



# CITY OF ROWLETT CITY COUNCIL ACTION MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

Tuesday, October 8, 2019

5:15 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Grubisich, Councilmember Margolis, Councilmember Sherrill, Councilmember Laning, Councilmember Laning and Councilmember Bell**

## 1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:15 p.m.

## 2. EXECUTIVE SESSION

There are no items for this agenda.

## 3. WORK SESSION (5:15 P.M.) \* Times listed are approximate.

**3A.** Discuss the City's Economic Development Strategic Plan. (30 minutes)

**3B.** Discuss the design options for the Lake Highlands Trail. (30 minutes)

**3C.** Discuss 2019 Neighborhood Summit . (30 minutes)

**3D.** Discuss Workforce Housing and provide City Council an update on locations of interest. (45 minutes)

## 4. DISCUSS CONSENT AGENDA ITEMS

Council adjourned the Work Session at 7:05 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

**INVOCATION** – Cole Hedgecock, First Baptist Church

**PLEDGE OF ALLEGIANCE** – led by the City Council  
**TEXAS PLEDGE OF ALLEGIANCE**

Council reconvened in the Regular Session at 7:30 p.m.

## **5. PRESENTATIONS AND PROCLAMATIONS**

### **5A. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.**

Mayor Pro Tem Brown made the following announcements:

#### **PARKS AND RECREATION**

- WINTER YOUTH BASKETBALL - REGISTRATION IS CURRENTLY OPEN NOW FOR WINTER YOUTH BASKETBALL! REGISTRATION DEADLINE IS DECEMBER 1<sup>ST</sup> AND LEAGUE PLAY WILL START IN JANUARY AFTER THE HOLIDAY BREAK!
- FOR MORE INFORMATION ON THIS AND OTHER PARKS AND RECREATION PROGRAMS, VISIT THE DEPARTMENT'S PAGE ON THE CITY'S WEBSITE.

#### **ANIMAL SERVICES DIVISION**

- NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, NOVEMBER 3<sup>RD</sup>, 2 – 5PM LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL. THESE CLINICS ARE HELD THE FIRST SUNDAY OF EVERY MONTH (EXCLUDING HOLIDAYS).
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.
- TONIGHT WE ARE FEATURING SEVERAL OF THE DOGS AND CATS THAT ARE AVAILABLE FOR ADOPTION.

#### **CPR CLASS OFFERED**

- CPR CLASSES WILL BE HELD QUARTERLY NOW; NEXT CLASS IS SCHEDULED FOR OCTOBER 19<sup>TH</sup> AT 8:30AM AT THE RCC. COST IS \$30 AND OPEN TO ANYONE 16 YEARS OLD AND UP. CALL 972.412.6230 TO REGISTER

#### **LIBRARY**

- VISIT YOUR ROWLETT PUBLIC LIBRARY AT 3900 MAIN STREET! A MAP SHOWING DOWNTOWN PARKING IS ON THE LIBRARY'S WEB PAGE.
- ENJOY AN AFTERNOON MOVIE EVERY FRIDAY IN OCTOBER. FRIDAY FLICKS BEGIN AT 3:30 PM. THIS WEEK'S FEATURE IS "SCOOBY DOO & GHOUL SCHOOL."
- BRING THE FAMILY TO THE LIBRARY ON SATURDAYS AT 2:00 PM FOR FUN FAMILY ACTIVITIES. THIS SATURDAY, WE'RE MAKING SPOOKY SKELETONS WITH PASTA!
- FOR MORE INFORMATION ON ALL THE PROGRAMS AVAILABLE, VISIT THE LIBRARY AT 3900 MAIN STREET OR CALL 972.412-6161. YOU CAN EVEN LIKE US ON FACEBOOK!

UPCOMING PUBLIC MEETING INFORMATION CAN BE FOUND ON THE PUBLIC BULLETIN BOARD OF THE CITY'S WEBSITE.

ELECTRONICS RECYCLING AND DOCUMENT SHREDDING EVENT ON SATURDAY, OCTOBER 19<sup>TH</sup> FROM 9:00AM – 1:00PM AT ROWLETT HIGH SCHOOL. FOR MORE INFORMATION VISIT [WWW.KEEPROWLETTBEAUTIFUL.ORG](http://WWW.KEEPROWLETTBEAUTIFUL.ORG).

- TO FIND OUT WHAT'S HAPPENING IN ROWLETT – CHECK OUT THE *FRIDAY @ 5*, A WEEKLY NEWSLETTER FROM CITY HALL. IT'S FULL OF INFORMATION ABOUT YOUR CITY AND IS AVAILABLE ON THE CITY'S WEBSITE AND FACEBOOK PAGE EVERY FRIDAY AFTER 5PM. OR YOU CAN CHOOSE TO HAVE IT SENT DIRECTLY TO YOUR EMAIL. STAY UP-TO-DATE AND KNOW WHAT'S GOING ON!
- REMINDER – EMAIL YOUR QUESTIONS ON ANY CITY-RELATED TOPIC TO [ASKTHEMAYOR@ROWLETT.COM](mailto:ASKTHEMAYOR@ROWLETT.COM) AND IT COULD BE ANSWERED ON THE FOLLOWING MONTHLY PROGRAM “SPOTLIGHT ON ROWLETT”
- AND FOR MORE INFORMATION ON ANY CITY PROGRAMS OR SERVICES, VISIT ROWLETT.COM OR CALL THE ACTION CENTER.

**6. CITIZENS' INPUT**

There were no speakers.

**7. CONSENT AGENDA**

**7A. Approving minutes.**

Consider action to approve minutes from the September 17, 2019 City Council meeting and the October 1, 2019 City Council meeting.

**This item was approved on the Consent Agenda.**

**7B. Approving payment for computer software maintenance and support services.**

Consider action to approve a resolution authorizing the City Manager to execute purchase orders for annual software maintenance and support services for the Police Department's software applications in the amount of \$170,900.

**This item was approved on the Consent Agenda as RES-112-19.**

**7C. Authorizing purchase order for utility bill print and mailing fees.**

Consider action to approve a resolution authorizing a purchase order to DataProse, LLC in the amount of \$145,000 for fiscal year 2020 bill printing and mailing services.

**This item was approved on the Consent Agenda as RES-113-19.**

**7D. Authorizing purchase order for payment processing fees.**

Consider action to approve a resolution authorizing a purchase order to Paymentus in the amount of \$109,000 for fiscal year 2020 for fee and payment processing services.

**This item was approved on the Consent Agenda as RES-114-19.**

**7E. Approving agreement for scoreboards at Community Park.**

Consider action to approve a resolution executing a purchasing agreement with Nevco, Inc. for the purchase and installation of four (4) new scoreboards at Community Park in the amount of \$50,672.60.

**This item was approved on the Consent Agenda as RES-115-19.**

**7F. Approving the acceptance of a FEMA Fire Prevention and Safety Award.**

Consider action to approve a resolution authorizing the City Manager to accept a 2018 FEMA Fire Prevention and Safety award (EMW-2018-FP-00627) in the amount of \$45,000.00.

**This item was approved on the Consent Agenda as RES-116-19.**

**7G. Amending Code of Ordinance regarding junked vehicles.**

Consider action to approve an ordinance amending Chapter 22, Article II, Division 3, Sections 22-84 and 22-86 of the Code of Ordinances regarding junked vehicles.

**This item was approved on the Consent Agenda as ORD-027-19.**

**7H. Approving continued receipt of statutory share of prize fees collected.**

Consider action to approve a resolution authorizing the continued receipt of a statutory share of bingo prize fees collected on charitable bingo activity from licensed authorized bingo organizations operating within the City of Rowlett.

**This item was approved on the Consent Agenda as RES-117-19.**

**Passed the Consent Agenda**

**A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Margolis, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Conduct a public hearing and take action on a request by John Arnold, to rezone the subject property from Single-Family Residential (SF-40) District to a Planned Development (PD) District for Single-Family Residential (SF-5) Uses to develop the site with single-family homes. The 8.843-acre site is located at 3601 Miller Road, in the City of Rowlett, Dallas County, Texas.

**A motion was made by Councilmember Margolis, seconded by Deputy Mayor Pro Tem Grubisich, to approve the item as presented with the stipulation to add a left turn lane off Miller Road. The motion carried with a vote of six in favor and one opposed (Dana-Bashian). This item was approved as ORD-028-19.**

- 8B.** Conduct a public hearing and take action on a request by Sam Lawrence, Narrowpath, LLC., on behalf of property owner, Justin Scroggs, to rezone the subject property from Planned Development-Light Manufacturing (PD-M-1) District to Light Manufacturing (M-1) District. The 2.031-acre site is located at 2601 Lawing Lane in the City of Rowlett, Dallas County, Texas.

**A motion was made by Councilmember Margolis, seconded by Mayor Pro Tem Brown, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-029-19.**

- 8C.** Conduct a public hearing and take action on a request by Warner Land Advisors, LP, for an amendment to a Planned Development (PD) District for the Trails at Cottonwood Creek (ORD-026-12) to modify development standards for a 765-unit residential development. The 228-acre site is located at the northeast corner of Vinson Road and Stonewall Road, in the City of Rowlett, Dallas County, Texas.

**A motion was made by Deputy Mayor Pro Tem Grubisich, seconded by Councilmember Bell, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-030-19.**

- 8D.** Conduct a public hearing and take action on a request by Canterbury Cove, for a Major Warrant from Appendix 2.1 of the Form-Based Code, to increase the allowable maximum dwelling area for Casita lots from 1,400 square feet to 2,600 square feet, on property zoned Form-Based New Neighborhood (FB-NN) District. The 21.8-acre site is located north of the intersection of Miller and Chiesa Roads, in the City of Rowlett, Dallas County, Texas.

**A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Sherrill, to approve the item as presented with the stipulation of making the Casitas 1400-2500sq ft. The motion carried with a unanimous vote of those members present. This item was approved as ORD-031-19.**

## **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

## **9. ADJOURNMENT**

The meeting was adjourned at 8:50 p.m.