



**CITY OF ROWLETT
CITY COUNCIL
SPECIAL MEETING MINUTES**

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Monday, April 13, 2020

5:30 P.M.

Municipal Building – 4000 Main

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Due to the public health emergency and to conform with the social distancing requirements, the City Council meetings will be held via teleconferencing. The public can view live on the City's website (<https://www.ci.rowlett.tx.us/397/Streaming-Video>) or via RTN16.

Present (Remotely): Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Grubisich, Councilmember Margolis, Councilmember Sherrill, Councilmember Laning, and Councilmember Bell

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:30 p.m.

2. Discuss the COVID-19 event and take any necessary action.

Brian Funderburk, City Manager, provided an update. The Fire Department's Telemedic Program received 35 calls and only 46% were transported. It has been working well.

Mayor Dana-Bashian provided information on the Governor's update. There are still new cases, but the percentage of growth has declined.

3. Discuss potential financial impact and changes to the Fiscal Year 2020 budget resulting from the COVID-19 disaster.

Mr. Funderburk reviewed the projected shortfall and recommendations for mitigation. Discussion regarding hiring freeze, decreased revenue and possible worst case scenarios. After further discussion, it was the consensus of Council to proceed with the following decision points: move forward with the UPS refresh for the Police Department's server room and bucket truck for Public Works; preserve the additional reserves in the General Fund and Economic Development reserves and not use them in solving for the \$1.7 million revenue shortfall; options for the projects identified from our cash CIP project

funds; use Utility Fund reserves above 90 days to absorb losses from late fees and bad debt; defer internal auditor position.

- 4. Update City Council on the CDBG funding allocations within the Coronavirus Aid, Relief, and Economic Security Act (CARES) and discuss Life Message's request for additional funding in the amount of \$200,000.**

Munal Mauladad, Director of Community Development provided the information for this item. Chris Kizziar, Owner – Life Message, provided the current state of affairs. Councilmember Bell provided the update regarding the funds allocated to the Salvation Army.

Motion by Mayor Pro Tem Brown, seconded by Councilmember Bell, to allocate \$50,000 to Life Message. The motion passed with a unanimous vote of those members present.

Motion by Deputy Mayor Pro Tem Grubisich, seconded by Councilmember Margolis, to allocate \$50,000 to Salvation Army for rent and utilities assistance - \$500 per family (\$400 rental/\$100 utilities). The motion passed with a unanimous vote of those members present.

- 5. Consider action to approve a resolution approving the bylaws of the Rowlett Community Organizations Active in Disaster Committee (RCOAD).**

Councilmember Laning presented the information for items 5, 6 and 7.

Motion by Mayor Pro Tem Brown, seconded by Councilmember Margolis, to approve the item as presented. The motion passed with a unanimous vote of those members present.

- 6. Consider action to approve a resolution authorizing a Memorandum of Understanding with the Rowlett Chamber Foundation and approving the Rowlett Business Stimulus Grant program conditions.**

Motion by Deputy Mayor Pro Tem Grubisich, seconded by Councilmember Bell, to approve the item as presented, subject to the conditions as discussed. The motion passed with a unanimous vote of those members present.

- 7. Consider action to approve a resolution authorizing the expenditure of \$100,000 for the Rowlett Business Stimulus Grant.**


Motion by Councilmember Margolis, seconded by Deputy Mayor Pro Tem Grubisich, to approve the item as presented. The motion passed with a unanimous vote of those members present.

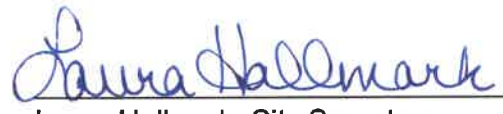
8. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS.

There was no action taken.

9. ADJOURNMENT

The meeting adjourned at 8:46 p.m.


Tammy Dana-Bashian, Mayor


Laura Hallmark, City Secretary

Approved on: May 5, 2020