

City of Rowlett
Regular Meeting
Animal Services Advisory Board
Tuesday, July 9, 2019
City Hall Conference Room
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

- I. Call to order.
Deana Seigler, Chairperson, called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:31 pm on Tuesday, July 9, 2019. The following members were present: Deana Seigler, Dawna Carabajal, Sue Hartson, Israel Deaces, and Katie Rinz. City Staff present were: Munal Mauladad, David Gensler, Victoria Barham, and Jackie Lozada. Council Members present: Brownie Sherrill and Pamela Bell.
- II. Consider approving minutes from June 13, 2019 meeting.
The Chairperson, Deana Seigler, opened the floor for comments or questions regarding the minutes. Dawna Carabajal made a motion to approve minutes. Seconded by Katie Rinz. Motion passed unanimously.
- III. Elect Vice Chair.
Deana Seigler informed the group that this item was tabled from the last meeting because of low attendance. Deana reminded the group that this would be to complete the term ending on September 30, 2019. Deana opened the floor for nominations. Dawna Carabajal nominated Katie Rinz for Vice Chair. No other nominations. The Board voted and Katie was unanimously voted in as Vice Chair.
- IV. Discuss Alternative Meeting Day for ASAB Meeting.
Deana Seigler reminded the Board that the ASAB Meeting conflicts with the Planning and Zoning Commission Meeting. Jackie sent out a survey to all Board members to find out which day of the week would be best for the meeting. After hearing from all Board members, the second Thursday of the month was selected. The Board voted unanimously to accept the second Thursday as the meeting day for the ASAB meeting. The next meeting will be September 12, 2019.
- V. Discuss Future Projects.
Munal Mauladad explained that the goal of this agenda item is to build a project list for items that have been requested by Board members in past meetings and prioritize them. The matrix would also give us a picture of how effective we are being with our future programs, amending ordinances, etc. Each member that had submitted an item on the matrix gave a brief description of the item.

Explore charitable organizations/grants that work with shelters/animals. Sue volunteered to research this item with staff.

Dawna wanted to look at mandatory spay/neuter programs and see what other cities are doing to see if it is something that we might want to consider in our City. Staff will provide a benchmark analysis on this topic for the Board to review.

Dawna wanted to check if there was an ordinance covering dogs in backs of pick up trucks. . Brownie checked online and in Texas there is currently no law outlawing transporting of animals in the beds of pickup trucks.

Deana was impressed by the City's Volunteer Banquet and how many service projects other Boards are involved in. Deana wanted to know if there was anything else the Board could do. Staff and Board discussed upcoming opportunities for Board to assist Animal Services in the community.

Katie wanted to review the entire Animal Services Code of Ordinances. Sue suggested that when we are reviewing the Code of Ordinances, that members of the Board have read the section that is being reviewed and come in prepared. It was agreed that sections of the Ordinance would be reviewed at each Board meeting.

Code of Ordinance Review was named first priority since it will be reviewed at each meeting. Number 2 priority will be Deana's suggestion of "What more can ASAB member can do?". The other 3 items require research and will be added to later meetings.

- VI. Update from Staff on Shelter Stats.
Victoria Barham presented the shelter stats to the board. Two more animals died at shelter. Live Release Rate is 98.8%. Shelter has started using Perfect Angels as a rescue. The shelter is monitoring them very closely.
- VII. Update and discussion from Friends of Rowlett Animals (FRAs) from offsite adoption events.
Michele Orahood reported that the from January 2019 through July 2019, 6 animals have been adopted at FRAS events. Final total for the fundraising for Shelter renovations is \$2206.46. Cornerstone Church donated \$1,000 for a new washer and dryer.
- VIII. Role of ASAB members.
This was addressed in agenda item 5.
- IX. Review and Discuss Joint city Council/ASAB Presentation.
Munal informed the group that the Work Session was tentatively scheduled to begin at 6:00 pm. The Board reviewed the PowerPoint Presentation that would be used at the Joint meeting. Several Board members made suggestions for changes and additions to the presentation.
- X. Public Announcement
Joint ASAB/City Council Meeting is Tuesday, July 16, 2019
Next ASAB meeting is scheduled for Thursday, September 12, 2019
Facebook Live for Shelter animals at Council Meetings – this is being talked about
Pooch Plunge is August 25th – 10th Anniversary; \$10 per dog
Farmers Market – Every Thursday from 5 – 8:30 pm through September 19, 2019

CERT Class (Community Emergency Response Team) – 2 days August 3 and 10, 8 am to 6 pm
\$20 course fee
CPA (Citizen Police Academy) begins August 22 registration is now open 12-week course –
Thursday nights.

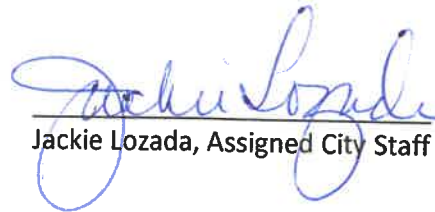
XI. Future Agenda Topics

Update from staff on shelter stats
FRAS updates
Add to Project list – Shelter dog Ride-along

XII. Adjournment

The Chair called for a Motion to adjourn. The Motion was made by Dawna Carabajal and seconded by Victoria Barham. The motion passed. The meeting was adjourned at 8:59 pm.


Deana Seigler, Chairperson


Jackie Lozada, Assigned City Staff

8/12/19
Date Approved