBLIC WORKS, LIBRARY, RCC AND UTILITY BILLING. THANK YOU IN ADVANCE FOR HELPING US HELP THE COMMUNITY! HAPPY DONATING!

THERE’S AN APP FOR THAT!!

THE CITY OF ROWLETT HAS A MOBILE APP - CONVENIENTLY CONNECTING YOU WITH CITY GOVERNMENT SERVICES AND INFORMATION. STAY UP-TO-DATE WITH NEWS AND EVENTS, REVIEW CITY COUNCIL AGENDAS AND WATCH MEETINGS, VIEW JOB OPENINGS, SUBMIT ONLINE PAYMENTS, REPORT/TRACK CONCERNS AND SO MUCH MORE – ALL AT YOUR FINGERTIPS. DOWNLOAD THE CITY OF ROWLETT TEXAS APP AND CONNECT WITH OUR CITY TODAY! GO TO “NEWS AND EVENTS” ON THE CITY’S WEBSITE FOR INSTRUCTIONS ON HOW TO DOWNLOAD.

Deputy Mayor Pro Tem Grubisich:
ACTION CENTER

- WHEN YOU NEED TO REPORT A POTHOLE OR A WATER MAIN LEAK, GO ONLINE OR CALL THE ACTION CENTER. IT’S YOUR ONE-STOP SHOP FOR INFORMATION AND ASSISTANCE.
 - ONLINE AT WWW.ROWLETT.COM AND CLICK ON THE ACTION CENTER BUTTON IN THE UPPER LEFT OF THE PAGE. CALL 972.412.6100 AND YOU’LL SPEAK TO A COURTEOUS REPRESENTATIVE WHO WILL GET YOU TO THE RIGHT PERSON OR ANSWER YOUR QUESTIONS.
 - YOU MAY VISIT IN PERSON AT CITY HALL LOCATED AT 4000 MAIN STREET. WE ARE HERE TO SERVE!

CREATE YOUR AMI (ADVANCED METERING INFRASTRUCTURE) PROFILE

- WATER CUSTOMERS NOW HAVE THE ABILITY TO ACCESS WATER CONSUMPTION ONLINE
 - SYSTEM READS EVERY HOUR FOR REAL-TIME USAGE INFORMATION
 - CREATE YOUR ACCOUNT AT WWW.ROWLETT.COM/AMI
 - FOR MORE INFORMATION ABOUT THIS GREAT SERVICE, WATCH THE YOUTUBE VIDEO LISTED ON THE NEWS FLASH AT WWW.ROWLETT.COM, DATED FEBRUARY 5TH

Councilmember Bell:

NOVEMBER SPIRIT OF ROWLETT AWARD

- THE CITY OF ROWLETT NEIGHBORHOOD LIFE OFFICE IS EXCITED TO ANNOUNCE KATIE RINZ AS THE NOVEMBER RECIPIENT OF THE SPIRIT OF ROWLETT AWARD! THIS AWARD IS TO PUBLICLY RECOGNIZE ORDINARY RESIDENTS DOING EXTRA-ORDINARY THINGS IN OUR COMMUNITY, AND THEY'RE NOMINATED BY YOU – THE CITIZENS OF ROWLETT.
- KATIE IS A TRUE CHAMPION FOR THE ROWLETT COMMUNITY. SHE IS PROBABLY BEST KNOWN FOR BEING AN ADVOCATE FOR ALL THE PETS AND ANIMALS OF ROWLETT, SERVING ON THE ROWLETT ANIMAL SHELTER ADVISORY BOARD FOR MANY, MANY YEARS AND ROUTINELY GOING ABOVE AND BEYOND TO ENSURE THE SAFETY AND WELL-BEING OF THE WILDLIFE COMMUNITY IN OUR CITY. KATIE IS ALSO A GREAT SOURCE OF INFORMATION REGARDING HER LOCAL GOVERNMENT, ASKING ALL OF THE RIGHT QUESTIONS, AND SHARING THAT INFORMATION WITH ROWLETT CITIZENS.
- SEE MY INTERVIEW WITH KATIE ON RTN16.

Mayor Dana-Bashian:

TO FIND OUT WHAT'S HAPPENING IN ROWLETT – CHECK OUT THE FRIDAY @ 5, A WEEKLY NEWSLETTER FROM CITY HALL. IT'S FULL OF INFORMATION ABOUT YOUR CITY AND IS AVAILABLE ON THE CITY'S WEBSITE AND FACEBOOK PAGE EVERY FRIDAY AFTER 5PM. OR YOU CAN CHOOSE TO HAVE IT SENT DIRECTLY TO YOUR EMAIL. STAY UP-TO-DATE AND KNOW WHAT'S GOING ON!

AND FOR MORE INFORMATION ON ANY CITY PROGRAMS OR SERVICES, VISIT ROWLETT.COM

CITY FACILITIES WILL BE CLOSED THURSDAY AND FRIDAY, NOVEMBER 22ND AND 23RD FOR THE THANKSGIVING HOLIDAY.

FCC TRASH SERVICES WILL BE DELAYED BY ONE DAY – THERE WILL BE NO TRASH COLLECTION ON THANKSGIVING DAY.

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

- 7A.** Consider action to approve a resolution awarding the second one-year renewal option to extend the price agreement with Nortex Concrete Lift and Stabilization, Inc. for pavement leveling services in the annual amount of \$100,659 through the Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-112-18 on the Consent Agenda.

- 7B. Consider action to approve a resolution amending and adopting the City's Investment Policy for Fiscal Year 2019.

This item was approved as RES-113-18 on the Consent Agenda.

- 7C. Consider action to approve an agreement for apparatus repairs and preventative maintenance with HFJ Group LLC d/b/a Lone Star Emergency Group, LLC, in an amount not to exceed \$70,000.00.

This item was approved as RES-114-18 on the Consent Agenda.

- 7D. Consider action to approve a resolution authorizing a purchase order for payment in the amount of \$85,000 to Paymentus for fiscal year 2019 for fee and payment processing services.

This item was approved as RES-115-18 on the Consent Agenda.

- 7E. Consider action to approve a resolution approving the first of four one-year renewal options to extend the contract with DataProse, LLC through a cooperative purchasing agreement with the City of Plano for FY2019 utility bill printing and mailing services in an amount not to exceed \$155,000 and authorizing the City Manager to execute the necessary documents for said services.

This item was approved as RES-116-18 on the Consent Agenda.

- 7F. Consider a resolution to approve a Discretionary Service Agreement with Oncor for the relocation of overhead utility poles along Main Street for CIP Project ST2108 – Main Street Reconstruction from the President George Bush Turnpike (PGBT) frontage road to east of the roundabout at Skyline in the amount of \$401,099.84, and authorizing the Mayor to execute the Discretionary Service Agreement for said relocation.

This item was approved as RES-117-18 on the Consent Agenda.

- 7G. Consider action to approve a resolution approving a Funding Agreement with Dallas County in the amount of \$515,000 in order to contract for the implementation of the Major Capital Transportation Improvement Program for the purpose of transportation improvements at the intersection of Dalrock Road and SH 66 (Lakeview Parkway), and authorizing the Mayor to execute the necessary documents.

This item was approved as RES-118-18 on the Consent Agenda.

- 7H. Consider action to approve a resolution accepting the bid of and awarding a contract to Tri-Con Services, Incorporated in the amount of \$2,655,500.00 and approving a ten percent (10%) contingency amount of \$265,550.00 and up to \$30,000.00 for an early completion bonus, resulting in a total project budget of \$2,951,050.00 for the Main Street Reconstruction and the PGBT Northbound Right Turn Lane Project, and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-119-18 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Mayor Pro Tem Brown, seconded by Deputy Mayor Pro Tem Grubisich, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

There are no items for this agenda.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken on items 2A and 2B.

8. ADJOURNMENT

The meeting was adjourned at 8:05 p.m.

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

City of Rowlett ~ 4000 Main Street, Rowlett TX 75088 ~ www.rowlett.com