



PLANNING AND ZONING COMMISSION AND CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, October 22, 2019

5:30 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PRESENT: Chairman James Moseley, Vice Chairman Kevin Moore, Commissioners Lisa Estevez, Mark Engen, John Cote, Stephen Winton, Alternates Quinn Segars, Kellie McKee, Robert Swift

STAFF PRESENT: Director of Community Development Munal Mauladad, Land Use Administrator Tara Bradley, Urban Designer Carlos Monsalve, Assistant City Engineer Jeff Cohen, Community Development Coordinator Susan Nix.

1. CALL TO ORDER

Commissioner Chair James Moseley called the meeting to order at 5:33 p.m.

2. WORK SESSION- PLANNING AND ZONING COMMISSION (5:30 P.M.)* Times are approximate.

2A. Administer the Oath of Office and the Statement of Elected/Appointed Officer to the newly and reappointed members and alternate members.

The oath of office was administered to the newly appointed and reappointed members and alternates.

2B. Election of a Chair and Vice-Chair for the 2019-20

Chairman James Moseley opened the floor for nominations for a Chairman for the coming year.

Commissioner John Cote made a motion to nominate James Mosely for Chairman of the Planning and Zoning Commission. Kevin Moore seconded the motion. The motion passed unanimously.

Chairman James Moseley then opened the floor for nominations for a Vice Chairman for the coming year.

Commissioner John Cote made a motion to nominate Kevin Moore for Vice Chairman of the Planning and Zoning Commission. Commissioner Mark Engen seconded the motion. The motion passed unanimously.

2C. Discuss 2019 Neighborhood Summit. (Elise Bowers, Neighborhood Life Coordinator)

Neighborhood Life Coordinator, Elise Bowers discussed the upcoming Joint Neighborhood Summit on November 9th and the Rowlett Neighborhood Summit in March. She provided timelines and information regarding the programs.

2D. Discuss agenda items.

Chairman James Moseley adjourned the Planning and Zoning Work Session at 5:47 p.m.

Chairman James Moseley called the Capital Improvement Advisory Committee Work Session to order at 6:15 p.m.

3. WORK SESSION - CAPITAL IMPROVEMENTS ADVISORY COMMITTEE (CIAC) (6:15 P.M.)

3A. Presentation of Impact Fees to the Capital Improvements Advisory Committee.

Jeff Whitaker with Kimley Horn gave a brief overview of an Impact Fee Study and gave examples of impact fees. Lastly, he explained what the role of the Capital Improvement Advisory Committee will be and the timelines for their tasks.

CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M.) *

4. CITIZENS' INPUT

At this time, three-minute comments will be taken from the audience on any topic. To address the Commission, please submit a fully-completed request card to the Secretary of the Planning and Zoning Commission prior to the beginning of the Citizens' Input portion of the Commission meeting. No action can be taken by the Commission during Citizens' Input.

There were no speakers.

5. CONSENT AGENDA

- 5A.** Consider the Minutes of the Planning and Zoning Commission Meeting of October 8, 2019.

Vice Chair Kevin Moore made a motion to approve the Consent Agenda. Commissioner Lisa Estevez seconded the motion. The motion passed with a 7 – 0 vote.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- 6A.** Consider and take action on a request by Levi Long, HP Civil Engineering, on behalf of property owner, Bayside Residential, LLC., for a replat of Lot 1, Block C, Bayside East Addition. The 2.048-acre site is located at the northwest corner of Sunset Boulevard and Dalrock Road, in the City of Rowlett, Dallas County, Texas.

Urban Designer, Carlos Monsalve presented the information for this item. He stated that staff recommends approval of the replat.

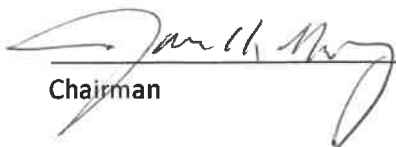
Commissioner John Cote made a motion to recommend approval of this item. Commissioner Stephen Winton seconded the motion. The motion was approved with a 7 - 0 vote.

- 6B.** Conduct a public hearing and make a recommendation to City Council regarding a request by Steve Goldberg, Cogent Realty Advisors, LLC., for an amendment to a Planned Development (PD) District for the College Park Addition (ORD-2-5-81B) to allow for Single Family Residential Uses and modify development standards on the subject property. The 0.70-acre site is 187 feet west of the intersection of Chiesa Road and Stanford Street in the City of Rowlett, Dallas County, Texas. **(This item has been postponed to November 12, 2019)**

NO ACTION TAKEN – ITEM POSTPONED TO NEXT MEETING

7. ADJOURNMENT

Chairman James Moseley adjourned the meeting at 7:03 p.m.


Chairman


Secretary

