



CITY OF ROWLETT CITY COUNCIL MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, March 17, 2020

5:00 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Grubisich, Councilmember Margolis, Councilmember Sherrill, Councilmember Laning, and Councilmember Bell

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:02 p.m.

2. EXECUTIVE SESSION (5:00 P.M.)* Times listed are approximate.

2A. The City Council shall convene into Executive Session pursuant to Texas Government Code, Section 551.071 (Consultation with Attorney) and Section 551.072 (Deliberation Regarding Real Property) to deliberate the purchase, sale or exchange of real property where deliberation in an open meeting would have a detrimental effect on the the City's position in negotiations with the North Texas Tollway Authority, and to receive legal advice from the City Attorney on a potential real estate transaction with the North Texas Tollway Authority. (30 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION.**

In Executive Session at 9:39 p.m.; out at 10:04 p.m.

3. WORK SESSION (5:00 P.M.)* Times listed are approximate.

3A. Discuss the SARS-COV-2/COVID-19 event and the City's efforts against this threat. (60 minutes)

Jason Chessher – Garland Health Director, Ed Balderas – Assistant Emergency Manager and Brian Funderburk – City Manager, provided pertinent information.

Mr. Chessher reviewed what to do if you or someone in your home is ill, cleaning techniques, directive by the Centers for Disease Control (CDC), and testing measures.

Mr. Balderas explained with Emergency Managers do for their communities and provided an information number for Dallas County – 214-590-8060.

Mr. Funderburk discussed Rowlett's actions related to the Coronavirus and other possible measures.

Brent Ringo – CFO for Garland Independent School District, explained the ISD's response: school closures, online learning and the various campuses providing breakfasts and lunches to children.

After further discussion, it was the consensus of Council to take the following actions:

- Suspend utilities disconnects and stop accruing late fees during the disaster declaration
- Suspend Library fines
- Board and Commission meetings suspended except City Council, Planning and Zoning Commission and Board of Adjustment
- Any planned City event through April will be canceled or postponed
- Remove port-a-potties from City parks
- City offices will remain available
- Review of access to Fire Stations/Administration and Police Department offices

- 3B.** Discuss and receive public input on a proposal to establish a Rowlett Community Organizations Active in Disasters (COAD) Committee. (20 minutes)

Mr. Balderas discussed the COAD and its mission. The scope will be defined by the Committee and they can address individual and large scale events. He provided the names for the appointments.

- 3C.** Receive update on next steps related to the Public Utility Commission ruling on the case related to the North Texas Municipal Water District's rates and discuss the City of Rowlett's possible intervening in the case. (40 minutes)

Mr. Funderburk reviewed the Public Utility Commission's (PUC) finding. After further discussion, it was the consensus of Council to proceed with intervention.

- 3D.** Hear a presentation and receive public input on the state of the Rowlett Police Department. (30 minutes)

Due to time constraints, this item will be posted to a future agenda.

4. DISCUSS CONSENT AGENDA ITEMS

Item 7F was pulled for consideration at Friday's emergency meeting.

Council adjourned the Work Session at 7:37 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

Council reconvened in the Regular Session at 7:46 p.m.

INVOCATION

PLEDGE OF ALLEGIANCE – led by the City Council

TEXAS PLEDGE OF ALLEGIANCE

5. PRESENTATIONS AND PROCLAMATIONS

5A. Presentation of Proclamation recognizing March 31, 2020 as Arts Advocacy Day.

Mayor Pro Tem Brown presented the proclamation to Laura Tschoerner – Interim Director of Library Services and Jeff Winget – Arts & Humanities Commission Chair.

5B. Presentation on SARS-COV-2/COVID-19 and the City's efforts against the threat.

Ed Balderas, Assistant Emergency Coordinator, provided a brief update. A more thorough update was discussed during the Work Session. That item can be found here: <https://rowlettx.new.swagit.com/videos/44458>.

5C. Presentation of Proclamation recognizing April 12-18, 2020 as National Public Safety Telecommunicators Week.

This item has been postponed to the April 7th meeting.

5D. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Councilmember Sherrill stated it would be a good time to visit the Animal Shelter and adopt or possibly foster.

Councilmember Margolis asked the public to shop local. The Chamber of Commerce has local business information on their website. www.rowlettchamber.com

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

7A. Approving minutes.

Consider action to approve minutes from the March 3, 2020 City Council meeting.

This item was approved on the Consent Agenda.

7B. Consider Task Authorization for engineering services.

Consider action to approve a resolution executing Task Authorization #6-LEE-AMENDMENT #3 in the amount of \$60,303.44 with Lee Engineering for engineering services associated with the design of the SH66 and Dalrock Road Intersection Improvement Project.

This item was approved on the Consent Agenda as RES-026-20.

7C. Consider establishing an active disaster committee.

Consider action to approve a resolution establishing a Rowlett Community Organizations Active in Disaster (COAD) Committee and appointing members.

This item was approved on the Consent Agenda as RES-027-20.

7D. Consider the purchase of five Police vehicles.

Consider action to approve authorizing the award of a purchase order in the amount of \$257,877.30 to Lake Country Chevrolet for the purchase of five 2020 Chevrolet Tahoe Police Interceptor patrol vehicles through the Houston Galveston Area Council (HGAC) Cooperative Purchasing Agreement.

This item was approved on the Consent Agenda as RES-028-20.

7E. Consider a contract for construction management services.

Consider action to approve a resolution authorizing a construction manager at risk contract with Speed Fab-Crete Corporation for construction management services for the development of Fire Station #2.

This item was approved on the Consent Agenda as RES-029-20.

7F. Consider a declaration of local state of disaster.

Consider action to approve a resolution declaring a local state of disaster.

This item was pulled for consideration at the emergency meeting on Friday, March 20th.

Passed the Consent Agenda

A motion was made by Councilmember Margolis, seconded by Mayor Pro Tem Brown, including all the preceding item(s) marked as having been approved on the Consent Agenda. The motion carried with an unanimous vote of those members present.

8. INDIVIDUAL CONSIDERATION

- 8A.** Conduct a public hearing and take action on a request by Skorburg Company, on behalf of property owners Leslie and Tommy Kearney, for a Major Warrant to Appendix 2.1 of the Form-Based Code to eliminate the garage offset requirement and allow for garages to be aligned with the front of the home on 31 of the 78 Estate lots. The 33-acre site is located along Castle Drive, between Miles Road and Merritt Road, in the City of Rowlett, Dallas County, Texas.

Carlos Monsalve – Urban Designer, presented the information for this item. John Arnold – Applicant, provided additional information. The public hearing opened and closed with no speakers.

A motion was made by Councilmember Margolis, seconded by Deputy Mayor Pro Tem Grubisich, to approve the item as presented. The motion FAILED with a vote of four opposed and three in favor (Margolis, Sherrill, Grubisich).

- 8B.** Conduct a public hearing and take action on a proposal to adopt a Resolution of No Objection for Bonner Carrington's application for a 4% housing tax credit with the Texas Department of Housing and Community Affairs for its proposed development of a 13.67-acre tract of land located at the northeast corner of Old Rowlett Road and Big A Road.

Tara Bradley – Land Use Administrator, provided the information for this item. Casey Bump and Emily Protine – Applicant, provided additional information. Rick Sheffield – Executive Director of the Rowlett Housing Finance Corporation, provided additional information regarding financing. The public hearing opened and closed with no speakers.

A motion was made by Deputy Mayor Pro Tem Grubisich, seconded by Councilmember Sherrill, to approve the item as presented. The motion carried with a vote of six in favor and one opposed (Margolis). This item was approved as RES-031-20.

- 8C.** Continue a public hearing and consider action to create the Trails at Cottonwood Creek Public Improvement District (PID) on behalf of Freedom Quest, LLC for the 765-unit residential development known as Trails at Cottonwood Creek. The 226.58-acre site is generally located at the northeast corner of Vinson Road and Stonewall Road, in the City of Rowlett, Dallas County, Texas.

Mark McAvoy – Assistant City Manager, provided information for this item. Present Walhood – Applicant, provided additional information. There were no other speakers.

A motion was made by Deputy Mayor Pro Tem Grubisich, seconded by Councilmember Margolis, to approve the item as presented. The motion carried with a vote of four in favor and three opposed (Laning, Dana-Bashian, Bell). This item was approved as RES-032-20.

After a short break at 9:33 p.m., council reconvened for the Executive Session at 9:38 p.m.


TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

No action was taken.

9. ADJOURNMENT

The meeting adjourned at 10:04 p.m.


Tammy Dana-Bashian, Mayor


Laura Hallmark, City Secretary

Approved on: April 7, 2020