

City of Rowlett
Economic Development Advisory Board

Tuesday, October 16, 2018

9:30 A.M.

Rowlett Chamber of Commerce, 4418 Main Street, Rowlett, Texas 75088

Meeting Minutes

1. CALL TO ORDER.

Chairman Drew Howard called the Rowlett Economic Development Advisory Board meeting to order at 9:35 A.M. on October 16, 2018 at the Rowlett Chamber of Commerce, 4418 Main Street, Rowlett, Texas. In attendance: Tammy Dana-Bashian, Drew Howard, Michael Gallops, Whitney Laning, Elaine Ritchie, Michael Smith, Mick Donnelly, Brian Funderburk, Jim Grabenhorst, Joey Grisham and Susan Nix.

2. ADMINISTER THE OATH OF OFFICE AND THE STATEMENT OF ELECTED/APPOINTED OFFICER TO THE NEWLY APPOINTED MEMBERS.

The oath of office was administered to the newly appointed members, Mick Donnelly and Michael Smith.

3. CONSIDER APPROVING THE MINUTES FROM THE SEPTEMBER 18, 2018 MEETING.

A motion was made by Whitney Laning and seconded by Elaine Ritchie to approve the September 18, 2018 minutes. The motion carried unanimously.

4. RECEIVE ECONOMIC DEVELOPMENT DEPARTMENT UPDATE.

Jim Grabenhorst provided an update on the Comprehensive Plan update (Imagine Rowlett) and stated that a joint meeting with the Comprehensive Plan Steering Committee was postponed to allow the consultant additional time to make revisions and discuss with the steering committee. Joey Grisham reported that FY 2018 commercial permit valuation was up by 33% and permits were up from 84 in FY 2017 to 168 in FY 2018, and that sales tax collections are on track to top \$7 million for the first time ever. Next, Jim Grabenhorst said that it is time to update the Economic Development Strategic

Plan and that staff had selected Jason Claunch with Catalyst Commercial to develop it. He stated that it will be a 5-year plan in support of the updated City Strategic Plan and Comp Plan and that EDAB will be an integral part of the planning process. The goal is to have a final presentation to City Council in April or May. Lastly, Jim reported that conversations are continuing with Bayside Land Partners and that the goal is to find an amicable solution. Tammy Dana-Bashian encouraged EDAB members to read her September Monthly Mayor's Spotlight that contains detailed information related to the Bayside project.

5. RECEIVE CHAMBER/CHAMBER FOUNDATION UPDATE.

Whitney Laning stated that the November Chamber Board Meeting was moved to the 27th and that the Chamber had a very successful Annual Golf Tournament. A new slate of awards were just announced for the January Annual Banquet and sent out to the members to solicit applications. Next, he said that the Chamber Board passed new bylaws and articles of incorporation.

The Chamber Foundation also had their first successful workforce training meeting which is a six-part series.

6. RECEIVE GISD UPDATE.

Larry Glick was not present at the meeting and Tammy Dana-Bashain reminded the Board that GISD staff will be providing a growth plan update to EDAB at the November meeting.

7. PUBLIC ANNOUNCEMENT. MEMBERS OF THE BOARD AND/OR STAFF MAY MAKE ANNOUNCEMENTS OF LOCAL CIVIC EVENTS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS NOR TAKE ANY ACTION WITH REGARD TO THE ANNOUNCEMENTS.

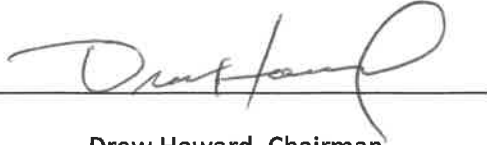
Rowlett Chamber Taste & Trade at Rowlett High School on Tuesday, October 30th from 5:30-8 pm; City of Rowlett Town Hall at the RCC on Monday, October 22nd from 6:30-8 pm; Main Street Market on Saturday, October 20th from 3-8 pm; 1st Annual Smokes & Spokes on Saturday, October 20th from 12-6 pm on Main Street; and Tri-City Cleanup of Lake Ray Hubbard on Saturday, November 3rd at 8 am.

8. MEMBERS OF THE BOARD MAY REQUEST TOPICS FOR FUTURE AGENDA MEETINGS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS ANY OF THE REQUESTED SUBJECTS UNTIL SUCH MATTER HAS BEEN PROPERLY PLACED ON A POSTED AGENDA.

Joint meeting with Imagine Rowlett Steering Committee and a tour of the new Rockwall
ISD Dr. Gene Burton Career and College Academy.

9. ADJOURNMENT.

The meeting was adjourned by Chairman Drew Howard at 10:36 A.M.



Drew Howard, Chairman



Jim Grabenhorst, Assigned City Staff

3/09/19

Date Approved