



Parks and Recreation Advisory Board Meeting Minutes
Saturday, October 19, 2019
8:30 a.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Dolores Henning, Mike DeLatte, Alan Hogan, Donna Ferguson, Robert Paroski, Anthony Scott, Bernadette Hagmeier

ABSENT: Lonnie Cornwell

VISTORS: None

STAFF: Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Parks & Recreation Director; Kari Pacheco, Parks & Recreation Operations Manager

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1. Vice Chairman Mike DeLatte called meeting to order at 8:30am.
 2. Quorum present.
 3. The Oath of Office and the Statement of Elected/Appointed Officer to the newly appointed members were administered.
 4. Elect Chair and Vice-Chair for 2019 - 2020.
 - A. Mike DeLatte was nominated for Chair. Mike DeLatte accepted the nomination. All members unanimously in favor of Mike DeLatte being Chairman.
 - B. Alan Hogan was nominated for Vice Chair. Dolores Henning was nominated for Vice Chair. Dolores declined the nomination. Alan Hogan accepted the nomination. All members unanimously in favor of Alan Hogan being Vice Chairman.
 5. Board Orientation.

Angela Smith presented and reviewed information on this board's primary function, services, ideas, points of interest and roles of board members, attendance, board shirt, annual reporting, as well as a special thanks to board members for their time and commitment.
 6. Park Tour Review.

Current amenities and future amenities were presented, as well as updates on the parks inventory for developed parks. Each board member visited 2 developed parks and their feedback was discussed.

 - 6a. Pecan Grove Park: Signage on the trees in Pecan Grove Park. Question on the 911 signs in a few of the parks and resulted in an audit needs to be done for the ones missing the signs.
 - 6b. Lakes of Springfield: Fields but this is in process of being redone; only the parking lot up front is being expanded but inquiry of the expansion of parking by the Flyers Club and this is not in the works right now and flooding issues are a contributing barrier.
 - 6c. Community Park: The park is overused. Scoreboards have been ordered. Lights are not set up by the fields in the front. It was mentioned there may be a



grant to help remodel a sports field park. The signs for the fields seem to be small and/or missing and this is in the process of being worked out.

6d. Herfurth Park: Since this park is in the process of being redesigned there isn't much comments to make.

6e. Lakeside Park South: Dallas now states the restroom cannot be a portable one. Several of the younger trees are dead and there are a couple large trees that are dead and this park can't have irrigation.

6f. Scenic Point Park: May need to look at some signage for parking. The department needs to add something to the website for this park and the parking.

6g. Isaac Scruggs: the tables that are for handicap and with kids jumping or sitting on the ends. When those tables get replaced the department will look at a different replacement. Rose bushes along the sidewalk are over grown. One of the water fountains near the courts wasn't working.

6h. Katy Railroad Park: The drive to the park is a little confusion but understand this is a neighborhood park. Positive comments made about the bathroom and the cover signage for entrance of the park. Some of the bricks near the entrance sign have fallen over.

6i. Shorewood Park: There was a handicap swing there and it is now missing. Parking lot is rough. Trees are shading the light poles. Park rule sign is worn. The contour of the park is poor. Usually grounds are not contoured for neighborhood parks.

6j. Twin Star: The sidewalk is being worked on to make it ADA compatible. Positive comment made about the new playground.

6k. Kenwood Heights: the black border around the playground is starting to bow.

6l. Schrade Bluebonnet: There is no funding for the next phase of this park for the future amenities at this time.

6m. Dan Roberts Environmental Learning Center: Briefly discussed the planning for the development of this park. Dolores Henning is on the Keep Rowlett Beautiful committee for this park.

6n. Paddle Point Park: check to see where the picnic tables are located.

6o. Veterans Park: the fountain is not working right now and this is being looked at for repairs. A couple of the trees are dead and will be replaced. The view of back of Bankhead Brewery with a container. Possibly can work with Arts & Humanities to maybe have a mural painted for a nicer view for park goers. There is signage for picking up after your dogs and there are doggie stations but issues with lots of waste on the grounds.

6Pp. Nature Trail: a 911 sign missing. Question about the covering under the gravel for the path.

7. CIP Project update.

Kari Pacheco provided updates for the 2018 CIP Bond projects. The Community Investment Advisory Board requested a list of items for the next bond election to be provided to them. Parks and Recreation Department's potential list was briefly presented today.

8. Discuss board sub-committees.

- A. Urban Forestry meets quarterly to work through tree board issues. Board member appointments for this year are Alan Hogan, Lonnie Cornwell, and Robert Paroski.
- B. Rowlett Partners, the 501 (c) 3, is still waiting on approval for the non-profit status. Two members, Mike DeLatte and Dolores Henning are involved with this committee. This group



could start taking donations, but the preference is to wait until 100% approved. Once this organization obtains the status, Mike DeLatte will remove himself as the president of this non-profit.

- C. Dolores Henning is participating with the Environmental Learning Center committee through Keep Rowlett Beautiful.

9. Parks and Recreation hot topics.

- A. Environmental Learning Center: Still in the planning and design phase.
- B. Scenic Point Park: The focus of the master plan is to fix what exists before adding new parks.
- C. Green Ribbon Beautification Project: Phase 1 is close to being complete. The maintenance has not been turned over to the City yet because there is still some work to be done. TX Dot is aware of the situation. Phase 2 includes use of the GCAA monies awarded to Rowlett in 2015 and what this includes was shared such as two additional small landscape areas, entry features and landscape around entry features.
- D. Large cracks in the soccer fields is a concern. There is no irrigation in the common fields but it is also difficult because these fields are on the end of the irrigation rather than being able to make a loop water system which would make it more possible. This issue is on a work list.
- E. Social media issues with responses and information was briefly discussed. The City of Rowlett is working on a new policy and once this is done it will be shared with this board.
- F. Star Gazing event on November 2, 2019. A volunteer sign-up sheet was passed around with the needs for this event.

10. Goal Setting Exercise.

- A. Angela Smith mentioned these goals are for this board and not the department, and the goals should be obtainable to complete over the next 12 months.
- B. Mike DeLatte suggested for members to decide on the topics then strategies can be developed during the next meeting. Each member was able to provide input. The consensus of members is to use the same goals as last year with looking at possibly updating the strategies or actions.

11. Members of the Board may request topics for future agenda meetings.

No new topics for the November meeting.

12. Adjournment.

Bernadette Hagmeier made a motion to adjourn at 12:29pm

Dolores Henning seconded the motion.

Unanimous by all those present to adjourn.

Handwritten signature of Mike DeLatte in black ink.

Mike DeLatte, Chairman

Handwritten signature of Angela Smith in blue ink.

Angela Smith, Director of Parks and Recreation