



CITY OF ROWLETT CITY COUNCIL MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, September 15, 2020

5:00 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present (Remotely): Mayor Dana-Bashian, Mayor Pro Tem Grubisich, Deputy Mayor Pro Tem Bell, Councilmember Margolis, Councilmember Sherrill, Councilmember Laning and Councilmember Brown

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:00 p.m.

2. EXECUTIVE SESSION

2A. The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with Attorney), to seek legal advice from the City Attorney regarding a proposed Housing Finance Corporation project on Main Street adjacent to Herfurth Park. (30 minutes)

In Executive Session at 5:01 p.m. Out at 6:03 p.m.

2B. The City Council shall convene into executive session pursuant to the Texas Government Code, §551.074 (Personnel) to deliberate on the evaluation and duties of the City Secretary. (30 minutes) **THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR PORTION OF THE MEETING.**

In Executive Session at 8:50 p.m. Out at 9:57 p.m.

3. WORK SESSION (5:30 P.M.)* Times listed are approximate.

To provide comment for any Work Session or agenda item, please send an email to CitizenInput@rowlett.com by 3:30 p.m. the day of the meeting. There will be no comments taken during the meeting.

- 3A.** Discuss amending the Fiscal Year 2020 Adopted Budget. (20 minutes)

Due to time constraints, this item was not discussed. (see note under Item 4 below)

- 3B.** Hear a follow-up presentation and discuss design options for the proposed 24-inch water line on Dalrock Road. (45 minutes)

This item was discussed third.

Gary Enna, Public Works Director, along with Sam Meisner with Freese and Nichols, showed revisions to the options previously presented to Council. They also clarified timelines for the options. After further discussion, staff and consultants will fine tune the logistics and tweak the options to be presented to Council at a later date.

- 3C.** Discuss the implementation of an Individual/Household Assistance Program through the City's Dallas County Coronavirus Relief Fund (CRF) allocation and take any necessary action. (30 minutes)

This item was discussed second.

Ed Balderas, Assistant Emergency Management Coordinator, presented parameters for the proposed program and details of comparison programs. It was the consensus of Council to proceed with the program (listed on the Consent Agenda for this meeting). Council also reached consensus for the details of the program, which included: types of assistance, limits of benefits, eligibility requirements (time of residency and time frame for assistance), the income threshold and no duplication of benefits received.

- 3D.** Discuss an option to enter into the Strategic Hedge Program (SHP) with the Texas Coalition for Affordable Power, Inc. (TCAP) and execute a Professional Services Agreement for TCAP to act as an agent on behalf of the City to enter into a contract for electricity purchases for service beginning in 2023 through TCAP. (20 minutes)

This item was discussed first.

Bill Starnes with TCAP presented the information. The members of the Finance Committee recommended approval of this item, which is listed under Consent Agenda as Item 7G.

4. DISCUSS CONSENT AGENDA ITEMS

Due to time constraints, Item 3A was not discussed. It is on the Consent Agenda as Item 7B and was therefore pulled for Individual Consideration.

After a short break at 7:44 p.m., Council reconvened at 7:48 p.m.

INVOCATION – Pam White, First Rowlett Methodist Church

CONVENE REGULAR SESSION (7:30 P.M.)* Times listed are approximate.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of the Arts and Humanities Commission Photography Contest awards.
Laura Tschoerner, Interim Director of Library Services, announced the contest winners.

First Place and Best of Show winners of the 2020 Rowlett Arts and Humanities Commission Photography Contest, who will receive first place ribbons and cash awards are:

First Place, People Category:	Vermeir Johan
First Place, Places Category:	Vermeir Johan
First Place, Things Category:	Vermeir Johan
Best of Show:	Vermeir Johan

Second Place, Third Place and Honorable Mention winners of the 2020 Rowlett Arts and Humanities Commission Photography Contest, who have received prize ribbons include:

Second Place, People Category:	David McLaughlin
Second Place, Places Category:	Stella Hunter
Second Place, Things Category:	Heather Griffin
Third Place, People Category:	April Strick
Third Place, Places Category:	Heather Griffin
Third Place, Things Category:	Stella Hunter
Honorable Mention, People Category:	Rebecca Brazell
Honorable Mention, People Category:	Alan Battle
Honorable Mention, People Category:	Eli Temchin
Honorable Mention, Places Category:	April Strick
Honorable Mention, Things Category:	April Strick
Honorable Mention, Things Category:	Libby Garrett

- 5B.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Councilmember Brown announced the tri-city clean up of Lake Ray Hubbard with Garland/Dallas/Rowlett, which will take place on Saturday, October 3rd. Social distancing rules will be followed.

Keep Rowlett Beautiful's electronic recycling/shredding event will be held on Saturday, October 24th at the Wet Zone parking lot between 9:00 a.m. and 1:00 p.m. This year's event will also include a prescription medication take back.

Further details on these events can be found on the City's website or at www.keepprowlettbeautiful.org.

6. CITIZENS' INPUT

There were no comments received.

7. CONSENT AGENDA

7A. Approving minutes.

Consider action to approve minutes from the following City Council meetings: August 24, 2020 Special Meeting, August 27, 2020 Special Meeting, August 29, 2020 Special Meeting and September 1, 2020 Regular Meeting.

This item was approved on the Consent Agenda.

7B. Consider an ordinance amending the FY2020 budgets.

Consider action to adopt an ordinance amending the Fiscal Year 2020 (FY2020) Capital and Operating budgets.

This item was pulled for Individual Consideration.

Robert Cone, Budget Officer, presented the proposed updates to the FY20 budget.

Motion by Councilmember Laning, seconded by Councilmember Sherrill, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as ORD-018-20.

7C. Consider a resolution amending the Master Fee Schedule.

Consider action approving a resolution amending the Master Fee Schedule for rate and fee changes to the Solid Waste and Utility sections.

This item was approved on the Consent Agenda as RES-109-20.

7D. Consider an ordinance changing the name of a public roadway.

Consider action to approve an ordinance changing the name of C. L. Mews located between Crocket Drive and Kessler Drive, a public roadway located in the territorial limits of the City, to Green Mews.

This item was approved on the Consent Agenda as ORD-019-20.

7E. Consider a resolution for sanitary sewer testing and analysis.

Consider action to approve a resolution executing Task Authorization FY20 RJN 02 in the amount of \$149,336.00 with RJN Group, Inc. (RJN) to provide smoke testing, CCTV and

engineering analysis for the Sanitary Sewer Evaluation Survey (SESS), and authorizing the Mayor to execute the necessary documents for said services.

This item was approved on the Consent Agenda as RES-110-20.

7F. Consider a resolution for engineering design work for alley repairs.

Consider action to approve a resolution executing Task Authorization FY19-BB-01-SUPP1 to PO #21900330 in the amount of \$18,500 with Binkley & Barfield, Inc. for engineering design work associated with the Alleys Lakeshore/Windridge, Rice/Tulane and Meadowlark Reconstruction Project (ST2102), and authorizing the Mayor to execute the necessary documents for said services.

This item was approved on the Consent Agenda as RES-111-20.

7G. Consider a resolution executing a Professional Services Agreement.

Consider action to approve a resolution for the option to enter into the Strategic Hedge Program (SHP) with the Texas Coalition for Affordable Power, Inc. (TCAP) and execute a Professional Services Agreement for TCAP to act as an agent on behalf of the City to enter into a contract for electricity and to execute the Commercial Electricity Service Agreement with GEXA, for energy purchases for service beginning in 2023 through TCAP.

This item was approved on the Consent Agenda as RES-112-20.

7H. Consider a resolution awarding a contract for a third party administrator of the CARES Act funding.

Consider action to approve a resolution authorizing the City Manager to negotiate and execute a contract for a third party administrator of CARES Act funding and task authorization for the administration of an Individual/Household Assistance program with Catholic Charities of Dallas Inc. for an amount not to exceed \$50,211.20.

This item was approved on the Consent Agenda as RES-113-20.

7I. Consider a resolution implementing an Individual/Household Assistance Program.

Consider action to approve a resolution authorizing the expenditure of \$276,161.60 for an initial allocation of funding for an Individual/Household Assistance program from the City's Dallas County Coronavirus Relief Fund (CRF) allocation and approving its transfer to Catholic Charities of Dallas.

This item was approved on the Consent Agenda as RES-114-20.

7J. Consider a resolution approving the purchase of a vehicle and equipment.

Consider action to approve a resolution accepting the bid of and awarding contracts for the purchase of one Toro Groundsmaster 4700 mower from Professional Turf Products through the Interlocal Cooperative Purchasing Agreement (BuyBoard) Contract #529-17 and one 2021 Dodge Ram 5500 4 Door Brush Truck from Wildfire Truck and Equipment through the Interlocal Cooperative Purchasing Agreement (BuyBoard) Contract #601-19.

This item was approved on the Consent Agenda as RES-115-20.

7K. Consider a resolution approving the purchase of a vehicle.

Consider action to approve a resolution accepting the bid of and authorizing staff to issue a purchase order for a 2020 Chevrolet Silverado 2500 truck with a Deerskin Animal Control Unit in the amount of \$68,149.00 from Lake Country Chevrolet for the Animal Services Department through the Interlocal Cooperative Purchasing Agreement, HGACBuy, contract #VE11-18.

This item was approved on the Consent Agenda as RES-116-20.

7L. Consider appointments to the various Boards and Commissions.

Consider and ratify appointments to the various boards and commissions and ratify appointments of City Councilmembers to the City's various boards, commissions and Council sub-committees.

This item was approved on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Councilmember Margolis, seconded by Councilmember Brown, including all the preceding item(s) marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. INDIVIDUAL CONSIDERATION

8A. Consider an ordinance reviewing and approving the Annual Bayside Public Improvement District (PID) Service and Assessment Plan Update and Assessment Roll for the South Improvement Area pursuant to the Service and Assessment Plan for the Bayside PID.

Josh Arendt with MuniCap – PID administrators, presented the update. Wendy Badgett, Director of Finance and Jim Grabenhorst, Director of Economic Development, provided additional information.

Motion by Councilmember Sherrill, seconded by Councilmember Laning, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as ORD-020-20.

8B. Consider an ordinance reviewing and approving the Annual Bayside Public Improvement District (PID) Service and Assessment Plan Update and Assessment Roll for the North Improvement Area pursuant to the Service and Assessment Plan for the Bayside PID.

Mr. Arendt presented the update. Ms. Badgett and Mr. Grabenhorst provided additional information.

Motion by Councilmember Sherrill, seconded by Councilmember Brown, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as ORD-021-20.

- 8C. Consider action to approve an ordinance adopting the budget for fiscal year 2020-2021 (FY2021).

Mr. Cone presented the information for Items 8C, 8D and 8E together.

Motion by Councilmember Margolis, seconded by Councilmember Brown, that Council adopt an ordinance approving the Fiscal Year 2020 – 2021 Budget as presented. The motion passed with a unanimous vote of those members present. This item was approved as ORD-022-20.

- 8D. Consider action to ratify the property tax revenue increase reflected in the Budget for FY2021.

Motion by Councilmember Brown, seconded by Mayor Pro Tem Grubisich, that the property tax revenue increase reflected in the budget be ratified. The motion passed with a unanimous vote of those members present.

- 8E. Consider an ordinance approving and adopting the proposed ad valorem tax rate of \$0.745000 per \$100 of taxable value for fiscal year 2020-21 (FY2021).

Motion by Mayor Pro Tem Grubisich, seconded by Deputy Mayor Pro Tem Bell, that the property tax rate be increased by the adoption of a tax rate of 0.745000, which is effectively a 0.57 percent increase in the tax rate. The motion passed with a unanimous vote of those members present. This item was approved as ORD-023-20.

After a short break at 8:44 p.m., Council reconvened at 8:50 p.m. in Executive Session Item 2B.


TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

The meeting adjourned at 9:57 p.m.


Tammy Dana-Bashian, Mayor


Laura Hallmark, City Secretary

Approved on: October 6, 2020

