



**Parks and Recreation Advisory Board Meeting Minutes**  
**Wednesday, March 13, 2019**  
**7:00 p.m.**

*Rowlett Community Centre, Room D*  
*5300 Main Street, Rowlett TX 75088*

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**PRESENT:** Lonnie Cornwell, E.C. Umberger, Dolores Henning, Diane Perkins, Mike DeLatte, Donna Ferguson, Nancy DeVelde

**ABSENT:** Anthony Scott, Bernadette Hagmeier, Alan Hogan, Robert Paroski

**VISTORS:** Louis Frisbie, Pamela Bell

**STAFF:** Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Parks & Recreation Director

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1. Chairman EC Umberger called meeting to order at 7:02pm.
  2. Quorum present.
  3. Consider action to approve minutes from February 13, 2019.
    - A. Dolores Henning made a motion to approve the February 13, 2019 minutes as written.
    - B. Nancy DeVelde seconded the motion.
    - C. Approved 6 - 0.
  4. Rowlett Soccer Association presentation  
This was re-scheduled to April 10, 2019.
  5. Update on board's plans for Cardboard Boat Regatta.  
Selected members met twice with one meeting discussing plans for the build and the other to begin the build process. The next build date is tomorrow. Three volunteers are needed to be in the boat on the day of the event.
  6. Discuss the establishment of a 501 c 3 organization.  
Mike DeLatte asked members to search for sponsorships to help fund the registration to file for the 501 c 3. A basic information sheet was provided to members. Angela Smith mentioned there is a sponsorship catalog on the City website located on the Parks and Recreation Department page and explained how the development of a 501 c 3 can benefit this department.
  7. Green Ribbon Project update.
    - A. Angela Smith reported Phase One is complete. The city does not assume responsibility for the medians until August 2019. There are five areas identified with some site issues and staff is working with the TxDOT team to determine how to move forward.
    - B. Phase Two was scheduled to begin in mid-February but due to the weather and a few design changes, it was postponed. The project will now begin in late April or early May. This phase will include one additional median and entry was signage at Hwy 66 and Dexham and Heritage Parkway and Hwy 66.



8. Continue planning for Star Gazing event, Paddling event, and a booth at Kid Fish event on April 27, 2019.
  - A. The paddling event will be held on May 4, 2019. Anthony Scott sent information that contact was made with Kayak Instruction, Inc. to notify of the event at Paddle Point Park. Dave Holl asked if participants who need equipment will contact him in advance for rentals. The time of the event will be 9:00am to 11:00am since the Main Street Market will be held on this same date starting at 11:00am. A flyer needs to be designed. Alan Hogan and A. Scott will kayak in April to come up with a route for the event. Need some board members to commit to helping on May 4<sup>th</sup> with this event. Diane Perkins and EC Umberger volunteered.
  - B. Star Gazing event: Lonnie Cornwell and Diane Perkins reported the event will be held June 1, 2019. Boy Scout troupe has been contacted and will assist with the event by providing games and/or small crafts. A Story Teller is lined up. One idea is for a start time of 7:00pm on Friday and end time of 7:00am pm Saturday. A campfire to be a part of the event is desirable. No consideration of food needed, although for an overnight event portable restrooms and water will need to be available. Consideration of having a registration fee was mentioned.
  - C. Booth at an event: The Kid Fish will be held on April 27, 2019 and begins at 9am. A separate space from the Parks and Recreation table is desired. Mike DeLatte will help set up the table and Donna Ferguson will help during the event.
9. Fireworks on Main.

Angela Smith stated Fireworks on Main will be held July 4, 2019 from 6:00pm to 10:00pm. Potential main act entertainment was shared with the members. City Council has already been presented with this information. Volunteers will be needed. Members agreed on the choice of Jack Ingram for the main entertainment.
10. Boards, Commissions and Volunteer Banquet.

Invitations were mailed on March 4, 2019. The banquet will be held on April 11, 2019 at 6:30pm located at the Rowlett Community Centre. The RSVP deadline is this Friday.
11. Update from City Council liaison, Blake Margolis.

Blake Margolis was unable to be present for this meeting, but Pamela Bell, City Council member, was present and reported that City Council reached an agreement with Bayside to acquire the property south of IH-30, including the marina. This is an important first step to get this project back on track. There is a townhall meeting on Monday at 6:30pm.
12. Director's Report
  - A. Scentral Bark Buddies is no longer meeting to fundraise. Sachse Park Pals has provided the City of Rowlett with the original Scentral Bark sponsor list. Angela Smith initiated contact with the sponsors to see if they are interested in renewing sponsorship. The original agreement was that if the sponsor chooses not to participate then their sign will be given back.
  - B. Rowlett Parks and Recreation Department is partnering with the Roughriders to help give back to all our athletic leagues in the community. A purchase of a ticket, \$12 with seats on 3<sup>rd</sup> base side with pre-game parade around the warning track and a chance to



be selected to throw out the ceremonial first pitch, will help the leagues. The game is April 8<sup>th</sup> at 7:05pm in Frisco.

- C. RETREET will lead volunteers on February 23<sup>rd</sup> in the third and final tree planting in Rowlett and Garland. Thus far RETREET has planted 332 trees at 177 homes with assistance from Texas Trees Foundation, Keep Rowlett Beautiful and the cities of Rowlett and Garland.
- D. Herfurth Fields will be offline for practices this upcoming season. Field availability will be at Community Park.
- E. City of Rowlett has been designated as a Tree City USA for the 16<sup>th</sup> consecutive year. This has been achieved by meeting four core standards of urban forestry management.

13. Public Input.

No public input.

14. Public announcements by members of the Board and/or staff were made.

- A. Angela Smith will be gone from March 19<sup>th</sup> to March 29<sup>th</sup>, therefore if board members need anything to contact Shelly Monroe.
- B. Lonnie Cornwell said Keep Rowlett Beautiful's Great American Clean-up event will be held April 6, 2019 starting at Pecan Grove Park pavilion. If anyone wants to be a part of the Adopt-A-Road program to inform him. Electronic recycling is April 27, 2019.

15. Members of the Board may request topics for future agenda meetings.

- A. Diane Perkins requested time to share photos and information of a visited park in Texas.
- B. EC Umberger requested to talk about activities at Herfurth park.

16. Adjournment.

Mike DeLatte made a motion to adjourn at 8:07 pm.

Lonnie Cornwell seconded the motion.

Unanimous by all those present to adjourn.

Handwritten signature of Mike DeLatte in black ink.

Mike DeLatte, Vice Chairman

Handwritten signature of Angela Smith in black ink.

Angela Smith, Director of Parks and Recreation