



CITY OF ROWLETT CITY COUNCIL ACTION MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, February 18, 2020

6:30 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Grubisich, Councilmember Margolis, Councilmember Sherrill, Councilmember Laning, and Councilmember Bell

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 6:30 p.m.

2. EXECUTIVE SESSION (6:30 P.M.)* Times listed are approximate.

- 2A.** The Council will convene in executive session under Texas Government Code, § 551.071 (Consultation with City Attorney) to discuss and receive legal advice from the City Attorney on a personnel matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with chapter 551 of the Texas Government Code. (20 minutes)

In Executive Session at 6:31 p.m.; out at 7:04 p.m.

3. WORK SESSION (6:50 P.M.)* Times listed are approximate.

- 3A.** Conduct a Joint meeting with, and receive any public comment on, the Main Street Rowlett Association. (30 minutes)

4. DISCUSS CONSENT AGENDA ITEMS

Council adjourned the Work Session at 7:32 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

Council reconvened in the Regular Session at 7:38 p.m.

INVOCATION – Mayor Pro Tem Brown

PLEDGE OF ALLEGIANCE – led by the City Council
TEXAS PLEDGE OF ALLEGIANCE

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Receive the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2019, which includes the independent auditors' report.

Wendy Badgett, Director of Finance, introduced the Finance Staff who were present: Tara Lopez – Controller, Accountants: Anita Owen, Brandie Gustafson, Kim Townsend, Patricia Saenz and Kaitlin Watkins.

- 5B.** Presentation of Proclamation recognizing the week of February 16 – 22, 2020 as National Engineers Week.

Deputy Mayor Pro Tem Grubisich presented the proclamation to the City's engineering staff: Tom Harris – City Engineer, Jeff Cohen – Assistant City Engineer and Tim Engle – Graduate Engineer.

- 5C.** Presentation to Police Chief Mike Brodnax for his years of service with the City of Rowlett.

This item was presented first. City Manager Brian Funderburk presented a review of Chief Brodnax's tenure and presented him with a token of the City's appreciation. Chief Brodnax was accompanied by his wife, Amy. Chief Brodnax then provided some parting remarks.

- 5D.** Presentation announcing the promotion of Assistant Chief Michael Godfrey to Chief of Police of the Rowlett Police Department.

Judge Pamela Liston administered the oath of office. Mr. Funderburk administered the Department's Oath of Honor. Chief Godfrey made some personal remarks.

- 5E.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

PARKS AND RECREATION

- YOUTH BASEBALL – THIS WEEK IS THE LAST WEEK TO REGISTER FOR YOUTH BASEBALL!
- FOR MORE INFORMATION ON THIS AND OTHER PARKS AND RECREATION PROGRAMS, VISIT THE DEPARTMENT'S PAGE ON THE CITY'S WEBSITE OR CALL 972-412-6170.

ANIMAL SERVICES DIVISION

- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.
- NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, MARCH 1ST, 2 – 5PM LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL. THESE CLINICS ARE HELD THE FIRST SUNDAY OF EVERY MONTH (EXCLUDING HOLIDAYS).

- TONIGHT WE ARE FEATURING SEVERAL OF THE DOGS AND CATS THAT ARE AVAILABLE FOR ADOPTION.

LIBRARY

- FEBRUARY IS LOVE YOUR LIBRARY MONTH! WRITE A POEM ABOUT THE LIBRARY FOR A CHANCE TO WIN A BARNES AND NOBLE GIFT CARD. ENTRY FORMS ARE AVAILABLE AT THE LIBRARY OR ON THEIR WEBSITE.
- MONDAY THROUGH THURSDAY AT 4 PM, SCHOOL AGE KIDS CAN PARTICIPATE IN CHALLENGING ACTIVITIES AT S.T.E.M. CAFÉ AND RELAX WITH A MOVIE ON FRIDAYS AT 3:30 PM.
- FOR MORE INFORMATION ON ALL THE PROGRAMS AVAILABLE, VISIT THE LIBRARY OR LIKE THEM ON FACEBOOK.
- THE ARTS AND HUMANITIES COMMISSION HAS MANY GREAT CONTESTS HAPPENING NOW! ENTER THE WRITING CONTEST, THE YOUNG ARTISTS' EXHIBIT, OR ROWLETT SINGS BY VISITING THE CITY'S WEB SITE!
- THE 2020 CENSUS IS FAST APPROACHING! EVERY HOUSEHOLD IN ROWLETT WILL RECEIVE A MAIL OUT FROM THE CENSUS BUREAU BETWEEN MARCH 12 AND MARCH 20. IT IS IMPORTANT FOR ALL ROWLETT RESIDENTS TO PARTICIPATE AND BE COUNTED. THE CENSUS IS CONVENIENT, SAFE, AND IMPORTANT. THE COUNT HELPS BRING VALUABLE RESOURCES TO OUR COMMUNITY, SUCH AS FUNDING FOR THINGS LIKE TRANSPORTATION, HEALTHCARE, EDUCATION AND EMERGENCY MANAGEMENT. ROWLETT'S PARTICIPATION RATE IN THE 2010 CENSUS WAS 79%. I'M CHALLENGING US TO TOP THAT RATE IN 2020. LET'S WORK TOGETHER TO MAKE SURE "WE ALL COUNT". YOU CAN FIND MORE INFORMATION AT 2020CENSUS.GOV.
- UPCOMING PUBLIC MEETING INFORMATION CAN BE FOUND ON THE PUBLIC BULLETIN BOARD OF THE CITY'S WEBSITE.
- TO FIND OUT WHAT'S HAPPENING IN ROWLETT – CHECK OUT THE *FRIDAY @ 5*, A WEEKLY NEWSLETTER FROM CITY HALL. IT'S FULL OF INFORMATION ABOUT YOUR CITY AND IS AVAILABLE ON THE CITY'S WEBSITE AND FACEBOOK PAGE EVERY FRIDAY AFTER 5PM. OR YOU CAN CHOOSE TO HAVE IT SENT DIRECTLY TO YOUR EMAIL. STAY UP-TO-DATE AND KNOW WHAT'S GOING ON!
- REMINDER – EMAIL YOUR QUESTIONS ON ANY CITY-RELATED TOPIC TO ASKTHEMAYOR@ROWLETT.COM AND IT COULD BE ANSWERED ON THE FOLLOWING MONTHLY PROGRAM "SPOTLIGHT ON ROWLETT"
- FOR MORE INFORMATION ON ANY CITY PROGRAMS OR SERVICES, VISIT ROWLETT.COM OR CALL THE ACTION CENTER.

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

7A. Approving minutes.

Consider action to approve minutes from the February 4, 2020 City Council meeting.

This item was approved on the Consent Agenda.

7B. Consider approval of a contract for election services.

Consider approving a Joint Election Contract with the Dallas County Elections Administrator for the May 2, 2020, General Election for City Council, which includes the possible runoff election to be held June 20, 2020.

This item was approved on the Consent Agenda.

7C. Consider approval of contract for Miller Road sewer lines in the amount of \$1,152,400.00.

Consider action to approve a resolution accepting the bid of and awarding a contract to Tri Con Services, Inc. in the amount of \$1,034,000.00 with a ten percent (10%) contingency amount of \$103,400.00 and up to \$15,000 for an early completion bonus, resulting in a total project budget of \$1,152,400.00 for construction of the Miller Road 24 Inch Parallel Downstream Force Main and Gravity Sewer, and authorizing the Mayor to execute the necessary documents for said services.

This item was approved on the Consent Agenda as RES-019-20.

7D. Consider approval of a reimbursing resolution for water/wastewater utility projects.

Consider action to approve a resolution expressing official intent to reimburse incident and related costs of water and wastewater utility projects through 2020 bond proceeds.

This item was approved on the Consent Agenda as RES-020-20.

7E. Consider approval of a resolution adopting a Communications Policy.

Consider action to approve a resolution adopting the Communications Policy as an update to the Council Rules of Procedure.

This item was approved on the Consent Agenda as RES-021-20.

7F. Consider approving a resolution for a variance from the alcoholic beverage distance requirements.

Consider action to approve a resolution granting a request for a variance from the distance requirement for a restaurant wishing to sell mixed beverages for on-premise consumption located at 3813 Main Street.

This item was approved on the Consent Agenda as RES-022-20.

- 7G. Consider approving a resolution to execute a Letter of Credit Agreement in the amount of \$447,621 to secure the installation of public improvements.**

Consider action to approve a resolution authorizing the Mayor to execute a Letter of Credit Agreement between the City of Rowlett, Texas, and Meritage Homes of Texas LLC in the amount of \$447,621.00 as financial guaranty to secure the installation of public improvements to serve Northaven Phase 2.

This item was removed from the Consent Agenda for Individual Consideration.

A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Sherrill to approve the item as presented. This item was approved as RES-023-20.

Passed the Consent Agenda

A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Sherrill, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with an unanimous vote of those members present.

8. INDIVIDUAL CONSIDERATION

- 8A. Consider action to approve a resolution to enter into an Economic Development Program Agreement with BLC1, Inc., (Barrocos Latin Cuisine) for property located at 3813 Main Street and to authorize the City Manager to execute the necessary documents.**

A motion was made by Deputy Mayor Pro Tem Grubisich, seconded by Mayor Pro Tem Brown to approve the item as presented. The motion carried with a vote of five in favor and two opposed (Margolis, Laning). This item was approved as RES-024-20.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

No action was taken.

9. ADJOURNMENT

The meeting adjourned at 8:42 p.m.