



ARTS AND HUMANITIES COMMISSION MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, March 12, 2019

6:30 p.m.

Rowlett Public Library
3900 Main Street

- 1) Meeting called to order by Chair Jeff Winget at 6:31 p.m. and determined a quorum was present.
 - *Members present: Jeff Winget, Deborah Crosby, Tamra Williams, Gary Alexander, JR. Forasteros and Kim Nurmi*
 - *Members absent: Laura Keasling and Neslie Fudge*
 - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*

- 2) Chair selects voting alternate(s), if necessary.
 - *Alternate Kim N. selected as voting member in Neslie Fudge's absence*

- 3) Consider approving minutes from the regular meeting held February 12, 2019.
 - *Motion made by Tamra W. to accept meeting minutes as written; seconded by Gary A.*
 - *Motion approved 6-0.*

- 4) Review updates and take possible action on standing committee reports:
 - a) Young Artist Exhibit
 - *Deborah C. reported the Publicity standing committee is promoting contest on the Arts and Humanities Commission's Facebook page.*
 - *Kathy verified that Deborah C. and Tamra W. plan to work the take-in days; Deborah C. will contact Laura K. about her availability.*
 - *Staff verified supplies needed: Velcro hook tape, signage for displays and 30-35 infographic cards (with art pickup dates and times and Council awards presentation information on the back)*

 - b) Rowlett Sings
 - *Gary A. reported eight entries received so far; last year 10 finalists performed.*
 - *Members will meet at 6:30 p.m. on Tuesday, April 2nd at the Rowlett Chamber of Commerce to view entries received and determine top three in each category for the live competition. An agenda will be posted for the meeting and Deborah C. will take meeting minutes.*
 - *Last year's adult solo winner, Derrick Culpepper, has agreed to perform during judging.*

 - c) Writing Contest
 - *Deborah C. reported Publicity standing committee is promoting contest on the Commission's Facebook page. She has not received many questions so far. JR. gave brief bios on the three judges retained for the contest.*
 - *JR. also inquired if entries could be submitted by email. Discussion ensued; will discuss further at the fall planning workshop.*
 - *Entries are due by Friday, March 22, 2019 and can be mailed or dropped off at the library.*

d) Photography Contest

- Theme
 - Brenda K. noted the list of themes from previous years' contests and suggestions from the November 2018 planning workshop which she included in this month's meeting packet; discussion ensued on possible themes. "Double Take" was chosen for the 2019 Photography Contest
- Standing committee will email contest info to Garland ISD and Rockwall ISD administrators in May for distribution through the schools.
- Tamra W. reported that .jpeg files of winning photographs would be needed for a 2020 calendar, per request of the printer; Tamra will contact winners to request high resolution digital images.

e) Village of Rowlett Spring Main Street Market

- Event is scheduled for Saturday, May 4 from 11 a.m. – 6 p.m.
- Kathy demonstrated the new retractable banner, noting that it is lightweight and may not be well-suited to windy weather.
- Commission plans to participate this year; will hand out AHC infographic cards and answer questions.
- At the previous meeting, Neslie F. confirmed that the three artists she recruited are still interested in demonstrating their art during the event; Tamra W. has contacted an out-of-town artist who is also interested.
- Shelby Coleman confirmed that there will be no charge for booths, as the AHC is a City Commission.
- Someone from the standing committee will need to stop by the Library to pick up the banner and infographic cards the morning of the event.
- Other needs discussed; Jeff W. and Gary A. have canopies they will bring; tents, chairs and a small table will also be needed.

f) Publicity

- Jeff W. thanked Kim N. for her help in posting events on the Commission's Facebook page.
- Jeff W. has posted Young Artist Exhibit and Writing Contest to Instagram; also sent info to Larry Beckham for his local senior newsletter.
 - i. AHC Facebook promotion
 - a. JR. is still interested in serving as a co-administrator for the Commission's Facebook page. He will email Kathy with his availability so a meeting can be scheduled
 - b. Discussion followed about including "Share on Facebook" prompts for award checks, contest information, etc. Kim N. will work on wording and share at next meeting
 - ii. Sculptures link for Commission's webpage
 - a. Jeff W. reports the project is still pending; discussion tabled until May 2019 meeting

g) Records retention needs

- Brenda requested that members please copy/send information of historic value (photographs, procedural emails, etc.) to staff; if not sure, go ahead and send anyway, staff can confirm need to keep for records retention requirements.

5) Discuss and take possible action on Artists 'Round Texas (A.R.T.) request to increase Mayor's Award prize.

- Jeff W. read an email from Artists 'Round Texas. The A.R.T. board has increased prize amounts and requested additional funds for the two Mayor's purchase awards the Commission provides.
- Kathy noted that budgets for this year's awards were set at the November 2018 planning workshop,

there were additional Commission requests that could not be funded. Discussion ensued, with the consensus that Jeff W. would respond to Laurieann Dygowski to explain that the Commission cannot accommodate their request, also to suggest that A.R.T. submit their FY 2020 budget requests in advance of next year's fall planning meeting.

- 6) Discuss and take possible action on purchase of name badges for Commission members.
- *Purchase of name badges for Commission members was discussed at the 2019 fall planning workshop; motion made by Tamra W. to purchase name badges for all current members; JR. seconded the motion.*
 - *Approved 6-0.*

- 7) Discuss and take possible action on future public art projects:

a) Lighting for sculptures at Fire Stations

- *Kathy anticipates meeting with Southwest Gallery to do site visits.*
- *There were delays in waiting for Southwest Gallery's certificate of insurance and indemnification agreement; paperwork has been received by Purchasing department and the 50% deposits are in process for payment.*
- *Southwest Gallery informed that it would take 90 days for sculpture at Fire Station #3 to be fabricated; the Veterans Park sculpture should be installed before Memorial Day.*

b) Plaque design for proposed Veterans Park sculpture

- *Discussion centered on the artist's statement, with proposed wording as follows:*

"Synergy"

Gary Lee Price, Sculptor

Six hands embody the true strength and bravery

of all five branches of the military. The sixth hand honors veterans for their sacrifice & service

Presented by

Rowlett Arts & Humanities Commission

2019

- 8) Public Announcements.

- *City's General Election is Saturday, May 4, 2019, with early voting beginning Monday, April 22, 2019. Information is on the City's website.*
- *Lake Cities Chorale's next performance is 7:30 p.m. on Saturday, March 16, 2019 at the Plaza Theatre in Garland.*
- *Jeff W. read a thank you card from the Rowlett High School Eagle Theatre for the 2019 Cultural Arts Grant they received.*

- 9) Future topics.

- *Call to order*
- *Chair selects voting alternate(s), if necessary*
- *Consider approving minutes from previous meetings*
- *Review updates and take possible action on standing committee reports:*
 - a) *Young Artists Exhibit*
 - b) *Writing Contest*
 - c) *Rowlett Sings*
 - d) *Photography Contest*

- e) *Village of Rowlett Spring Main Street Market*
- f) *Publicity*
 - i. *AHC Facebook promotion*
- *Discuss and take possible action on future public art projects*
 - i. *Update on Fire Station #3 and Veterans Park sculptures*
 - ii. *Plaque design for proposed Veterans Park sculpture*
 - iii. *Lighting for sculptures at Fire Stations*
- *Public announcements*
- *Future agenda items*
- *Adjourn*

10) Adjournment

- *Meeting adjourned at 8:20 p.m.*

Approved by the Rowlett Arts and Humanities Commission:



Signature

April 9, 2019

Date