



Official Minutes of the Rowlett Arts and Humanities Commission

Tuesday, September 11, 2018

Rowlett Public Library, Class / Board Room

3900 Main Street, Suite 200, Rowlett, TX 75088

- 1) Meeting called to order by Chair Jeff Winget at 6:30 p.m. and determined a quorum was present.
 - *Members present: Jeff Winget, Jim Katzenberger, Deborah Crosby, Tamra Williams, Gary Alexander, and Laura Keasling*
 - *Members absent: Neslie Fudge, LeighAnn Welk and Teresa Lua*
 - *Visitors: Amanda Whittington, Lake Cities Chorale and Hugo Martinez, Lakeshore Symphonic Winds*
 - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*

- 2) Chair selects voting alternate(s), if necessary.
 - *N/A*

- 3) Consider approving minutes from the regular meeting held August 14, 2018.
 - *Motion made by Gary A. to accept meeting minutes as written; seconded by Laura K.*
 - *Motion approved 6-0.*

- 4) Presentation on proposed friends' art organization (Lake Cities Chorale and Lakeshore Symphonic Winds).
 - *Amanda Whittington, co-founder of the Lake Cities Chorale, gave a brief history. Rowlett Community Chorale was established through the Arts and Humanities Commission in 2007, and in 2013 became the Lake Cities Chorale (LCC). Members are professional singers, school and choir teachers, etc. Currently, they present four concerts per year; advertisement is mainly done through local posters and Facebook. Concert attendance has been low, primarily because of lack of funds for publicity. Amanda distributed fliers with upcoming concert information and invited Commission members to attend LCC concerts.*
 - *Hugo Martinez, former Arts and Humanities Commission member and founder of the Lakeshore Symphonic Winds shared a brief history. Rowlett Community Band was formed in 2001 through the Arts and Humanities Commission; several years later the Community Band was succeeded by the Lakeshore Symphonic Winds (LSS). LSS had to perform in venues around the metroplex since Rowlett does not have a performance center. Hugo reported that LSS disbanded on August 13, 2018, citing low concert attendance, loss of members, no one to perform for, and no performance venue (rental of performance space being very expensive). Hugo expressed disappointed in Rowlett's support for the group and reported that he can no longer do this by himself. A non-profit friends of the arts organization, Cadenza of Rowlett, has been formed; support and advocacy are needed. Its purpose is to provide monetary and publicity support for all of the arts in Rowlett: visual, musical and performance.*
 - *Hugo also announced plans for a special "Trombone Thanksgiving" to be held at the Veteran's Park gazebo in November 2019.*
 - *Deborah C. will contact Hugo to discuss Cadenza of Rowlett and find out how the Commission might support the organization.*

- 5) Discuss and take possible action on a citizen proposal for yarn art installations.
 - *Tabled until October meeting.*

- 6) Discuss participation in "Scarecrows on Main" event beginning October 7, 2018.
 - *Scarecrow displays to be built beginning Sunday, October 7, with completion by Saturday, October 13, in time for the second annual Fall Main Street Market.*

- *Deborah C., Laura K. and Jeff W. will contact Elise Bowers at Neighborhood Life to work out details; Jeff W. will check the display daily in case repairs are needed.*

7) Discuss participation in Village of Rowlett Main Street Market on October 13, 2018.

- *Kathy announced that Friends of the Rowlett Library's grand re-opening event will be held the same day from 3-5 p.m.*
- *Market will be open from 3-8 p.m. Jeff W. and Jim K. will attend and talk with people in promoting the arts.*
- *Jim K. will contact Artists 'Round Texas about potential artists' participation; Jeff W. will check with Shelby Coleman about getting a booth at no cost. If available, Jeff W. will provide a slide show featuring AHC arts projects; Jim K. will borrow the "Phoenix" model for display and hand out any remaining AHC promotional fans.*

8) Discuss participation in Library "Trunk or Treat" program on October 27, 2018.

- *Event will be held in City Hall parking lot from 2-4 p.m.*
- *Discussion ensued. Deborah C., Jim K, Jeff W. and Tamra W. plan to participate.*
- *Motion made by Deborah C. to purchase candy, chips, novelties and sidewalk chalk for the "Trunk or Treat" event in an amount not to exceed \$250; Tamra W. seconded.*
- *Motion approved 6-0.*

9) Discuss participation in Rowlett Chamber of Commerce "Taste & Trade" event on October 30, 2018.

- *Laura K. recapped plans for "Taste and Trade"; Commission volunteers who will assist with children's games include Neslie F., Deborah C., and Tamra W. Event will be held at 5:30-8 p.m. at Rowlett High School; volunteers should arrive between 5-5:30 p.m.*
- *Laura K. will arrange for a Commission table; any leftover candy/chips from "Trunk or Treat" can be given out during event; discussed purchase of AHC "swag" items to give away in promoting the Commission.*
- *Motion made by Tamra W. to purchase 100 soft touch stylus metal pens in an amount not to exceed \$150; Deborah C. seconded.*
- *Motion approved 6-0.*

10) Review, discuss and take possible action on quote for "Rowlett Sings" vinyl banner with graphics.

- *Gary A. presented a quote and sample for a one-sided 13 oz., 96"w x 48"h vinyl banner (grommets every 24" inches across the top) with an agreed upon graphic created by Drew Rist. Brenda will request a copy of the graphic from Drew for the vendor.*
- *Motion made by Tamra W. to purchase a vinyl banner, per specifications on quote, in an amount not to exceed \$250; Deborah C. seconded.*
- *Motion approved 6-0.*

11) Review updates and take possible action on standing committee reports:

a) Summer Scribes Writing Contest (Youth and Adult)

- *Deborah C. has contacted winners and reminded of Council presentation on Tuesday, September 18.*
- *As a courtesy reminder, Brenda will place follow-up calls to winners on Friday, September 14 to confirm their attendance at awards presentation.*

b) Photography Contest

- *Received 43 entries from 19 people.*
- *Jim K. has contacted winners and reminded of Council presentation on Tuesday, September 18.*
- *Photograph pickup is on Friday, September 14 (3-5 p.m.) and Saturday, September 15 (10 a.m. – 12 noon); Brenda will email participants a courtesy reminder about photo pickup.*
- *Jim K. took Creative Works Display Agreements and will have winners sign forms as they pick up their photos.*
- *As a courtesy reminder, Brenda will place follow-up calls to winners on Friday, September 14 to confirm their attendance at awards presentation.*

c) Publicity

- *Jeff W. reported AHC Facebook page is doing well.*
- *Drew Rist produced a graphic for the retractable banner Jeff W. has been working on; a QR code takes you to the Commission's Facebook page; Brenda will place order.*
- *New lighted display case installed in the Annex; electrical work and materials were donated by Randy Spencer with Spencer Electric in support of the arts and City Building Maintenance department.*

12) Discuss and take possible action on Public Art projects:

a) Sculpture maintenance

- *Jim K. researching possible vendors and quotes for ongoing maintenance; a formal plan is needed for existing projects and in proceeding with new ones.*

b) "Spirit of Rowlett" dedication

- *Good, positive feedback; overwhelming support.*
- *Kathy announced that a certificate of appreciation will be presented at the September 18 City Council meeting, thanking those who assisted with the "Spirit of Rowlett" project.*

c) Plaque for "Spirit of Rowlett" sculpture

- *Plaque wording was approved at last month's (August 14) Commission meeting. Plaque has been ordered; should be ready for installation by vendor in a couple more weeks. Cost for 14" x 20" bronze plaque was \$1,475.*
- *Final cost for "Spirit of Rowlett" sculpture was \$61,391.76*

d) Future art projects

- *Kathy and Public Art Committee met with Chief Neil Howard on August 30 to review kinetic art proposal for Fire Station #3; discussion ensued, including phone conference with Paul Dorrell at Leopold Gallery; additional options considered.*
- *Tamra W. met with Mr. Dorrell September 1st to review options for sites proposed at last month's Commission meeting; Mr. Dorrell later forwarded mock-ups for both, with installation proposed October 3rd-4th; prices discounted on any pieces still available at the Dallas Arboretum close-out sale.*
- *Commission members viewed new mock-up slides; Kathy advised that Leopold Gallery's installation date would not provide sufficient time for vetting installation requirements, presenting any Veteran's Park proposals to the Parks Board, or subsequent presentation for possible approval by Council. Purchase costs, including shipping and installation, still need to be finalized and formalized.*
- *Questions raised on status of bronze sculptures previously considered for Veteran's Park; Committee had discussed vision for the parks with Angela Smith, Parks & Recreation Director. Kathy reminded that no bronze proposals have been acted on by the Commission.*
- *Committee chair Jeff W. requested quote including non-discounted pricing and installation costs for Fire Station #3 proposal; Kathy will share with Chief Howard and vet installation details with Public Works department. Committee will re-convene to consider Veteran's Park options in anticipation of discussion at an upcoming Parks Board meeting.*

13) Discuss "Boot Camp" Planning Workshop on November 3, 2018.

- *Save the Date: Saturday, November 3, 2018 from 8 a.m. – 1 p.m. at the Rowlett Community Centre, Room A.; Commission members should start thinking about projects and strategies for FY2019.*

14) Public Announcements.

- *Jeff W. announced that the Artists 'Round Texas "2018 Paint and Photograph Rowlett" juried art competition is currently underway.*

15) Future topics.

- *Call to order*
- *Around the table introductions by members*
- *Chair selects voting alternate(s), if necessary*
- *Election of Chair and Vice-Chair for FY2019*
- *Consider approving minutes from previous meeting*

- *Arts and Humanities Commission orientation presentation by Staff Liaison*
 - *Reminder: City Boards and Commission Members' Orientation for new and reappointed Commission members: date and time TBD*
 - *Reminder: Open Meetings training deadline for new and reappointed Commission members: date and time TBD; completion certificates must be turned in to City Secretary's Office*
 - *Reminder: AHC Boot Camp for all members: Saturday, November 3, at Rowlett Community Centre, 8:00 a.m. – 1 p.m.*
- *Discuss and take possible action on friends' art organization, Credenza of Rowlett*
- *Discuss and take possible action on yarn art project*
- *Discuss participation in Village of Rowlett Fall Main Street Market*
- *Discuss participation in Library "Trunk or Treat" program*
- *Discuss upcoming Chamber "Taste & Trade" event*
- *Review updates and take possible action on standing committee reports:*
 - a) *2019 Calendar project*
 - b) *2019 Cultural Art Grants*
 - c) *2019 Arts in Education Grants*
 - d) *Publicity*
- *Update on Public Art Projects*
 - a) *Sculpture maintenance plan*
 - b) *Future art projects*
- *Discuss upcoming Boot Camp*
- *Public announcements*
- *Future agenda items*
- *Adjourn*

16) Adjournment

- *Meeting adjourned at 8:19 p.m.*

Approved by the Rowlett Arts and Humanities Commission:

Signature  _____

Date 10-9-18