



CITY OF ROWLETT CITY COUNCIL SPECIAL MEETING MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Monday, July 20, 2020

5:30 P.M.

Municipal Building – 4000 Main

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present (remotely): Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Grubisich, Councilmember Margolis, Councilmember Sherrill, Councilmember Laning, and Councilmember Bell

1. Call To Order

Mayor Dana-Bashian called the meeting to order at 5:30 p.m.

2. Discuss the COVID-19 event and take any necessary action. (20 minutes)

Brian Funderburk – City Manager, reviewed the Governor’s orders, cases statewide and locally – noting that the 18-40 age group is the highest affected. He also noted that 80% of the positive diagnoses have been front line workers. He reviewed the public counts for visits by the public to City facilities and current measures taken by the City.

He reviewed the next steps in terms of utilities – billing, shut-offs and delinquent fees; code enforcement – issuance of citations and liens filed; and library fines – delinquent fees.

3. Discuss the status of Coronavirus Aid, Relief, and Economic Security (CARES) Act funding through the City’s Dallas County and Texas Division of Emergency Management (TDEM) Coronavirus Relief Fund allocations and take any necessary action. (60 minutes)

Ed Balderas – Assistant Emergency Management Coordinator, reviewed reimbursement funds provided to the City and the assistance programs that have been made available.

Mark McAvoy – Assistant City Manager, reported a request from the cities of Mesquite and Balch Springs to partner for a food bank. It was the consensus of Council that the City of Rowlett was sufficiently being served for this purpose.

Discussion regarding Dallas County business assistance program participation versus doing the program through the City and a third party administrator.

It was the consensus of Council to utilize 33% of the funds for businesses/non-profits, 25% to be kept in reserve, 25% utilized for expenses, and 17% utilized for individual assistance.

4. Take any necessary or appropriate action on closed/executive session matters.

There was no action taken.

5. Adjournment

The meeting was adjourned at 7:40 p.m.


Tammy Dana-Bashian, Mayor


Laura Hallmark, City Secretary

Approved on: August 4, 2020