



ARTS AND HUMANITIES COMMISSION MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, April 9, 2019

6:30 p.m.

Rowlett Public Library
3900 Main Street

- 1) Meeting called to order by Chair Jeff Winget at 6:37 p.m. and determined a quorum was present.
 - *Members present: Jeff Winget, Deborah Crosby, Tamra Williams, Gary Alexander and Neslie Fudge*
 - *Members absent: Laura Keasling, JR. Forasteros and Kim Nurmi*
 - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*

- 2) Chair selects voting alternate(s), if necessary.
 - *N/A*

- 3) Consider approving minutes from the following meetings:
 - *Regular meeting held Tuesday, March 12, 2019*
 - *Motion made by Deborah C. to accept meeting minutes as written; seconded by Tamra W.*
 - *Motion approved 5-0.*
 - *Special work session held April 2, 2019*
 - *Motion made by Gary A. to accept meeting minutes as written; seconded by Tamra W.*
 - *Motion approved 5-0.*

- 4) Review updates and take possible action on standing committee reports:
 - a) Young Artist Exhibit
 - *Deborah C. reported 133 entries were received from 15 schools; saw increase in the number of middle school and 3-D entries this year.*
 - *Deborah has notified winners and teachers; staff notified teachers and parents that their students placed in the contest, along with an invitation to attend the City Council awards presentation on Tuesday, May 7, 2019.*
 - *Jeff W. asked if the 3-D winners' artwork could be photographed out of the display cabinets, perhaps placed on a stand; Neslie F. will take photos with better lighting using an artwork stand in anticipation of a 2020 calendar; Kathy will provide a flash drive for Neslie.*

 - b) Writing Contest
 - *Deborah C. reported JR. F. is chairing the standing committee; 24 adult and three youth entries were received. Will discuss ways to increase youth participation at next boot camp planning work session.*
 - *Brenda reported that she contacted JR., asking that judges have winners selected and information to her by Friday, April 12, so that award checks can be processed in time for Council awards on Tuesday, May 7, 2019; JR. will contact the judges about this.*

 - c) Rowlett Sings
 - *Gary A. reported approximately 30 entries received. A special work session was held on Tuesday, April 2, to view video entries and select finalists. Jeff W. reviewed list of finalists chosen to perform.*

- Last year's adult solo winner, Derrick Culpepper, will perform during break while judges determine winners
- Gary A. shared "draft" thank you cards he created for judges and Derrick for Commission review; staff verified gift card amounts and where to purchase them.
- Staff will post Possible Quorum notices for both Friday, April 26, and Saturday, April 27; all Commission members are asked to help and need to arrive by 5 p.m. on Saturday.
- Deborah C. will contact Laura K. to remind her about getting water for judges and contestants.
- Jeff W. will make programs for the live performances and provide a copy for archival records.
- Drew Rist has been asked to videotape and live stream the performances on Facebook.
- Deborah C. will contact Hella Shrine about cost to rent facility, as a larger venue may be needed in the future.
- Possible judges for next year's competition to be discussed at boot camp.

d) *Photography Contest*

- Staff will email standing committee the updated contest information by May 13, 2019, so they can contact Garland ISD and Rockwall ISD administrators about distribution through the schools.

e) *Village of Rowlett Spring Main Street Market on May 4, 2019*

- Event is scheduled for Saturday, May 4, from 11 a.m. – 6 p.m.
- Neslie F. confirmed that three artists she recruited are still interested in demonstrating at the event; Tamra W. has contacted an out-of-town artist who is also interested. Tamra has also secured booths for Laurieann Dygowski with Artists 'Round Texas.
- Jeff W. will stop by the library before the event to pick up the AHC banner and infographic cards.
- Other needs discussed; Jeff W. has canopies he will bring and will encourage others to bring a canopy if they have one.

f) *Publicity*

- Jeff W. reported Kim N. has been posting a variety of events on the Commission's Facebook page; he also created an Instagram account for Arts and Humanities Commission items only.
- Jeff W. would like to request FY2020 funding for publicity.
- Jeff W. would like to send a press release to major media about Rowlett Sings; Kathy asked that he contact Denise Perrin, Community Relations Manager, for assistance.

i. *AHC Facebook promotion*

- a. Staff shared an example of "Like Us on Facebook" labels for possible use in promoting the AHC's Facebook page; consensus of group was to purchase a roll.

5) Recap of Rowlett Non-Profit Alliance meeting on April 1, 2019.

- Elise Bowers and the Chamber of Commerce convened the meeting; Deborah C. attended on behalf of the Commission.
- Deborah's take from the meeting is that they are trying to streamline the volunteer process for doing humanitarian work in Rowlett and are recruiting volunteers from other non-profit organizations.
- Commission will continue to participate for the time being.

6) Discuss and take possible action on future public art projects:

a) Update on sculptures for Veterans Park and Fire Station #3

- Kathy gave an update on status of the sculpture projects; there were delays in waiting for Southwest Gallery's certificate of insurance and indemnification agreement. Paperwork has been received by Purchasing department and the 50% deposits were received by vendor.

- Southwest Gallery plans to do a Veterans Park site visit the first week in May and install a few days after.
- Southwest Gallery anticipates installation of "Synergy" before May 25, 2019; it will take about 90 days for sculpture at Fire Station #3 to be fabricated.

b) *Plaque design proposal Veterans Park sculpture*

- Kathy received a proof of proposed plaque wording from vendor for Commission review; plaque is to be mounted on a post in a way consistent with existing ones. Discussed size of font used on the "presented by" portion; Commission members asked that it be consistent with existing bronze plaques. Kathy will verify size with vendor so any necessary changes can be made.
- Motion made by Deborah C. to purchase one 11" x 11" bronze plaque with black leatherette background and raised bronze lettering at a cost of approximately \$850 (including installation) with wording as follows:

"SYNERGY"

GARY LEE PRICE, SCULPTOR

**THESE HANDS EMBODY THE TRUE
STRENGTH AND BRAVERY OF ALL
FIVE BRANCHES OF THE MILITARY**

**THE SIXTH HAND HONORS VETERANS
FOR THEIR SACRIFICE AND SERVICE**

**PRESENTED BY
ROWLETT ARTS &
HUMANITIES COMMISSION
2019**

Neslie F. seconded motion; motion approved 5-0.

c) *Lighting for sculptures at Fire Stations*

- Kathy is waiting on Fire Station #3 sculpture installation so that quotes can be obtained for all three Noblique pieces at the same time.

7) Sculpture maintenance plan.

- Commission will ask Boy Scouts to clean sculptures this year.
- Kathy asked standing committee members to contact neighboring cities with art programs to ask about their artwork maintenance vendors, cost, etc., in anticipation of any FY 2020 budget requests. She will forward a list of contacts for those cities to Tamra W., Jeff W., and JR. F.

8) FY 2020 budget needs.

- Discussed items to consider if requesting an increase in the operating budget: sculpture maintenance plan, possible need to rent a larger venue for Rowlett Sings and funding for publicity.

- Commission will present any request for budget increase at their joint work session with Council on Tuesday, June 18, 2019.

9) Public Announcements.

- Rowlett Boards and Commission Banquet is Thursday, April 11, at the Rowlett Community Centre.
- Jeff W. will be unable to attend the May and possibly June regular meetings.
- Rowlett Democratic Club is hosting a Council candidate forum on Saturday, April 13, from 6:30 – 9 p.m. at First Christian Church.
- Mayoral Candidate Forum is Monday, April 15, from 7 – 9 p.m. at First Baptist Church.
- City's General Election is Saturday, May 4, 2019, with early voting beginning Monday, April 22, 2019. Information is on the City's website.
- Freedom 5K will be held on July 4, 2019.

10) Future topics.

- Call to order
- Chair selects voting alternate(s), if necessary
- Consider approving minutes from previous meeting
- Review updates and take possible action on standing committee reports:
 - a) Recap - Young Artists Exhibit
 - b) Recap - Writing Contest
 - c) Recap - Rowlett Sings
 - d) Recap - Village of Rowlett Spring Main Street Market
 - e) Photography Contest
 - f) Publicity
- Discuss and take possible action on future public art projects
 - a) Update on Fire Station #3 and Veterans Park sculptures
 - b) Plaque design for proposed Fire Station #3 sculpture
 - c) Lighting for sculptures at Fire Stations
- Sculpture maintenance plan
- City Council joint work session Tuesday, June 18, 2019
- FY 2020 budget needs
- Public announcements
- Future agenda items
- Adjourn

11) Adjournment

- Meeting adjourned at 8:12 p.m.

Approved by the Rowlett Arts and Humanities Commission:


Signature

5/14/19.
Date