

City of Rowlett
Diversity & Inclusion Commission Meeting
City Hall, 4000 Main Street, Rowlett, Texas 75088

Wednesday, January 16, 2019 Meeting Minutes

1. Call to order
 - Meeting called to order at 6:32pm. The following members were present: Jerry Hickman, Michael Hernandez, Simone Wallace, Denise Younge, Diana Moore, Alena Jefferson-Shelbia, Robert McCarrier, Jesse Roark, Katie Babin, Brooke Donnelly. Mark McAvoy and Elise Bowers represented City Staff. Mayor Tammy Dana-Bashian represented City Council.

2. Approve Prior Meeting Minutes
 - **Motion to approve minutes from the September 19, 2018 meeting made by Hernandez, second by Hickman (passed unanimously)**
 - **Motion to approve minutes from the December 19, 2018 meeting made by Moore, second by Jefferson-Shelbia (passed unanimously)**

3. Public Input
 - No public input

4. Discuss Participation in Local Events
 - Roller derby in Plano scheduled for Saturday, February 16, 2019

5. Committee Reports
 - a. Activities & Events Committee: Younge reported on behalf of committee: ongoing activities:
 - Taking a deeper look at events
 - Invite other Board/Commission chairs to future meetings
 - Attend other Board/Commission meetings

 - b. Marketing Committee: Jefferson-Shelbia reported on behalf of committee: ongoing activities:
 - Discussed t-shirt options and brought suggested designs to meeting
 - Total price is less than \$330
 - Committee Action Item: refine design and present at 2/20/19 meeting
 - **Motion to change inaugural commission event to the Annual Boards & Commissions banquet on April 11, 2019 made by Jefferson-Shelbia, second by Younge (passed unanimously)**

6. Discuss Attending North Texas Commission's Diversity, Equity, & Inclusion Summit
 - **Motion to allocate \$100 for attending NTC summit made by Hernandez, second by Roark (passed unanimously)**

7. Review Commission Goals

- Chair read goals individually, followed by general discussion
8. Diversity Contact Database Update
- Hernandez briefed commission members on database adds
9. Public Announcements
- January 21—MLK Day (commission to consider event for MLK Day 2020)
 - April 9—Congregation Shearith Israel hosting Interfaith Passover Seder (\$20 cover)
 - City academy begins Jan 31: 6:30pm - 8pm. Interested individuals may register online at www.rowlett.com/cityacademy
 - Mayor encouraged everyone to watch recorded State of the City address
 - Mayor announced she will attend the National Conference of Mayors in Washington D.C.
10. Agenda Items for Future Meetings
- Unite Rowlett
 - Commission's role in informing B/C member appointment process
 - Summit debriefs
 - Carboard boat regatta
 - National Conference of Mayors debrief
11. Adjourn
- Commission chair adjourned the meeting at 8:07pm.



Robert McCarrier, Chair

2/20/19

Date Approved



Mark McAvoy, Staff Liaison

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