

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Thursday, November 15, 2018
City Hall Conference Room
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

- I. Call to order.
Deana Seigler called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:31 pm on Thursday, November 15, 2018. The following members were present: Deana Seigler, Israel, Deases, Dr McKelroy, and Katie Rinz. City Staff present were: Maria Martinez, David Gensler, and Victoria Miles. Council member present: Brownie Sherrill.
- II. Consider approving minutes from September 11, 2018 meeting.
The minutes from September 11, 2018 meeting were passed out and board members were given time to review them. The Chairperson, Deana Seigler, opened the floor for comments or questions. Dr. McKelroy made a motion to approve minutes. Seconded by David Gensler. Motion passed.
- III. Update from Staff on Shelter Stats.
Maria Martinez presented the shelter stats to the board. Placement Rate is 90% for FY 2018. Live Release Rate is 99%. (Attachment). Adoption Rates are still reduced to \$25 since shelter is full. Victoria updated the Board on the animals that died at shelter due to illness. Not a lot of traffic on the evenings that the Shelter stayed open on Farmer's Market days.
- IV. Update and discussion from Friends of Rowlett Animals (FRAs) from offsite adoption events.
Tabled until next meeting. No update available.
- V. Discuss and Revise Animal Shelter Advisory Board description for the Boards and Commission Handbook.
Maria discussed a new description for the Boards and Commission. Sue sent in a description which was lengthy but the Board discussed changes to reflect what the actual Board functions are. Maria will send out an email for suggestions. She will put together the ideas received and bring them back to the Board for approval.
- VI. Discuss and review rabies vaccination ordinance.
Maria read the ordinance about rabies vaccination for dogs and cats. The ordinance states that the animal will be revaccinated after 3 years. Dr. McKelroy was concerned that a grace period is not defined in the ordinance. Maria will draft language for 60-day grace period and notes from veterinarian reasons. She will bring a draft back to next meeting.
- VII. Public Announcement
Backup Generator – Council Consideration December 4, 2018
Main Street Fest – Saturday, December 1, 2018
Holiday Parade – Saturday, December 8, 2018
Decorate Tree – Thursday, November 29, 2018 at 2:00 pm or November 30 at 2:00 pm

FRAS adoption event and fundraiser – Saturday on Raising Cane’s

VIII. Future Agenda Topics

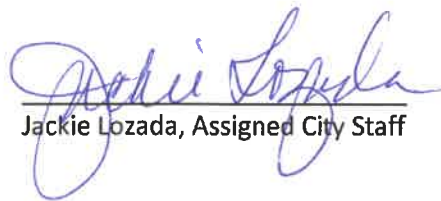
Update from staff on shelter stats
FRAS updates
Verbiage for Boards and Commission Handbook
Rabies vaccination

IX. Adjournment

The Chair called for a Motion to adjourn. The Motion was made by Dr. McKelroy and seconded by Katie Rinz. The motion passed. The meeting was adjourned at 8:31 pm.



Deana Seigler, Vice Chairperson



Jackie Lozada, Assigned City Staff

1/22/19

Date Approved