



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, October 10, 2018
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Donna Ferguson, Mike DeLatte, Lonnie Cornwell, E.C. Umberger, Bernadette Hagmeier, Alan Hogan, Nancy DeVelde, Dolores Henning, Robert Paroski, Anthony Scott, Diane Perkins

ABSENT:

VISTORS:

STAFF: Shelly Monroe, Sr. Administrative Assistant; Richard Harris, Parks & Recreation Operations Manager; Angela Smith, Parks & Recreation Director

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1. Chairman EC Umberger called meeting to order at 7:03pm.
 2. Quorum present.
 3. Administer the Oath of Office and the Statement of Elected/Appointed Officer to the newly appointed members.
 4. Consider action to approve minutes from September 12, 2018.
 - A. Mike DeLatte made a motion to approve the minutes as written.
 - B. Lonnie Cornwell seconded the motion.
 - C. Approved 8 - 0.
 5. Elect Chairman and Vice-Chairman for 2018-2019.
 - A. EC Umberger was nominated for Chair. EC Umberger accepted the nomination. Lonnie seconded the nomination. Approved 8 - 0
 - B. Mike DeLatte was nominated for Vice-Chair. Mike DeLatte accepted the nomination. Nancy DeVelde seconded the nomination. Approved 8 - 0.
 6. Urban Forestry Subcommittee Update.

Alan Hogan reported an inventory of the trees in Rowlett is in process. Once this is complete the information will be presented to this board. The recommendations are not ready to be presented to the Parks Board. It will not be presented to the Planning and Zoning Board until it is presented to this board. Consideration to move meetings from monthly to quarterly to further determine what is needed from this committee. The request will be further discussed on November 3, 3018.
 7. Parks and Recreation Advisory Board Boot Camp to be held November 3, 2018.
 - A. This meeting will be held at Rowlett Community Centre from 8:00am to 1:00pm.
 - B. Board orientation, review of the Master Plan, setting board goals and objectives will be the key components of this work session.




8. Update from City Council liaison, Blake Margolis.
Blake Margolis was unable to be present therefore no updates.
9. Director's Report
 - A. International Festival was held October 6, 2018 with live performances, kid's craft area and vendors. DART had an adjacent event in celebration of Hispanic Heritage Month.
 - B. Thorlos Rowlett Rumble Fall Smash Pickleball Tournament was held October 5-7, 2018. There were 267 registered participants in the tournament.
 - C. Springfield Park playground is still temporarily closed for installation of the new playground. The weather has caused some delays. One of the small playgrounds was installed and they are working on the other small one and the large one.
 - D. Three new pre-school sports programs to be offered in the fall are flag football, little dribblers and little kickers. Each will be for 4 weeks on Monday nights.
 - E. City of Rowlett Parks and Recreation Department has been recognized as a Texas Amateur Athletic Federation 2018 City of the Year for population 35,000 to 74,999. TAAF is a nonprofit organization established in 1925 to promote, organize and conduct athletics in the state of Texas and comprised of 17 regions across the state.
 - F. Camp Fear is October 26-27: a new feature is Truck or Treat on Friday night. If you know of any businesses/organizations/groups that want a space to hand out candy & market, the fee is \$20. There will be day passes to make it open to the public and not just the campers. Volunteer list was passed to members.
 - G. Mosquito complaints to Dallas County who will only spray when a mosquito tests positive for the west Nile virus.
 - H. Public Works has partnered with the Parks and Recreation Department to complete an ADA inspection of all City of Rowlett Parks and Park facilities. The result will be a full ADA facility assessment, transition plan and grievance policy and procedures.
 - I. Department staff are re-evaluating the Special Events Committee and considering abolishing it which will rely on this board for assistance. The committee meets quarterly, and attendance is two or three persons. The committee's main purpose is to assist with event suggestions, volunteers and participants. Since Parks Board meets more frequently and has a steadier group of participants, this might be a good goal to focus on for FY19.
10. No Public input and questions.
11. Public announcements by members of the Board and/or staff were made.
 - A. EC Umberger announced Gregory Craig resigned from this board and a brief explanation was provided.
 - B. Lonnie Cornwell stated the Tri-City Clean up with Dallas, Garland, Rowlett will take place on October 20th starting at 8:00am. This is for cleanup along the lake. Volunteers will receive a free shirt and free lunch. There are some pre-determined areas. KRB provides the gloves, bags and pickers.
12. Members of the Board may request topics for future agenda meetings.
 - A. Dolores requested Environmental Learning Center.



- B. Mike DeLatte mentioned last year the Softball Association hosted Toys for Tots in December and would like to speak more about this topic. Also, the Green Ribbon project.

13. Adjournment at 8:01 pm.


EC Umberger, Chairman


Angela Smith, Director of Parks and Recreation