



**Parks and Recreation Advisory Board Meeting Minutes**  
**Wednesday, February 12, 2020**  
**7:00 p.m.**  
**Rowlett Community Centre**  
**5300 Main Street, Rowlett TX 75088**

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**PRESENT:** Dolores Henning, Mike DeLatte, Alan Hogan, Lonnie Cornwell, Donna Ferguson, Robert Paroski, Richard Kull, Bernadette Hagmeier

**ABSENT:** Anthony Scott

**VISTORS:**

**STAFF:** Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Parks & Recreation Director; Kari Pacheco, Parks & Recreation Operations Manager

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1. Chairman Mike DeLatte called meeting to order at 6:30pm.
  2. Quorum present.
  3. Citizen Input.  
No input.
  4. Consider action to approve minutes from January 8, 2020 minutes.
    - A. Bernadette Hagmeier made a motion to approve the minutes as written.
    - B. Donna Ferguson seconded the motion.
    - C. Approved 8 - 0.
  5. Update on the Herfurth Park Design public work session held on January 9, 2020.
    - A. Angela Smith reported the department staff met with la terra studio, Inc. earlier in the week and discussed the draft design. The hockey rink will move to a different location, but the specific location is yet to be determined at this time.
    - B. Michael Black summarized the input from the work session. la terra studio is preparing a presentation for City Council on a new draft design and needs this board's feedback on the new proposed design. A master plan design map was presented in which members gathered around the map to discuss the layout and amenities.
    - C. Bernadette Hagmeier made a motion to recommend acceptance of the master plan design as presented by la terra studio, Inc. Lonnie Cornwell seconded the motion.  
Approved 8 to 0 .
  6. RYSA annual presentation.

Jason Hagmeier, President of the Rowlett Youth Soccer Association (RYSA), presented the 2019 Treasurer Report. RYSA is noticing a slight decrease in membership and the apparent reason is families seem to be interested in competitive sports more than recreational sports. A brief discussion was held about this issue. This is J. Hagmeier's last season and at this time it is uncertain who will be oversee RYSA or what the structure will look like for next year.



7. Recommendation of support on the Landscape Ordinance.
  - A. Angela Smith reported the first Planning and Zoning Commission Work Session to cover the draft Conservation and Landscape Ordinance was held on February 11, 2020. Planning and Zoning Commission will hold another work session to further discuss this draft ordinance and then there will be a work session with City Council.
  - B. Mike DeLatte opened the floor for discussion on this three-part ordinance: Tree Preservation and Mitigation, Landscaping Requirements, and Conservation Requirements.
  - C. Lonnie Cornwell made a motion to support the proposed Conservation and Landscape Ordinance. Dolores Henning seconded the motion.  
Approved 8 to 0.
  
8. Follow up discussion of Eco-tourism events.
  - A. The Star Gazing event is scheduled for February 28, 2020 starting at 7:30pm. The flyer began being placed out at the RCC about two weeks ago. The event is advertised on the Parks and Recreation Facebook page. Members suggested having a couple directional signs in the parking lot would be helpful. Several of the members stated they are available to assist with this event.
  - B. The Paddling event is scheduled for June 20, 2020 at 10:00am. This will be advertised in the summer edition of the Lakeside Leisure. Shelly Monroe will inquire for the flyer to be ready in time for events so members can help promote this event while attending city events in April.
  - C. Cardboard Boat Regatta is April 25, 2020 and members will need to decide at the next meeting whether to this board will participate. There needs to be a commitment of 3 participants in the boat. Donna Ferguson suggested there be an information sheet to list any upcoming board events such as the scavenger hunt and paddling event for the booth at this event. Angela Smith mentioned there is a scavenger hunt app called [goosechase.com](https://www.goosechase.com) if members want to research in preparation for such an event.
  
9. Update from City Council liaison, Blake Margolis.

Blake Margolis was unable to be present, therefore no updates provided at this time.
  
10. Director's Report.
  - A. The extension of the parking lot at Springfield Park is complete and back open to the public.
  - B. Construction will begin at Wet Zone on both the slide tower and Playground over the next several weeks. The slide tower is being replaced completely. The playground has already been removed and a new play structure will be put in its place.
  - C. Little Sweetheart Dance was held February 1, 2020 and had a great attendance.
  - D. Lake Highland Trail, a 2018 CIP Bond project, is in the final planning stages. There are hopes to publish an RFQ in March 2020.
  - E. Within the next week the AARP Network of Age-Friendly Communities survey for Rowlett citizens over the age of 45 will be sent to board members. Members are encouraged to help get this survey out to others and if a board member meets the criteria to consider completing the survey. The information will help with future planning on eight domains of livability.
  - F. A new soccer field, 2015 CIP Bond project, is being constructed at Community Park in the back by the tower.
  - G. Parks and Recreation has an RFQ released for a mobile restroom trailer which will be used during special events. This restroom will have air, heat and "real flushing toilets".
  - H. Additional CIP Bond projects include finalizing restrooms at Shorewood and Lakeside Park, Multi-purpose courts at Twin Star, basketball court at Kenwood, relocation of hockey from Herfurth



Park, a design of Lakefront at Pecan Grove, and the design of Dan Roberts Environmental Learning Center are all underway.

11. Public announcements by members of the Board and/or staff were made.
  - A. Police Chief Mike Brodnax is retiring, and the new chief will be sworn in February 18, 2020. The existing Assistant Chief Michael Godfrey will be formally promoted to Chief.
  - B. The Easter Egg hunt event is scheduled for April and volunteers will be needed.
12. Members of the Board may request topics for future agenda meetings.

No requested topics.
13. Adjournment.
  - A. Bernadette Hagmeier made a motion to adjourn at 7:50 pm.
  - B. Donna Ferguson seconded the motion.
  - C. Unanimous by all those present to adjourn.

A handwritten signature in blue ink, appearing to read "Mike DeLatta".

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Mike DeLatta, Chairman

A handwritten signature in blue ink, appearing to read "Angela Smith".

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Angela Smith, Director of Parks and Recreation