

City of Rowlett
Economic Development Advisory Board

Tuesday, February 19, 2019

9:30 A.M.

Rowlett Chamber of Commerce, 4418 Main Street, Rowlett, Texas 75088

Meeting Minutes

1. CALL TO ORDER.

Chairman Drew Howard called the Rowlett Economic Development Advisory Board meeting to order at 9:34 A.M. on February 19, 2019 at the Rowlett Chamber of Commerce, 4418 Main Street, Rowlett, Texas. In attendance: Tammy Dana-Bashian, Drew Howard, Chris Kizziar, Michael Gallops, Whitney Laning, Barry Young, Larry Glick, Elaine Ritchie, Mick Donnelly, Brian Funderburk, Jim Grabenhorst, Lexie Woodward and Susan Nix.

2. CONSIDER APPROVING THE MINUTES FROM THE DECEMBER 19, 2019 MEETING.

A motion was made by Tammy Dana-Bashian and seconded by Barry Young to approve the December 19, 2018 minutes with a correction to add Whitney Laning as present. The motion carried unanimously.

3. DISCUSSION ON ECONOMIC DEVELOPMENT STRATEGIC PLAN/PRIORITIES.

Jason Claunch from Catalyst Commercial presented a draft of the Economic Development Strategic Plan. He explained the implementation process and that Fostering Economic Vitality was one of the seven strategic priority areas from the recently adopted City's Strategic Plan. EDAB members provided several comments to incorporate into the Economic Development Strategic Plan. City staff will work with Catalyst Commercial to finalize a draft and bring that back to EDAB at a future meeting for review and recommendation to present to City Council for adoption.

4. RECEIVE ECONOMIC DEVELOPMENT DEPARTMENT UPDATE.

Director of Economic Development, Jim Grabenhorst presented the Economic Development Department update. He announced that Joey Grisham, Assistant Director of Economic Development has resigned. He mentioned the Mala Family proposal went before Council and the sale of both properties were approved. Lastly, he stated that renovations for the new Community Development building located at 5702 Rowlett Road are underway and a move is expected near the end of May.

5. RECEIVE CHAMBER/CHAMBER FOUNDATION UPDATE.

Chris Kizziar announced that he is the new Chair for the Chamber and their main focus has been on structure and setting committees. He announced the Awards Banquet was very successful. He then mentioned the upcoming Rowlett Legislative Days trip to Austin to discuss legislative priorities with Rowlett's legislative delegation. Lastly, he stated the Chamber has 5 new Board members and the entire Board recently completed their annual retreat to set committees and priorities for the upcoming year.

Whitney Laning gave the Chamber Foundation update. He stated the Chamber Foundation provided a sign grant to Tobacco Box.

6. RECEIVE GISD PRESENTATION ON GROWTH PLAN UPDATE.

Larry Glick provided information and a presentation on GISD's growth plan for the Rowlett area schools. He stated they are very comfortable with the final numbers from the study. There was some discussion regarding over crowding in schools. He stated that GISD has 20% capacity in elementary schools. The highest population right now is students transitioning from middle school to high school. He stated that overall the student population is declining.

7. PUBLIC ANNOUNCEMENT. MEMBERS OF THE BOARD AND/OR STAFF MAY MAKE ANNOUNCEMENTS OF LOCAL CIVIC EVENTS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS NOR TAKE ANY ACTION WITH REGARD TO THE ANNOUNCEMENTS.

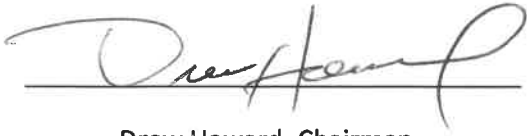
No public announcements were made.

8. MEMBERS OF THE BOARD MAY REQUEST TOPICS FOR FUTURE AGENDA MEETINGS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS ANY OF THE REQUESTED SUBJECTS UNTIL SUCH MATTER HAS BEEN PROPERLY PLACED ON A POSTED AGENDA.

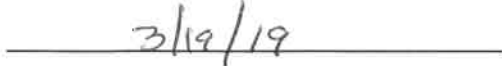
Jim Grabenhorst mentioned the March 19th meeting will be held at the Rockwall ISD Dr. Gene Burton Career and College Academy, at 10am with a tour and lunch following.

9. ADJOURNMENT.

The meeting was adjourned by Chairman Drew Howard at 11:24 A.M.



Drew Howard, Chairman



Date Approved



Jim Grabenhorst, Assigned City Staff