



ARTS AND HUMANITIES COMMISSION MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, October 8, 2019

6:30 p.m.

Rowlett Public Library - 3900 Main Street

- 1) Meeting called to order by Chair Jeff Winget at 6:30 p.m. and determined a quorum was present.
 - *Members present: Jeff Winget, Deborah Crosby, Gary Alexander, JR. Forasteros and Kim Nurmi*
 - *Members absent: Neslie Fudge*
 - *Staff present: Brenda Kennedy, Senior Administrative Assistant*
- 2) Chair selects voting alternate(s), if necessary.
 - *Alternate Kim selected as voting member in Neslie's absence.*
- 3) Citizens' Input.
 - N/A
- 4) Around the table introductions by members (if needed).
 - N/A
- 5) Election of Chair and Vice-Chair for FY2020.
 - *Deborah nominated Jeff as Chair; Jeff accepted the nomination. Kim seconded the nomination.*
 - *Approved 4-0 with 1 abstention.*
 - *JR. nominated Deborah as Vice-Chair; Deborah accepted the nomination. Kim seconded the nomination.*
 - *Approved 4-0 with 1 abstention.*
- 6) Consider approving the minutes from the regular meeting held Tuesday, September 10, 2019.
 - *Motion made by Deborah to accept meeting minutes as written; seconded by JR.*
 - *Motion approved 5-0.*
- 7) Recap on "Taste of DiverCity" event held Saturday, October 5, 2019.
 - *Commission member Deborah was scheduled to participate, due to unforeseen circumstances she was unable to attend.*
- 8) Discuss participation in upcoming events:
 - a) "Scarecrows on Main Street" event, "stuffing day" on Sunday, October 20, 2019 from 2 – 5 pm
 - *Elise Bowers will have straw available on Sunday, October 20 for scarecrow stuffing.*
 - *Members attending: Jeff, Deborah, Neslie and JR. will work on project.*
 - *Agreed on a "Bob Ross" theme; Brenda will order items from Amazon to complete "Bob's" outfit.*
 - b) "Trunk or Treat" event on Saturday, October 26, 2019 from 5 – 8 pm
 - *Members attending: JR. and Deborah (face painting); Jeff will ask Neslie about working the event; Commission will use JR.'s motorcycle as the "trunk".*
 - *JR. mentioned that groups should provide an interactive game for each trunk; decided to do sidewalk chalk art.*

- Gary showed photos of possible trophies for challenge issued by the Commission. A decision was made to make trophy a “traveling” trophy, to be passed from one winner to the next year’s winner. Consensus to purchase “witch” trophy in orange color with engraving, “Rowlett Trunk or Treat”.
 - Motion made by JR. for Gary to spend up to \$20 for the trophy as described from Browning’s Trophies. Deborah seconded. Motion approved 5-0.
 - Question arose regarding who provides the candy; Brenda will check with Kathy. Discussion ensued; if groups are to provide candy, the Commission decided to recommend purchase.
 - Motion made by Deborah to spend up to \$200 for candy for Trunk or Treat; Jeff seconded. Motion approved 5-0.
- c) Rowlett Chamber of Commerce’s “Taste and Trade” event on Monday, November 4, 2019 from 5:30 – 8 pm
- Members attending; Deborah will help in children’s area, Neslie to take photos; possibly JR.

9) Review updates and take possible action on standing committee reports:

a) Recap Photography Contest

- Members attending Council award presentation: Deborah, Jeff and Gary A., with Kim and JR. a maybe.
- A reminder was emailed today to all contestants about the awards ceremony scheduled for Tuesday, October 15 (invitation was also attached with the award ceremony information)

b) Recap Rowlett Artists Exchange (RAX)

- JR. briefed members on event.
- Not as large a turnout as expected, six people attended. Of those attending, some didn’t know Commission existed, but were interested in what the Commission does.
- Modern Well catered and was great to work with.
- Jeff and JR. haven’t had a chance to work on email list.
- Will discuss further at Boot Camp.

c) Calendar

- Past member Tamra Williams coordinated calendar production since the Commission began the project. Since Tamra did not re-apply this year, Jeff asked if anyone would like to lead the project; no takers, so Jeff will do it.
- By Thursday, October 31, Brenda will provide Jeff with winning photos from the Young Artist Exhibit and Photography Contest, as well as copies of Creative Display Agreements with correct titles, name display preferences, etc.
- Discussed getting quotes from local vendors; possibly look at different formats, etc. Jeff will contact vendors. Deborah will also talk to Garland ISD Career and Technical Center about printing the calendars.

d) Grants

- Cultural Arts Grant
 - Standing Committee: Gary and Kim.
 - FY2020 budget amount discussed; due dates determined. Grant applications will be due Friday, December 13, 2019 and the Standing Committee will make recommendations at the January 14, 2020 meeting.
- Arts in Education Grant
 - Standing Committee: Gary and Kim.
 - FY2020 budget amount discussed; due dates determined. Grant applications will be due Friday, January 17, 2020 and the Standing Committee will make recommendations at the February 11, 2020 meeting.

- *Motion made by Gary to fund the FY2020 Cultural Arts Grant at \$2,500 and the Arts in Education Grants at \$1,000; Deborah seconded. Motion approved 5-0.*

e) Publicity

- *JR. will update Facebook page with Photography Contest winners' photographs when staff update the City website with photographs (after Council presentation)*

10) Update on FY2020 budgets.

- *Approved FY2020 Arts and Humanities Commission budget:*
 - *Operating – \$13,500 (no increase)*
 - *Public Arts – \$10,000 amount designated for public art maintenance*

11) Discuss and take possible action on future public art projects:

- *Will want to keep momentum going for public art; work with Council liaison Martha Brown on a possible public art sharing program; she has contacts in Dallas.*
- *Bronze Conservation Services was on-site Thursday, September 12 and cleaned, waxed and polished the sculpture at the Rowlett Community Centre.*

12) Reminder – FY2020 Boot Camp planning work session on Saturday, October 19, 2019.

- *Boot Camp scheduled from 8 am – 1 pm on Saturday, October 19 in the library's class/board room.*
- *Kim may not be able to attend; also may need to be absent from the November monthly meeting.*
- *Discussed bringing coffee and doughnuts.*
- *Item for agenda: Rowlett Artists Exhibit.*

Gary Alexander left the meeting at 7:23 pm

13) Reminder – Library Facilities Assessment Project, Stakeholders' Focus Group Meetings on Wednesday, October 16, at 1 pm and 6:30 pm.

- *Everyone encouraged to attend*

14) Public Announcements.

- *N/A*

15) Future topics.

- *Call to order*
- *Chair selects voting alternate(s), if necessary*
- *Citizens' Input*
- *Around the table introductions by members (if needed)*
- *Consider approving minutes from previous meeting*
- *Recap participation in upcoming events:*
 - a) *"Scarecrows on Main Street" event, "stuffing day" on Sunday, October 20, 2019, from 2-5 p.m.*
 - b) *"Trunk or Treat" event on Saturday, October 26, 2019, from 5-8 p.m.*
 - c) *Rowlett Chamber of Commerce's "Taste and Trade" event on Monday, November 4, 2019, from 5:30 – 8 p.m.*
- *Review updates and take possible action on standing committee reports:*
 - a) *Calendar*
 - b) *Grants*
 - i. *Cultural Arts Grant*
 - ii. *Arts in Education Grant*

- c) *Young Artist Exhibit*
- d) *Rowlett Sings*
- e) *Publicity*
- *Discuss current and future public art projects*
- *Public announcements*
- *Future agenda items*
- *Adjourn*

16) Adjournment

- *Chair Jeff Winget adjourned the meeting at 7:25 p.m.*

Approved by the Rowlett Arts and Humanities Commission:

Signature



Date

11-12-19