



# CITY OF ROWLETT CITY COUNCIL MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

Tuesday, August 4, 2020

5:00 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Due to the public health emergency and to conform with the social distancing requirements, the City Council meetings will be held via teleconferencing. The public can view a video recording on the City's website (<https://www.ci.rowlett.tx.us/397/Streaming-Video>) or via RTN16.**

**Present (Remotely): Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Grubisich, Councilmember Margolis, Councilmember Sherrill and Councilmember Bell**

**Absent: Councilmember Laning**

**1. CALL TO ORDER**

Mayor Dana-Bashian called the meeting to order at 5:00 p.m.

**2. EXECUTIVE SESSION (5:00 P.M.)\* Times listed are approximate.**

**2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the City's lease with American Golf Corporation and the Waterview Golf Course. (30 minutes)

In Executive Session at 5:02 p.m. Out at 6:07 p.m.

**2B.** The City Council shall convene into executive session pursuant to the Texas Government Code, §551.074 (Personnel) to deliberate on the evaluation and duties of the City Manager. (30 minutes) **THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR PORTION OF THE MEETING.**

This item was delayed to a future meeting.

**3. WORK SESSION (5:30 P.M.)\***

- 3A.** Discuss the status of the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding, a revised Rowlett Business Stimulus (ROBUST) Grant program, and non-profit assistance and take any necessary action. (45 minutes)

Ed Balderas, Assistant Emergency Management Coordinator, reviewed amounts that were available through the funding. He also reviewed the ROBUST grants and third round eligibility. It was the consensus of Council to follow the second ROBUST proposal and cap the total receipt at \$25,000 and up to \$50,000 for non-profit organizations for actual costs for food and pantry operations without restriction of application to Dallas County first.

- 3B.** Update City Council on Employee Benefits Strategy for Fiscal Year 2021 to include Plan Performance Updates and the Wellness Program. (20 minutes)

This item was discussed after the Regular session.

Richard Jones – Director of Human Resources, reviewed the information for the current fiscal year and the outlook for FY21.

- 3C.** Hear a presentation and discuss design options for the proposed 24-inch water line on Dalrock Road. (30 minutes)

Gary Enna – Director of Public Works, presented three options for the project. Sam Meisner with Freese and Nichols provided additional information. Council asked that staff look at a hybrid solution of open cut of median and boring in order to salvage established trees and landscaping. Deputy Mayor Pro Tem Grubisich will work with staff to review existing trees and make recommendations on what areas could be salvaged. Staff will bring these recommendations back to Council in a Work Session and then consideration.

- 3D.** Review final design proposals for Rowlett, Texas entry monuments on State Hwy 66 and discuss funding options associated with completing the project under various scenarios. (30 minutes)

Angie Smith – Director of Parks and Recreation, along with Brad Moulton of la terra studio, reviewed the design and locations for placement – near Springfield Park and Scenic Point Park.

#### **4. DISCUSS CONSENT AGENDA ITEMS**

After a short break at 7:38 p.m., Council reconvened at 7:43 p.m.

**INVOCATION** – Ann Dotson, First Christian Church

**CONVENE REGULAR SESSION (7:30 P.M.)\*** Times listed are approximate.

#### **5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of the Fiscal Year 2021 Proposed Budget.

Brian Funderburk – City Manager, presented the proposed budget, outlining effects of COVID-19 and strategy going forward. He reviewed the timeline for Council budget work sessions and opportunities for citizen engagement.

- 5B.** Presentation of proposal to ascribe the name “Heroes Bridge” to the State Highway 66 bridge (aka Two Mile Bridge) over Lake Ray Hubbard between the cities of Rowlett and Rockwall.

This item was presented first.

Chris Kizziar with Life Message and the Veterans Resource and Outreach Center (VROC) presented the background information for this item. It is listed under the Consent Agenda for consideration.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

There were no announcements.

## **6. CITIZENS' INPUT**

One comment received from Libby Scarlett that was read into the record.

## **7. CONSENT AGENDA**

### **7A. Approving minutes.**

Consider action to approve minutes from the following City Council meetings: July 20, 2020 Special meeting and the July 21, 2020 meeting.

**This item was approved on the Consent Agenda.**

### **7B. Consider a resolution for a Professional Services Agreement.**

Consider action to approve a resolution executing a professional services agreement in the amount of \$50,000 with Lake Flato Architects for landscape and architectural design services associated with the Dan Roberts Environmental Learning Center (DRELC) and authorizing the Mayor to execute the necessary documents for said services.

**This item was pulled for Individual Consideration.**

Ms. Smith presented the information for this item along with Mayor Pro Tem Brown.

**Motion by Mayor Pro Tem Brown, seconded by Deputy Mayor Pro Tem Grubisich, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as RES-085-20.**

### **7C. Consider a resolution for alley reconstruction.**

Consider action to approve a resolution accepting the bid of and awarding a contract to KIK Underground, LLC in the amount of \$796,775 with a ten percent (10%) contingency amount of \$79,678 and up to \$15,000 for an early completion bonus, resulting in a total project budget of \$891,453 for alley reconstruction, and authorizing the Mayor to execute the necessary documents for said services.

**This item was approved on the Consent Agenda as RES-086-20.**

**7D. Consider a resolution for alley reconstruction.**

Consider action to approve a resolution approving a change order to increase the scope of work and contract price of the contract with RBR Infrastructure & Roads, LLC for alley reconstruction, in the amount of \$111,788.25, resulting in a total project budget amount of \$946,568.75.

**This item was approved on the Consent Agenda as RES-087-20.**

**7E. Consider a resolution for an advanced funding agreement with TxDOT**

Consider action to authorize a resolution authorizing an amount not to exceed \$88,464 to fund cost overruns on West Entry Wall Monument in partnership with the Texas Department of Transportation (TxDOT).

**This item was approved on the Consent Agenda as RES-088-20.**

**7F. Consider a resolution supporting bridge naming.**

Consider approving a resolution expressing support for a proposal to ascribe the name "Heroes Bridge" to the State Highway 66 bridge (aka Two Mile Bridge) over Lake Ray Hubbard between the cities of Rowlett and Rockwall.

**This item was approved on the Consent Agenda as RES-089-20.**

**7G. Consider a resolution for backup data storage.**

Consider action to approve a resolution authorizing a purchase order in an amount not to exceed \$60,000 to an online storage vendor for the City's Information Technology's backup data storage.

**This item was approved on the Consent Agenda as RES-090-20.**

**7H. Consider a resolution for first responder respirators.**

Consider action to approve a resolution authorizing a purchase order in the amount of \$122,345.00 to Metro Fire Apparatus Specialists Inc. for the purchase of one hundred and thirty (130) 3M Scott AV-3000 HT full face respirators, forty (40) AV-3000-compatible 3M Scott C420 PAPRs (powered air respirators), and associated equipment and fitting services.

**This item was approved on the Consent Agenda as RES-091-20.**

**7I. Consider a resolution for first responder decontamination system.**

Consider action to approve a resolution authorizing a purchase order in the amount of \$96,273.03 to AeroClave, LLC for the purchase of six (6) AeroClave Room Decontamination System Model 3110 (RDS3110) units and associated equipment and supplies.

**This item was approved on the Consent Agenda as RES-092-20.**

**Passed the Consent Agenda**

**A motion was made by Councilmember Margolis, seconded by Mayor Pro Tem Brown, including all the preceding item(s) marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. INDIVIDUAL CONSIDERATION**

- 8A.** Conduct a public hearing and take action on a request by Kevin Harrell, Skorburg Company, on behalf of property owner Brian Hiatt, Cornerstone Assembly of God, to rezone the subject property from Single-Family Residential (SF-10) District and Limited Office (O-1) District to Planned Development (PD) District for Single-Family Residential (SF-5) Uses to develop the site with 99 single-family homes and 2 common area lots. The 21.65-acre site is located on the west side of Dalrock Road, approximately 760 feet south of Schrade Road, in the City of Rowlett, Dallas County, Texas.

Adam Buczek with Skorburg Company requested that the item be remanded back to the Planning and Zoning Commission due to their proposed changes.

**Motion by Councilmember Margolis, seconded by Mayor Pro Tem Brown, to remand the item back to the Planning and Zoning Commission. The motion passed with a unanimous vote of those members present.**

- 8B.** Consider and take action regarding an Alternative Landscaping Plan to: 1. Reduce the minimum required area for the primary and secondary entryway features, and 2. Eliminate the requirement for a masonry wall along Big A Road. The 17.07-acre site is located approximately 2,600 feet east of the Intersection of Rowlett Road and Big A Road in the City of Rowlett, Dallas County, Texas.

Munal Mauladad – Director of Community Development, presented the information for this item. Patrick Filson – applicant, presented additional information.

**Motion by Councilmember Margolis, seconded by Councilmember Bell, to approve the substitution of a wrought iron fence and landscaping according to the Rowlett Development Code. The motion passed with a unanimous vote of those members present. This item was approved as RES-093-20.**

- 8C.** Conduct a public hearing and consider action to approve a resolution adopting the City's 2020-2024 Community Development Block Grant Consolidated Plan; and authorize the City Manager to execute and submit all documentation and certifications to the United States Department of Housing and Urban Development.

Jo Carroll – CDBG consultant, presented the information for this item. The public hearing opened and closed with no speakers.

**Motion by Deputy Mayor Pro Tem Grubisich, seconded by Councilmember Sherrill, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as RES-094-20.**

- 8D. Conduct a public hearing and consider action to approve a resolution adopting the City's 2020 Community Development Block Grant Annual Action Plan; and authorize the City Manager to execute and submit all documentation and certifications to the United States Department of Housing and Urban Development.

Ms. Mauladad presented the information for this item. The public hearing opened and closed with no speakers.

**Motion by Councilmember Margolis, seconded by Councilmember Sherrill, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as RES-095-20.**

- 8E. Consider a resolution appointing a Mayor Pro Tem.

**Motion by Mayor Pro Tem Brown, seconded by Councilmember Bell, to appoint Deputy Mayor Pro Tem Grubisich as Mayor Pro Tem. The motion passed with a unanimous vote of those members present. This item was approved as RES-096-20.**

- 8F. Consider a resolution appointing a Deputy Mayor Pro Tem.

**Motion by Councilmember Sherrill, seconded by Councilmember Brown, to appoint Councilmember Bell as Deputy Mayor Pro Tem. The motion passed with a unanimous vote of those members present. This item was approved as RES-097-20.**

After a short break at 9:53 p.m., Council reconvened at 9:58 p.m. to discuss Work Session item 3B.

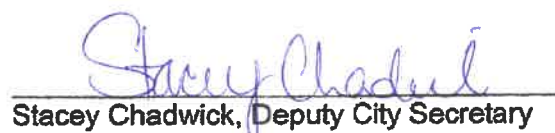
#### **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

#### **9. ADJOURNMENT**

The meeting adjourned at 9:00 p.m.

  
Tammy Dana-Bashian, Mayor

  
Stacey Chadwick, Deputy City Secretary

Approved on: August 18, 2020