

**SUBSTANTIAL AMENDMENT  
CITY OF ROWLETT  
2018 ANNUAL PLAN  
2019 ANNUAL PLAN  
2016-2020 CONSOLIDATED PLAN  
CITIZEN PARTICIPATION PLAN  
PUBLIC NOTICE**

The City of Rowlett is an entitlement city for the receipt of federal Community Development Block Grant (CDBG) funds administered and distributed by the U.S. Department of Housing and Community Development (HUD). The City has been notified that it will receive federal CDBG funding through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) to assist in responding to special community needs associated with COVID-19.

As part of the process to receive CDBG funds, the City must develop a Consolidated Plan, which is a 5-year strategic plan that identifies community development and housing needs, priorities, and measurable goals, and an Annual Action Plan which describes the annual funding resources and activities to be provided to meet identified priority needs. The Citizen Participation Plan was developed to provide guidance on how the City will notify the public and provide opportunity for citizen input regarding the federal funding.

In accordance with 24 CFR 91.05(c)(2) and subpart B of the federal regulations relative to citizen participation for Community Planning and Development Programs and applicable waivers made available to those requirements through the CARES Act, the City of Rowlett is making amendments to the 2016 - 2020 Consolidated Plan, 2019 Annual Plan, and Citizen Participation Plan and making the public aware of these amendments through this notice.

Public Comment Period and Process:

These amendments are available for a 5-day public review and comment period from April 28, 2020 to May 4, 2020. Citizens wishing to submit written comments may email comments no later than May 4, 2020 to [snix@rowlett.com](mailto:snix@rowlett.com), or mail them, postmarked no later than May 4, 2020, to the following:

City of Rowlett  
Community Development Department  
Attention: Susan Nix  
5702 Rowlett Road  
Rowlett, TX 75089

Amendments:

1. Citizen Participation Plan: In accordance with waivers granted by HUD through the CARES Act and because of the urgent need to accelerate the use of the CDBG and CDBG-CV funds, the City is amending the Citizen Participation Plan by shortening the comment period for substantial amendments and public notifications. The City will receive public comment in a 5-day public review and comment period as published in the Dallas Morning News and posted online on the City of Rowlett's website at [www.rowlett.com](http://www.rowlett.com). Further, the City is amending its Citizen Participation Plan to allow for virtual hearings and webinars in lieu of in-person public hearings in order to safely distribute information and receive citizen input throughout the Consolidated Plan and Annual Action Plan process. Public notices regarding any future amendments to the Consolidated Plan or Action Plan will be printed in the Dallas Morning

News and posted online on the City of Rowlett's website at [www.rowlett.com](http://www.rowlett.com) as described in this Amendment.

2. Consolidated Plan: The 2016-2020 City of Rowlett Consolidated Plan is being amended to enable the City to receive and administer \$161,028.00 in HUD Community Development Block Grant-CV (CDBG-CV) funding made available through the CARES Act. These funds may be used to prevent or prepare for the spread of coronavirus 19 (COVID-19) and respond and facilitate assistance to eligible households, persons, and businesses economically impacted by COVID-19. Any additional CDBG-CV funds that are not known at this time and that may become available to the City by HUD through the CARES Act will be utilized for the same purpose as this initial allocation. The Consolidated Plan is also being amended to include Assistance to Business including Special Economic Development assistance as a priority need.

Eligible CDBG-CV activities may include, but are not limited to, Public Service activities assisting low- and moderate-income households, improvements to Public Facilities, Assistance to Business including Special Economic Development assistance, Planning, Capacity Building, Technical Assistance, and support of other COVID-19 response services.

3. FY 2018-2019 Annual Action Plan: The FY 2018-2019 Annual Action Plan is being amended to allow the City to utilize remaining balances from funded projects, including Administration, Public Services, and Public Facilities, to be used as follows:
  - a. Economic Development and Special Economic Development Assistance - \$67,000: Provides assistance to small business and/or microenterprises that have been impacted by COVID-19, and includes Activity Delivery Costs.
4. FY 2019-2020 Annual Action Plan: The FY 2019-2020 Annual Action Plan is being amended to allow the City to receive and administer \$161,028.00 in HUD Community Development Block Grant-CV (CDBG-CV) funding made available through the CARES Act. These funds may be used to prevent or prepare for the spread of coronavirus 19 (COVID-19) and respond and facilitate assistance to eligible households, persons, and businesses economically impacted by COVID-19. Any additional CDBG-CV funds that are not known at this time and that may become available to the City by HUD through the CARES Act will be utilized for the same purpose as this initial allocation.

Eligible CDBG-CV activities may include, but are not limited to, Public Service activities assisting low- and moderate-income households, improvements to Public Facilities, Assistance to Business including Special Economic Development assistance, Planning, Capacity Building, Technical Assistance, and support of other COVID-19 response services.

At this time, the City plans to utilize the \$161,028 CDBG-CV funding in the following manner:

- a. Economic Development and Special Economic Development Assistance - \$128,823: Provides assistance to small business and/or microenterprises that have been impacted by COVID-19, and includes Activity Delivery Costs
- b. Administration - \$32,205: Provides for the administration and management of the COVID-19 grant

In addition, the 2019-2020 Plan is being amended to allow the City to utilize remaining balances from funded activities, including Administration and Public Facilities, to be used as follows:

- a. Public Services – Salvation Army – \$50,000 - to provide assistance with rent, mortgages, or utilities for persons or households impacted by COVID-19
- b. Public Services – Life Message - \$50,000 – to provide assistance with food pantry and transportation services
- c. The remaining balance of funds (\$58,730) will be used for other eligible activities as described above and as determined by the Rowlett City Council, and Administrative, Activity Delivery Costs, and Planning costs.

Further, the City may reprogram remaining balances from the FY 2019-2020 CDBG funding as needed to respond to COVID-19 for any of the above described eligible activities.

Further, eligible CDBG costs incurred as of March 27, 2020, (which is the date which President Trump signed the CARES Act) and paid for with nonfederal funds may be repaid with CDBG or CDBG-CV funds. These pre-award costs will meet all HUD requirements applicable to CDBG, including those under the CARES Act. Unless waived by HUD, CDBG pre-award costs for FY 2020-2021 will not exceed 25% of the grant and will be used for the CDBG eligible activities as indicated above.