

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Thursday, January 22, 2019
City Hall Conference Room
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

- I. Call to order.
Deana Seigler called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:30 pm on Thursday, January 22, 2019. The following members were present: Deana Seigler, Israel, Deases, Sue Hartson, Dawna Carabajal and Katie Rinz. City Staff present were: Maria Martinez, David Gensler, Victoria Miles, and Jackie Lozada. Council member present: Brownie Sherrill and Pamela Bell.
- II. Introduction of Munal Mauladad, Community Development Director.
This item was moved and will be visited after item VIII.
- III. Consider approving minutes from November 15, 2018 meeting (this item was incorrectly listed as minutes from September 15, 2018 meeting on the agenda).
The minutes from November 15, 2018 meeting were passed out and board members were given time to review them. The Chairperson, Deana Seigler, opened the floor for comments or questions. David Gensler made a motion to approve minutes. Seconded by Dawna Carabajal. Motion passed.
- IV. Update from Staff on Shelter Stats.
Maria Martinez presented the shelter stats to the board. Placement Rate is 91%. Live Release Rate is 98% (Attachment). Board was surprised that numbers are down from FY17 to FY 18 since there has been growth in the population of the city. Maria attributes this to Shelter staff educating the public.
- V. Update and discussion from Friends of Rowlett Animals (FRAs) from offsite adoption events.
No updates at this time. Maria will reach out to Michelle at FRAS for future updates at ASAB meetings.
- VI. Discuss and review amendments to the Animal Shelter Advisory Board description for the City's Boards and Commission Handbook Section 5.1.
Maria checked with four cities where the Board description was less descriptive than what we currently have. Maria added to the description based on the feedback she received at the last ASAB meeting and also from the descriptions of other Boards in our City. The Board suggested three changes:

Functions of the ASAB include but not limited to, researching.....

Changed improving to enriching (ways of improving.....)

Change enhancing to promoting (animals, enhancing shelter partnerships.....)

VII. Discuss and review amendments to Section 6-231 "Vaccination of dogs and cats" of the Code of Ordinances.

Maria suggested that the Board could talk about changes but did not want to make any recommendations since Dr. McKelroy was not present. Maria tried to research this but said that there is no information out there. Maria stated that Dr. McKelroy was going to bring in the manufacturer's recommendation regarding grace periods so that we can make a more informed decision. Board suggested taking out 1 or 3 year intervals and adding the amendment...."per veterinarian recommendation". This item will be put back on the agenda for next meeting.

VIII. Public Announcement

Monica Kizziar has resigned from the Board
Little Sweetheart dance Saturday, February 2
Adoptathon February 16 \$25 adoptions
FRAS local space – next to Spice Village (was Beta Lounge)
Generator being built for Shelter – hoping to have by April

II. Introduction of Munal Mauladad, Community Development Director.

Maria introduced Munal Mauladad. Munal commended the Board for the job they are doing. The Board introduced themselves to Munal.

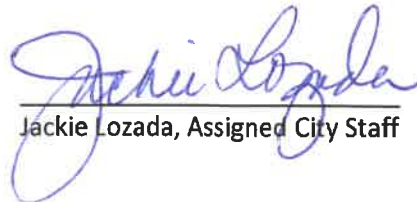
IX. Future Agenda Topics

Update from staff on shelter stats
FRAS updates
Verbiage for Boards and Commission Handbook
Rabies vaccination
Potential future partnerships

X. Adjournment

The Chair called for a Motion to adjourn. The Motion was made by Katie Rinz and seconded by Dawna Carabajal. The motion passed. The meeting was adjourned at 8:11 pm.


Deana Seigler, Vice Chairperson


Jackie Lozada, Assigned City Staff

3/12/19
Date Approved

City of Rowlett

Animal Services

Yearly Report

10/01/2018 - 09/30/2019

	October	November	December	January	February	March	April	May	June	July	August	September	Total YTD
Service Calls	222	218	161										601
Live Pickups	85	86	67										238
Animals Euthanized	1	3	0										4
Animals Redeemed	30	20	20										70
Adoptions	35	45	28										108
Transferred/Rescued	3	29	18										50
Rescued	3	27	16										46
Transferred	0	2	2										4
Owner Surrenders	11	10	10										31
Died at Shelter	2	0	3										5

Placement Rate 91%

Live Release Rate 98%



Animal Shelter Advisory Board Agenda Item

AGENDA DATE: 1/22/2019

AGENDA ITEM: 6

TITLE

Discuss and review amendments to the Animal Shelter Advisory Board description for the City's Boards and Commission Handbook Section 5.1.

Current Board Description

The Animal Shelter Advisory Board is appointed to advise and assist the City in complying with state statutes regarding operation and maintenance of its animal shelter. The board consists of seven (7) members (who must by state statute include at least one licensed veterinarian, one City staff member, one person whose duties include the daily operation of an animal shelter and one representative from an animal welfare agency) appointed to two-year, staggered terms and two (2) alternates appointed annually. The City's staff liaison is designated by the City Manager. The Animal Shelter Advisory Board (ASAB) is appointed to advise and assist the City in complying with state statutes regarding operation and maintenance of its animal shelter.

Proposed Board Description

The Animal Shelter Advisory Board (ASAB) is appointed to advise and assist the City in complying with state statutes regarding operation and maintenance of its animal shelter. The board consists of seven (7) members (who must by state statute include at least one licensed veterinarian, one City staff member, one person whose duties include the daily operation of an animal shelter and one representative from an animal welfare agency) appointed to two-year, staggered terms and two (2) alternates appointed annually. The City's staff liaison is designated by the City Manager or designee. The (ASAB) is appointed to advise and assist the City in complying with state statutes regarding operation and maintenance of its animal shelter. The board also assists and advises in discerning positive and negative trends to help drive recommendations on improvements to the animal shelter. Including but not limited to, researching new and innovative ways of improving care of animals, enhancing shelter partnerships with animal resource groups and keeping apprised of the needs of the shelter.

Proposed changes in yellow.



Animal Shelter Advisory Board Agenda Item

AGENDA DATE: 1/22/2019

AGENDA ITEM: 7

TITLE

Discuss and review amendments to Section 6-231 "Vaccination of dogs and cats" of the Code of Ordinances.

Sec. 6-231. - Vaccination of dogs and cats. (Current)

Every owner of a dog or cat three months of age or older shall have such animal vaccinated against rabies. All such dogs or cats shall be revaccinated at three-year intervals thereafter. Any person establishing residence within the city shall comply with this ordinance within ten days of establishing such residency. If the dog or cat has inflicted a bite on any person, within the last ten days, the owner of such dog or cat shall report such fact to a veterinarian, and no rabies vaccine shall be administered until after a ten-day observation.

Sec. 6-231. - Vaccination of dogs and cats. (Proposed)

Every owner of a dog or cat three months of age or older shall have such animal vaccinated against rabies. All such dogs or cats shall be revaccinated at **one or** three-year intervals thereafter **if vaccinated within sixty (60) days of date re-vaccination is due.** Any person establishing residence within the city shall comply with this ordinance within ten days of establishing such residency. If the dog or cat has inflicted a bite on any person, within the last ten days, the owner of such dog or cat shall report such fact to a veterinarian, and no rabies vaccine shall be administered until after a ten-day observation.

Proposed changes in yellow.