



**CITY OF ROWLETT  
CITY COUNCIL  
SPECIAL MEETING MINUTES**

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

Thursday September 10, 2020

5:30 P.M.

Municipal Building – 4000 Main

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present (Remotely): Mayor Dana-Bashian, Mayor Pro Tem Grubisich, Deputy Mayor Pro Tem Bell, Councilmember Margolis, Councilmember Sherrill, Councilmember Laning and Councilmember Brown**

**1. Call To Order**

Mayor Dana-Bashian called the meeting to order at 5:30 p.m.

**2. Hear a presentation from Brinkley Sargent Wiginton Architects regarding a facility needs assessment for the City of Rowlett. (120 minutes)**

Gina Irwin, Dwayne Brinkley and Maureen Arndt presented the information gathered in the assessment. Their presentation included: needs assessment process; reliable projections/process; steps taken thus far and where we are in the process; general observations about current facilities; reviewed how they met with staff and visited facilities; factors considered – future service levels/adjacencies for staff efficiency and provided benchmark comparisons to other cities near 100,000 population; space standards and appropriate support spaces and a review of buildings and future build out needs.

Ms. Arndt provided a history of the library’s buildings including locations and size; methodology for the review of needs and reviewed benchmarks and comparisons to other cities.


The presenters then reviewed the next steps.


**3. Take Any Necessary Or Appropriate Action On Closed/Executive Session Matters**

There was no action taken.

**4. Adjournment**

The meeting adjourned at 7:29 p.m.

  
Tammy Dana-Bashian, Mayor

  
Laura Hallmark, City Secretary

Approved on: October 6, 2020