



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, November 14, 2018
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Lonnie Cornwell, E.C. Umberger, Bernadette Hagmeier, Alan Hogan, Nancy DeVelde, Dolores Henning, Robert Paroski, Diane Perkins

ABSENT: Mike DeLatte, Donna Ferguson, Anthony Scott

VISTORS:

STAFF: Shelly Monroe, Sr. Administrative Assistant; Richard Harris, Parks & Recreation Operations Manager; Angela Smith, Parks & Recreation Director

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1. Chairman EC Umberger called meeting to order at 7:00pm.
 2. Quorum present.
 3. Consider action to approve minutes from October 10, 2018 and November 3, 2018.
 - A. Dolores Henning made a motion to approve the minutes October 10, 2018 and November 3, 2018 as written.
 - B. Bernadette Hagmeier seconded the motion.
 - C. Approved 6 - 0.
 4. Special Events presentation - Lindsay Prasifka, Special Events and Marketing Coordinator.
 - A. Rowlett's 12 Days of Christmas has fun daily activities from November 27, 2018 through December 8, 2018.
 - B. Main Street Fest is December 1, 2018 from 3:00pm - 6:00pm. There will be vendors, performances and vendors. The tree lighting will be about 5:45pm.
 - C. Holiday Parade is December 8, 2018. This event will be from 5:00pm to 8:00pm. Any for parade entries should contact the department and have an option to pay an entry fee or donated an unwrapped toy for the same value.
 - D. Trail of Trees will now be called Light Up Main. Those who want to put up trees and decorate are welcomed to join in the fun. This will start November 27, 2018.
 5. Appoint Urban Forestry Subcommittee Update.
 - A. Angela Smith reported the tree subcommittee was established in June 2017 and the maximum number of four board members can be on this committee. The initial goals were to review existing ordinances and the Landscape Code & Installation Guide then provide updated recommendations. This is in partnership with the Community Development Department and City Council member Matt Grubisich. Once a new draft is proposed it will be presented to this board then presented to the Planning and Zoning Board then to City Council. The committee is also working with Texas Tree Foundation on a Tree Canopy Study.
 - B. Angela Smith shared an update that the Tree Canopy Study will be ready soon and will present to this board in January. The ordinance has been through most of the



- drafting process. Lonnie Cornwell added the next steps will also be getting the word out to the public.
- C. The committee met monthly but moving forward meetings will be held quarterly, therefore the next meeting will be in January 2019. Meetings occur at 6:00pm prior to the Park Board meeting. New board members need to be appointed for this new fiscal year
 - D. Lonnie Cornwell, Alan Hogan and Robert Paroski are appointed for this upcoming fiscal year for this subcommittee.
6. Further discuss and develop the new board goals.
- A. During the work session held November 3, 2018 members began developing goals for the new fiscal year. The first one is Help market parks and recreation through board involvement. Strategies, objectives and tactics were identified.
 - B. Support Parks and Recreation FY2019 CIP Bond development of upcoming projects is the second goal. The strategy, objectives and tactics were identified.
 - C. The third goal identified is Support Eco-Tourism. Members brainstormed ideas. Strategy will be to bring awareness to outdoor education and potential activities to Rowlett. Objective is to engage outside groups to participate in events, create interest in paddle trails, designate a tree walk, create a star gazing event. Tactics are to have a booth at an event, hold a park walk-through activity, hold a paddling event, hold a star gazing event, promote at sporting events.
7. Update from City Council liaison, Blake Margolis.
- A. Every Friday at 5:00pm City Hall releases updates on projects and happenings. It is also available on the city website.
 - B. Last night there was a full update on the 2015 Bond projects, so anyone can view the video online.
8. Discuss the location of the December 12, 2018 meeting.
- The board agreed to have this meeting at a different location. Bernadette Hagmeier will find a location that can accommodate 20 persons and coordinate with Shelly Monroe.
9. Director's Report
- A. Little Dribblers has been a great success with 18 preschool participants. Staff is also offering a host of preschool sports programs from 3-5 year old's including t-ball, hockey and soccer.
 - B. A Citizen Science Day was held November 10th at Pecan Grove Park. This was a walk through to share tree facts, species and biology. Citizens had the opportunity to complete I eco plots that consist of tree measurements and record species.
 - C. Veterans Day Ceremony was held November 10th at Veterans Park and there was a great turnout.
 - D. On October 19th at the Texas Recreation and Parks North region conference, Rowlett was awarded the Committees Choice Award for the development of Schrade Bluebonnet Park and the "Spirit of Rowlett" sculpture.
 - E. RCC gym A will receive a full refinishing over the next three weeks. The floor will be stripped to the bare wood and completely resurfaced. With pickleball using the gym six days per week, the floor is showing extreme signs of wear.



10. No Public input and questions.

11. Public announcements by members of the Board and/or staff were made.
Lonnie Cornwell stated the city is close to obtaining the property title for the Environmental Learning Center.

12. No members of the Board requested topics for future agenda meetings.

13. Adjournment.
Lonnie Cornwell made a motion to adjourn at 8:07pm.
Bernadette Hagmeier seconded the motion.
Unanimous by all those present.


EC Umberger, Chairman


Angela Smith, Director of Parks and Recreation