



## SENIOR ADVISORY BOARD MINUTES

Monday, December 17, 2018  
City Hall Conference Room  
4000 Main Street  
Rowlett, TX 75088

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**Present:** Patricia Bird, Virginia Denson, Rob Rose, Michael Britt, Alberta Reese, Kenneth Williams, Veda Kull, Chris Del Regno

**Absent:** Karen Cosby, Susan Bell

**Visitors:** Linda Richard, Carla with Comfort Keepers

**Staff:** Shelly Monroe, Parks and Recreation Administrative Assistant; Angela Smith, Director of Parks and Recreation; Ricky Harris, Parks and Recreation Operations Manager; Pamela Bell, City Council Liaison; Gary Enna, Public Works Assistant Director

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1. The Chair, Rob Rose, called the meeting to order at 10:00am
2. Quorum was present.
3. Consider action to approve November 19, 2018 minutes.
  - A. Patricia Bird made a motion to accept the minutes as written.
  - B. Michael Britt seconded the motion.
  - C. Approved 6 - 0.
4. Public Works presentation (Gary Enna).
  - A. Gary Enna is serving as the interim director. Public Works is made of six divisions - Administration, Engineering, Utilities, Streets/drainage, Facilities and Fleet. There are 70 employees in this department.
  - B. With the main goal being to maintain the City's infrastructure, each year staff assess the conditions of the streets and alleys. The information helps to determine where to invest the budgeted funds to keep the good streets and alleys good. The streets that are beyond repair need to be reconstructed and this costs more than the annual maintenance. In the city there is 933 concrete streets and 81 asphalt streets. There is 536 lane miles of streets and 105 miles of alleys. The city has 18 facilities and 450 vehicles and equipment.
  - C. Basic information shared on the water system, sanitary sewer collection system and storm drainage lines. There are approximately 3000 valves and the maintenance of these valves was briefly explained.
  - D. A graph of the 2018 Bond Election projects showed a breakdown in which streets received \$41,470,000. Access to the information is on the city website. Pavement condition index for your street can also be found online.
5. Senior Program Updates.
  - A. Ricky Harris reported 907 DART passes have been distributed since October 1, 2019.
  - B. January 14, 2019 is the trip to Cavanaugh Flight Museum in Addison where 14 attendees will be welcomed and 11 are already signed up. On February 8, 2019 a



- trip to the UTA Planetarium and Rangers Ballpark in Arlington will welcome guests to participant at a cost of \$20 and presently there are 5 persons signed up.
- C. Updates: Starting January 10, 2019 an archery class for seniors will be offered and the fee is \$15 per a month. The chair volleyball classes will begin again on February 5, 2019. Teams consist of 6 to 8 participants at the cost of \$10 per person. Daily lunches have been filling up quickly and as a reminder, persons need to pre-register.
6. Upcoming programs.
    - A. IRS and Taxes - January 8, 2019 by Emanuel Burrell, CPA.
    - B. Scams - February 12, 2019 by Tammy Dana-Bashian.
    - C. Get Your House in Order - March 12, 2019: Susan Bell was unable to secure a speaker. Need to confirm with Susan Bell on plans for the speaker and if not, then other resources need to be sought.
  7. Discuss appointing members for volunteer tracking and recognition, Health Fair, Senior Workshop Coordinator, Senior Outreach, FAQ, Resource Guide, AARP's Network of Age- Friendly Community and appoint members.
    - A. Volunteer Tracking and Recognition - Kenneth Williams
    - B. Senior Workshop Coordinator - Patricia Bird
    - C. Senior Outreach - Patricia Bird
    - D. Health Fair - Virginia Denson
    - E. Senior Business Award Task List - Rob Rose, although he will check with Susan Bell to see if she would like this task.
    - F. FAQ is goal specific and will be on a future agenda - Alberta Reese
    - G. Resource Guide is goal specific and will be on a future agenda - Michael Britt and Veda Kull
    - H. AARP's Network of Age Friendly Community is goal specific and will be on a future agenda- Rob Rose. He provided some written information for each member for their review to prepare for future discussions.
  8. Discuss Health Fair.
    - A. The Health Fair will be held on April 9, 2019. Some suggestions for the upcoming Health Fair are 1) No raffle tickets for vendors; 2) Raffle ticket winners don't need to be present to win and the vendors should be the one to contact the winners; 3) Rather than using tickets, use small slips of paper with assigned numbers for an attendee to write name & contact information along with adding a statement on the paper that the person will be added to mailing list; 4) Encourage board members to roam the floor and speak with vendors along with obtaining a short survey.
    - B. There are about 40 vendors. If members want to add components to the fair such as performances that will take more floor space, then a less number of vendors will be accepted.
    - C. Specific plans will need to be discussed during the January meeting.
  9. Reminder: The next meeting is January 28, 2019 meeting. Members were reminded the January meeting will be held the 4<sup>th</sup> Monday rather than the 3<sup>rd</sup> Monday due to the holiday and offices being closed.

10. Updates from City Council member, Pamela Bell.
  - A. Chamber of Commerce made a \$1500 donation to the Animal Shelter. Any towels, blankets, sheets, dog food or newspaper can be donated to them. The Animal Shelter doesn't have a generator therefore City Council recently approved the purchase of one.
  - B. Shelby Coleman was recognized as December's Spirit of Rowlett Award winner. You can nominate persons on the city website.
  - C. Comprehensive Steering Committee is still under review. Some changes still need to be made to the plan therefore the economic development group will reconvene for follow-up discussions. Then the update will go before the Planning and Zoning Commission and the City Council.
  - D. Life Message was a recipient of some funds through the Community Development Block Grant (CDBG).
  - E. Lakeview Pointe Senior Living facility at the corner of Chiesa and Lakeview Pkwy had their ground breaking. Applications are being accepted and Rowlett residents will be given priority. Construction should be completed in the 4<sup>th</sup> quarter of 2019.
  - F. There is a City Council meeting tomorrow night, but the next meeting will not be held until January 8, 2019.
  
11. Senior concerns.  
No concerns noted.
  
12. Public Input or questions.  
Linda Richard inquired about the status of a senior wing expansion. Angela Smith responded this will be part of a discussion when a facility assessment is complete.
  
13. Public announcements. Members of the Board and/or staff may make announcements of local civic events.  
Chris Del Regno stated if a person is age 65 and older then qualifies to take 6 credit hours per semester at any state college or community college for free. Rob Rose added that if you take 6 credit hours at certain colleges such as UTD then you can get a free DART pass.
  
14. Members of the board may request topics for future meetings.  
No topics requested.
  
15. Adjournment
  - A. Michael Britt made a motion for adjournment at 11:42am.
  - B. Virginia Denson seconded the motion.Unanimous vote in favor to adjourn.

  
Rob Rose, Chair

  
Angela Smith, Director of Parks & Recreation