

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Tuesday, March 12, 2019
City Hall Conference Room
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

- I. Call to order.
Deana Seigler called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:30 pm on Tuesday, March 12, 2019. The following members were present: Deana Seigler, Israel, Deases, Sue Hartson, Dawna Carabajal and Dr. McKelroy. City Staff present were: Munal Mauladad, Maria Martinez, David Gensler, Victoria Barham, and Jackie Lozada. Council member present: Brownie Sherrill.
- II. Consider approving minutes from January 22, 2019 meeting.
The minutes from January 22, 2019 meeting were passed out and board members were given time to review them. The Chairperson, Deana Seigler, opened the floor for comments or questions. David Gensler made a motion to approve minutes. Seconded by Dawna Carabajal. Motion passed.
- III. Elect Chair and Vice Chair for remainder FY 2019.
For the office of Chair, Dawna Carabajal nominated Deana Seigler. This was unanimously approved by the board. Maria indicated that David and Victoria were full members and there was no conflict of interest when asked by board. For the office of Vice Chair, Dawna Carabajal nominated Victoria Barham. This was unanimously approved by the board.
- IV. Update from Staff on Shelter Stats.
Maria Martinez presented the shelter stats to the board. Placement Rate is 92%. Live Release Rate is 99% (Attachment). Adoption rates have been reduced since February 28 for dogs.
- V. Update and discussion from Friends of Rowlett Animals (FRAs) from offsite adoption events.
Dawna Carabajal reported that FRAS held four adoption events since last meeting. One event was in February where there was one adoption. In March, there was an event at Petsmart where all three animals were adopted.
- VI. Discuss and finalize amendments to the Animal Shelter Advisory Board description for the City's Boards and Commission Handbook Section 5.1.
Staff made the changes suggested by Board. Maria presented the new description. The Board was happy with the changes. Dr. McKelroy made a recommendation to approve the description of the Animal Shelter Advisory Board. This was seconded by Deana Seigler.
- VII. Discuss and review amendments to the Rowlett Code of Ordinances Section 6-231 "Vaccination of dogs and cats".
Victoria indicated that the ordinance currently states that dog or cat three months of age or older should be vaccinated for rabies. This should actually say 16 weeks.

Depending on the product used, is the indicator as to whether or it is one- or three-years intervals on rabies vaccines. The wording will be changed to reflect veterinarian recommended intervals.

The "grace" period issue on rabies vaccinations was revisited. Dr. McKelroy stated that state law does not indicate a grace period if rabies vaccines are administered after the one-year period. How would bites and quarantines be handled if the rabies vaccine was administered later than the one year (by a day, month, etc.)? Is there no leeway? This needs to be defined. Manufacturers do not have a grace period on the product. Board members discussed the issue. Munal suggested an internal policy be created while Maria researches what other cities are doing before an amendment is made.

The Board decided that there would be an internal policy and the Ordinance would state per veterinarian recommended intervals. This will be communicated to Rowlett veterinarians.

Motion was made to make the discussed changes by Dawna Carabajal, seconded by Dr. McKelroy. Motion passed.

VIII. Public Announcement

City Town Hall Meeting on Monday, March 18 at 6:30 pm

Adoptathon on May 18th

Boards and Commission Banquet on April 11 at 6:30 – please RSVP if you haven't yet.

FRAS Bowlarama on March 23 1:00 – 3:30

IX. Future Agenda Topics

Update from staff on shelter stats

FRAS updates


Garland just passed mandatory spay/neuter – Board would like to discuss

Dogs in back of Pick up trucks

X. Adjournment

The Chair called for a Motion to adjourn. The Motion was made by Dawna Carabajal and seconded by David Gensler. The motion passed. The meeting was adjourned at 8:15 pm.


Deana Seigler, Vice Chairperson


Jackie Lozada, Assigned City Staff

6/13/19
Date Approved



Animal Shelter Advisory Board Agenda Item

AGENDA DATE: 3/12/2019

AGENDA ITEM: 4

TITLE

Update on Shelter activity statistics.

DISCUSSION

- No euthanasia since November.
- The shelter's live release rate improved from 98% to 99% with the addition of February statistics.
- The animal placement rate also improved from 90% to 92% since December.
- Animal related calls for service have remained consistent and expected to get higher as temperatures get warmer based on trends from previous years.
- Adoption fees for dogs were reduced to \$25 on February 20, 2019 and remain reduced due to being full.
- Rescues are on the rise in February consisting of mama dog and six puppies that went to ELPO, seven cats that went to Austin Pets Alive which were four leukemia positive, two ferrets and one ring work kitten. Special thanks to our rescue partners.

City of Rowlett													
Animal Services													
Yearly Report													
10/01/2018 - 09/30/2019													
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Total YTD
Service Calls	222	218	161	143	165								909
Live Pickups	85	86	67	65	59								362
Animals Euthanized	1	3	0	0	0								4
Animals Redeemed	30	20	20	27	17								114
Adoptions	35	45	28	29	24								161
Transferred/Rescued	3	29	18	10	17								77
Rescued	3	27	16	10	17								73
Transferred	0	2	2	0	0								4
Owner Surrenders	11	10	10	5	5								41
Died at Shelter	2	0	3	2	0								7

Placement Rate: 92%

Live Release Rate: 99%



Animal Shelter Advisory Board Agenda Item

AGENDA DATE: 3/12/2019

AGENDA ITEM: 6

TITLE

Discuss and recommend action for City Council consideration regarding proposed amendments to the Animal Shelter Advisory Board description for the City's Boards and Commission Handbook Section 5.1.

BACKGROUND

At the June 8, 2018 joint meeting with the City Council, the Council requested that the Animal Shelter Advisory Board (ASAB) review and amend the description in the Boards and Commission Handbook. The purpose for the amendment is to better describe member roles and responsibilities.

DISCUSSION

Section 5.1 of the Boards and Commissions Handbook currently states:

The Animal Shelter Advisory Board is appointed to advise and assist the City in complying with state statutes regarding operation and maintenance of its animal shelter. The board consists of seven (7) members (who must by state statute include at least one licensed veterinarian, one City staff member, one person whose duties include the daily operation of an animal shelter and one representative from an animal welfare agency) appointed to two-year, staggered terms and two (2) alternates appointed annually. The City's staff liaison is designated by the City Manager. The Animal Shelter Advisory Board (ASAB) is appointed to advise and assist the City in complying with state statutes regarding operation and maintenance of its animal shelter.

At their January 22, 2019 meeting, the Board discussed revising the aforementioned section to enhance the language describing their responsibilities which is italicized and highlighted below:

The Animal Shelter Advisory Board (ASAB) is appointed to advise and assist the City in complying with state statutes regarding operation and maintenance of its animal shelter. The board consists of seven (7) members (who must by state statute include at least one licensed veterinarian, one City staff member, one person whose duties include the daily operation of an animal shelter and one representative from an animal welfare agency) appointed to two-year, staggered terms and two (2) alternates appointed annually. The City's staff liaison is designated by the City Manager or designee. The (ASAB) is appointed to advise and assist the City in complying with state statutes regarding operation and maintenance of its animal shelter. The board also assists and advises in discerning positive and negative trends to help drive recommendations on improvements to the animal shelter. This includes researching new and innovative ways of enriching care of animals, promoting shelter partnerships with animal resource groups and keeping apprised of the needs of the shelter.

Once the Board has a final version of the description, the ASAB's recommendation will be placed on a future City Council agenda for consideration and action.

STAFF RECOMMENDATION

Approval of the revised description for City Council consideration.



Animal Shelter Advisory Board Agenda Item

AGENDA DATE: 1/22/2019

AGENDA ITEM: 7

TITLE

Discuss and review proposed amendments to the Section 6-231 of the Rowlett Code of Ordinances.

BACKGROUND

The Board veterinarian, Dr. Lori McKelroy, has requested a review of Section 6-231 of the Rowlett Code of Ordinances to establish a consistency among local veterinarians on the lapse time between rabies vaccination intervals. Currently, the Code of Ordinance reads as follows:

Every owner of a dog or cat three months of age or older shall have such animal vaccinated against rabies. All such dogs or cats shall be revaccinated at three-year intervals thereafter. Any person establishing residence within the city shall comply with this ordinance within ten days of establishing such residency. If the dog or cat has inflicted a bite on any person, within the last ten days, the owner of such dog or cat shall report such fact to a veterinarian, and no rabies vaccine shall be administered until after a ten-day observation.

The version proposed and reviewed at the January 22, 2019 meeting stated:

Every owner of a dog or cat three months of age or older shall have such animal vaccinated against rabies. All such dogs or cats shall be revaccinated at one or three year intervals thereafter if vaccinated within sixty (60) days of date re-vaccination is due. Any person establishing residence within the city shall comply with this ordinance within ten days of establishing such residency. If the dog or cat has inflicted a bite on any person, within the last ten days, the owner of such dog or cat shall report such fact to a veterinarian, and no rabies vaccine shall be administered until after a ten-day observation.

Discussion included implementing the following changes to the first review:

Every owner of a dog or cat three months of age or older shall have such animal vaccinated against rabies. All such dogs or cats shall be revaccinated at veterinarian recommended intervals thereafter if vaccinated within sixty (60) days of date re-vaccination is due. Any person establishing residence within the city shall comply with this ordinance within ten days of establishing such residency. If the dog or cat has inflicted a bite on any person, within the last ten days, the owner of such dog or cat shall report such fact to a veterinarian, and no rabies vaccine shall be administered until after a ten-day observation.

DISCUSSION

The Board will receive additional information from the Board veterinarian regarding rabies vaccines manufacturers suggested lapse timing. The Board will review the information provided and recommend additional changes at this meeting.

STAFF RECOMMENDATION

Continue research and review of current ordinance and provide a recommendation for staff to present to the City Council for consideration.