


City of Rowlett
Joint Work Session
Animal Shelter Advisory Board
Tuesday, July 17, 2018
City Hall Conference Room
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

- I. Call to order.
Deana Seigler called to order the Joint Work Session of Animal Advisory Board and City Council at 5:02 pm on Tuesday, July 17, 2018. The following members were present: Sue Hartson, Katherine Rinz, and Israel Deases. Absent members Dr. Lori McKelroy, Dawna Carabajal and Monica Kizziar. City Staff present were: Victoria Miles and Maria Martinez.
- II. Joint Work Session Animal Shelter Advisory Board and City Council.
Deana outlined the purpose of the Animal Shelter Advisory Board, the year's statistics for the Shelter and focus for the next year. See Attached Powerpoint presentation.
- III. Adjournment
Motion to adjourn was made by Katherine Rinz and seconded by Israel Deases. The meeting was adjourned at 5:27 pm.


Dawna Carabajal, Chairperson


Jackie Lozada, Assigned City Staff

7/17/18
Date Approved




Animal Shelter Advisory Board
July 17, 2018
City Council Joint Meeting



Board Members


Staff Liaison	Daily Operation of Animal Shelter	One-Staff Member	Licensed Veterinarian
Maria Martinez <small>mmartinez@sanantonio.gov</small> <small>972-432-6233</small>	<small>Vickie Miller</small> <small>vickie.miller@sanantonio.gov</small> <small>972-432-6233</small>	Chad Dumas <small>cdumas@sanantonio.gov</small> <small>972-432-6286</small>	Dr. Tim McKeown
Animal Welfare Agency Representative <small>Sharon Campbell (2 Term)</small>	Member 1 <small>Charles Wright (Vote Chair)</small>	Member 2 <small>Katherine Rizz</small>	Member 3 <small>Monica Kistler</small>
Alternate 1 <small>Kevin Daniels</small>	Alternate 2 <small>Steve Harrison</small>	Alternate 3 <small>Victoria Spink</small>	
Board Secretary <small>Jackie Casella</small> <small>972-432-6280</small>			



Texas Health & Safety Code*


§ 823.005. ADVISORY COMMITTEE. (a) The governing body of a county or municipality in which an animal shelter is located shall appoint an advisory committee to assist in complying with the requirements of this chapter. (b) The advisory committee must be composed of at least one licensed veterinarian, one county or municipal official, one person whose duties include the daily operation of an animal shelter, and one representative from an animal welfare organization. (c) The advisory committee shall meet at least three times a year. Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

Last modified: August 11, 2007



City of Rowlett ASAB

The Animal Shelter Advisory Board (ASAB) is appointed to advise and assist the City in complying with state statutes regarding operation and maintenance of its animal shelter. The board consists of seven (7) members (*who must by state statute include at least one licensed veterinarian, one City staff member, one person whose duties include the daily operation of an animal shelter and one representative from an animal welfare agency**) appointed to two-year staggered terms and two (2) alternates appointed annually. The City's staff liaison (*Maria Martinez, Community Services Manager*) is designated by the City Manager. The board is strictly advisory in nature to the City Council.




Shelter STATS

City of Rowlett
Animal Services
Weekly Report
10/01/2017 - 09/30/2018


Service Code	October	November	December	January	February	March	April	May	June	July	August	September	Total FY
Live Pick-up	229	265	256	262	248	255	268	252	253	253			2215
Animal Control	25	68	79	47	72	101	102	113	113				647
Animal Referred	2	2	3	1	0	3	0	0	0				8
Animal Referred	34	34	25	24	27	32	42	20	26				280
Adoptions	12	20	21	20	18	32	28	17	33				206
Transfers/Rescued	9	18	7	8	10	17	18	24	12				117
Rescued	5	13	7	6	8	17	16	24	12				106
Transferred	0	5	0	0	2	0	2	0	0				11
Owner Surrenders	2	7	13	5	20	18	17	10	8				95
Total Adoptions	133	161	137	131	117	146	131	111	136				1152

Placement Rate: 85%
Live Release Rate: 89%



ASAB "Working" Topics

- ✓ Animal Ordinance Amendment
 - ✓ ordinance to underscore the city's commitment to TNR but to not regulate the actual practice of TNR. It states that the animal control agency "shall promote the utilization of trap, spay or neuter, and return practices as a means of controlling the feral cat population."
- ✓ Work Session 8/7/18
- ✓ Consent 8/21/18



EXPLORED....

- ✓ Trap, Neuter/Spay and Release Program (TNR)
- ✓ What is TNR?
- ✓ Pros and Cons
- ✓ Found not to be best fit under shelter management at this time



ASAB "Working" Topics

✓ Section 6-5 – Euthanasia Fee – States:

"The animal control division shall charge a fee established by resolution of the city council per animal for a requested euthanasia of an animal. The owner or requestor shall reside or be located within the city limits at the time of the request for euthanasia, and the animal shall not have bitten anyone within the last ten days of the request"

- ✓ Staff had previously had the fee removed from the Master Fee Schedule but had not amended the ordinance to remove this as a service the Animal Shelter offers



Other Discussion Items

- Exploring New Innovative ways to socialize shelter animals
- Increasing Animal Registrations



Keeping on the RADAR...

- ASAB – Current Shelter concerns
 - Shelter too small for growing Rowlett population and not conducive to evolution of animal welfare organizations
 - Current Capacity 28 dogs and 32 cats includes quarantine kennels and cages
 - Population in 1990 – 23,225
 - 2000 – 45,104
 - 2015 – 60,236
 - Shelter is outdated
 - No Meet and Greet Rooms



Shelter STATS

City of Rowlett
Animal Services
Yearly Report
10/01/2017 - 09/30/2018

	October	November	December	January	February	March	April	May	June	July	August	September	Total YTD
Service Calls	179	155	156	142	148	235	248	129	123				1275
Live Pickups	85	58	79	61	71	100	100	129	123				817
Animal Referred	7	7	2	-	0	1	0	0	0				8
Animal Returned	24	24	20	14	27	32	42	20	28				237
Adoptions	11	20	31	10	11	12	28	11	11				146
Transfers/Referrals	5	18	7	4	10	17	18	24	11				117
Rescued	1	11	7	6	8	17	16	24	17				106
Examined	0	7	0	0	2	0	7	0	0				11
Owner Surrender	2	7	11	3	20	11	17	10	8				80
Dead at Shelter	13	8	3	2	1	0	5	4	1				38

Placement Rate 91%
Live Release Rate 99%



FY 19 Goals for ASAB



Animal Shelter Advisory Board

Questions or Comments