



Official Minutes of the Rowlett Arts and Humanities Commission

Tuesday, January 8, 2019

Rowlett Public Library, Class / Board Room

3900 Main Street, Suite 200, Rowlett, TX 75088

- 1) Meeting called to order by Chair Jeff Winget at 6:31 p.m. and determined a quorum was present.
 - *Members present: Jeff Winget, Deborah Crosby, Tamra Williams, Gary Alexander, JR Forasteros, Kim Nurmi and Neslie Fudge (arrived at 6:33 p.m.)*
 - *Members absent: Laura Keasling*
 - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*

- 2) Chair selects voting alternate(s), if necessary.
 - *Alternate Kim N. selected as voting member in Laura K.'s absence.*

- 3) Consider approving minutes from the regular meeting held November 13, 2018.
 - *Motion made by Deborah C. to accept meeting minutes as written; seconded by Tamra W.*
 - *Motion approved 7-0.*

- 4) Review updates and take possible action on standing committee reports:
 - a) 2019 calendar project
 - *Tamra W. received 728 calendars, shorted 22 by the vendor, which she reported to him. Many requests for calendars this year, may need to increase quantity for 2020, as Commission printed 1,000 of them in years past.*
 - *Gary A. asked Tamra W. to obtain three vendor quotes for 2020 calendars by the end of September to help in determining the number of calendars to purchase.*
 - *Tamra W., Deborah C. and Ronald Williams hand-delivered 706 calendars to local businesses, organizations and schools in Rowlett. Staff distributed calendars to 2018 contest winners and judges, City staff and City departments.*
 - *Suggested topic for discussion at 2020 Boot Camp: Commission's goals in distributing calendars.*

 - b) 2019 Grants
 - Cultural Art Grants
 - *Gary A. reported that the standing committee received two Cultural Art grant applications.*
 - *Artists 'Round Texas requested \$1,650 for their Small Works and Paint & Photograph Rowlett shows (advertising and promotions, cash awards and juror fees) and to pay for professional artist demonstrations at monthly meetings.*
 - *Rowlett Eagle Theater requested \$2,100 for purchase of a panel saw and covered trailer, both to be used by group for theater props and to transport props and equipment.*
 - *Standing committee recommended:*
 - *Artists 'Round Texas be awarded \$1,200 for art show expenses and monthly meeting demonstrations*
 - *Rowlett Eagle Theater be awarded \$1,300 for the purchase of a panel saw*
 - *Motion made by JR F. to accept standing committee recommendations as presented; seconded by Tamra W.*
 - *Motion approved 7-0.*
 - *Staff will notify grant recipients and submit check requests.*

- *Arts in Education Grants*
 - *Grant applications emailed to Fine Arts teachers at schools physically located in Rowlett.*
 - *Submissions due Friday, January 18, 2019.*

c) Young Artist Exhibit

- *Deborah C. emailed contest packets to Garland ISD and Rockwall ISD today.*
- *John Millet will judge the contest again this year.*
- *Staff have posted contest information to the Commission's City webpage.*
- *Contest packet has been emailed to Publicity standing committee for posting on Commission's Facebook page.*

d) Rowlett Sings

- *Gary A. has confirmed judges' and emcee's participation (Emcee: Gary Freedman, Judges: Mary Drayer, Megan Senter and Courtney Collins)*
- *Gary A. has reserved Room B at the Rowlett Community Centre on Friday, April 26, 2019, beginning at 2 p.m.*
- *Gary A. will contact stage vendor to add delivery time to agreement; stage and accessories are scheduled for delivery at 2 p.m. to the Rowlett Community Centre, Room B on Friday, April 26; pickup is scheduled for Saturday, April 27, at 8:30 p.m.*
- *Standing committee to meet to finalize trophy needs, etc.*
- *Kathy F. asked that standing committee contact Phil Barott, Library Information Systems Administrator, to confirm his availability to work on updating contest information on the City's Commission website and to test website for potential problems contestants might encounter.*
- *Kathy F. will ask Drew Rist about videotaping the final performances on Saturday evening, April 27, for Facebook Live posting.*

e) Writing Contest

- *Before January 28, 2019, Brenda K. to email contest information to Standing Committee for distribution to Garland and Rockwall ISD administrators, who will forward to appropriate teachers.*

f) Tri-fold brochure

- *Kathy F. and Brenda K. will forward Commission information needed by Kim N. for the brochure.*

g) Village of Rowlett Spring Main Street Market

- *2019 dates have not been published yet.*
- *Neslie F. announced she has recruited three or four artists who may be interested in demonstrating their art during the event. Jeff W. will contact Shelby Coleman to inquire about booths and ask if fees apply, since the Commission is part of the City.*

h) Publicity

- *Jeff W. recapped efforts toward a December tornado remembrance event; discussion ensued.*
- *Kathy F. emphasized need for advance notice in planning and preparing for public events, as City officials may want opportunity to vet, City staff need time to coordinate and ensure that necessary resources are available and in place.*
 - *Suggested topic for discussion at 2020 Boot Camp: Make recommendation for a December tornado remembrance event; may want to consider large-scale event to commemorate 5 or 10-year anniversary*
- *Jeff asked that when members attend an event and take photos, to please forward them to him for posting on the Commission's Facebook page.*

5) Discuss and take possible action on Public Art projects:

a) Sculpture maintenance plan

- *Kim N. emailed Kathy F. information from City of Garland regarding their policy for replacement of damaged sculptures.*

- Neslie F. researched artwork maintenance and found it cost-prohibitive to hire professional maintenance personnel to clean sculptures.
- Consensus of Commission was to ask Boy Scouts to volunteer in helping to clean sculptures.

b) *Future art projects*

- *Veteran's Park proposal*
 - *Public Art standing committee will present plans and answer questions about the Gary Lee Price "Synergy" bronze at the January 9, 2019 Parks and Recreation Advisory Board meeting. Will ask for Advisory Board's input and support before presentation to the City Council for their approval.*
 - *Jeff W. showed a sketch of the column with a flower bed surrounding base; discussion ensued.*
 - *Consensus of Commission is to bring proposal to Parks and Recreation Advisory Board at the January 9, 2019, regular meeting for their input and support.*
- *Fire Station #3 proposal*
 - *After meeting with Chief Howard and City staff, there was consensus to move forward with the proposed Nic Noblique "Ladder" sculpture.*
 - *Anticipate presentation of both recommendations to City Council at an upcoming work session (tentatively on February 19, 2019), with possible approval made by Council at their next regular meeting (tentatively March 5, 2019).*
- *Lighting for sculptures at Fire Stations #1 and #4 discussed; Kathy F. will seek an estimate for the cost.*

6) Public Announcements.

- *Kathy F. announced Library's annual Black History Month bookmark contest is underway; Commission asked for members to judge. Deborah C. volunteered; Kim N. and Jeff W. will assist if large volume of entries are received.*
- *Neslie F. announced Rowlett Chamber of Commerce 40th Annual Awards Banquet, Saturday, January 26, 2019; more information available at www.rowlettchamber.com/events.*
- *Tamra F. reminded about "Walk the Bridge" event, drawing attention to veterans and first responders whose PTSD may compel them to take their own lives; meet at Highway 66 bridge in Rowlett at 6:00 p.m. to walk the 22 miles across to Rockwall.*

7) Future topics.

- *Call to order*
- *Chair selects voting alternate(s), if necessary*
- *Consider approving minutes from previous meeting*
- *Review updates and take possible action on standing committee reports:*
 - Arts in Education Grants*
 - Young Artists Exhibit*
 - Rowlett Sings*
 - Writing Contest*
 - Tri-fold brochure*
 - Village of Rowlett Spring Main Street Market*
 - Publicity*
- *Update on Public Art Projects*
 - Veteran's Park and Fire Station #3 proposals*
 - Lighting for sculptures at Fire Stations #1 and #3*
- *Public announcements*
- *Future agenda items*
- *Adjourn*

8) Adjournment

- Meeting adjourned at 8:26 p.m.

Approved by the Rowlett Arts and Humanities Commission:

Signature 

Date 2-12-19