



CITY OF ROWLETT CITY COUNCIL MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, October 6, 2020

5:15 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present (Remotely): Mayor Dana-Bashian, Mayor Pro Tem Grubisich, Deputy Mayor Pro Tem Bell, Councilmember Margolis, Councilmember Sherrill, Councilmember Laning and Councilmember Brown

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:15 p.m.

2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into executive session pursuant to Texas Government Code Section 551.071 (Consultation with City Attorney) to consult with and receive legal advice from the City Attorney and legal counsel relating to pending litigation and potential settlement regarding the Bull v. Rowlett and Wilson v. Rowlett cases. (45 minutes) **THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR PORTION OF THE MEETING.**

In Executive Session at 8:58 p.m. Out at 9:31 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with Attorney), to discuss the Rowlett Housing Finance Corporation and matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with chapter 551 of the Government Code. (30 minutes) **THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR PORTION OF THE MEETING.**

In Executive Session at 9:31 p.m. Out at 10:08 p.m.

3. WORK SESSION (5:15 P.M.)* Times listed are approximate.

- 3A.** Discuss a proposal from Enterprise Fleet Management for the City of Rowlett Fleet Management. (45 minutes)

Gary Enna, Director of Public Works, introduced Nick Hardwick and Will Cirksena with Enterprise, who reviewed the proposal. There were several questions regarding title ownership and processes. Enterprise staff will review this information with the City Attorney who will report back to Council.

- 3B.** Discuss the next steps for safely reopening City offices and facilities and take any necessary action. (30 minutes)

Due to time constraints, this item was discussed after the Regular Session.

Angie Smith, Interim Assistant City Manager, provided a summary of the Governor's update in September. She outlined the proposed plan, which will be phased in through November 1st. The plan includes office and field staffing, the Rowlett Community Centre, special events, the library, Municipal Court and public meetings. It was the consensus of Council to proceed with the proposed staffing plans, the Haunted Halloween Trail and to continue virtual public meetings.

- 3C.** Hear a presentation and discuss Right-of-Way options for the Chiesa Road Widening – Miller Road to Dalrock Road. (30 minutes).

This item was discussed second.

Tom Harris, City Engineer, introduced Barry Evans with Huit-Zollars who provided the project options.

- 3D.** Receive a presentation and discuss proposed substantial amendments related to the City's Community Development Block Grant Programs. (20 minutes)

Munal Mauladad, Director of Community Development, provided the proposed amendments.

4. DISCUSS CONSENT AGENDA ITEMS

After a short break at 7:34 p.m., Council reconvened at 7:40 p.m.

INVOCATION – Brian Hiatt, Cornerstone Church

CONVENE REGULAR SESSION (7:30 P.M.)* Times listed are approximate.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of Proclamation in recognition of National Code Compliance Month.

Mayor Dana-Bashian presented the proclamation virtually to Munal Mauladad, Director of Community Development and Janet Tucker, Neighborhood Services Manager, who provided information about the good work being done by the Code Enforcement division.

- 5B.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Councilmember Brown announced Keep Rowlett Beautiful's electronic recycling/shredding event will be held on Saturday, October 24th at the Wet Zone parking lot between 9:00 a.m. and 1:00 p.m. This year's event will also include a prescription medication take back.

Further details on this event can be found on the City's website or at www.keepprowlettbeautiful.org.

6. CITIZENS' INPUT

There were no comments received.

7. CONSENT AGENDA

7A. Approving minutes.

Consider action to approve minutes from the following City Council meetings: September 10, 2020 Special Meeting, September 14, 2020 Special Meeting, and September 15, 2020 Regular Meeting.

This item was approved on the Consent Agenda.

7B. Consider a resolution approving the purchase for fee and payment processing services.

Consider action to approve a resolution authorizing a purchase order for payment in the amount of \$109,000 to Paymentus for fiscal year 2021 for fee and payment processing services.

This item was approved on the Consent Agenda as RES-117-20.

7C. Consider a resolution granting a variance for a restaurant.

Consider a resolution granting a request for a variance from the distance requirement for a restaurant, wishing to sell mixed beverages for on-premise consumption, located in Waterview Plaza at the intersection of Liberty Grove Road and Princeton Road.

This item was approved on the Consent Agenda as RES-118-20.

7D. Consider an appointment to fill a board vacancy.

Consider appointing a board member to the Rowlett Housing Finance Corporation Board of Directors to fill a vacancy.

This item was approved on the Consent Agenda as RES-119-20.

7E. Consider a resolution approving a software agreement.

Consider action to approve a resolution to enter into a three year agreement with a major software vendor and make the first-year payment in the amount of \$138,642.08. This software agreement will be purchased through the interlocal purchasing agreement with the Texas Comptroller of Public Accounts and the State of Texas Department of Information Resources (DIR), and authorizing the City Manager to execute the necessary documents.

This item was approved on the Consent Agenda as RES-120-20.

7F. Consider a resolution approving a negotiated settlement.

Consider action to approve an ordinance approving a negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corporation, Mid-Tex Division (Atmos Mid-Tex) regarding the company's 2020 Rate Review Mechanism (RRM) filings.

This item was approved on the Consent Agenda as ORD-024-20.

7G. Consider a resolution approving a contract renewal for medical control and continuing education.

Consider action to approve a contract renewal for medical control and continuing education for the Rowlett Fire Department to The Medical Center of Plano and authorizing the City Manager to enter into an agreement for said services.

This item was approved on the Consent Agenda as RES-121-20.

7H. Consider a resolution approving a Task Authorization for engineering services.

Consider action to approve a resolution executing a Task Authorization (FY20 FNI 06) with Freese and Nichols, Inc. ("FNI") for engineering of the Dalrock 24-inch waterline and supporting appurtenances in the amount of \$840,200.00 for the Bayside and Sapphire Bay developments water demand, and authorizing the Mayor to execute the necessary documents for said services.

This item was approved on the Consent Agenda as RES-122-20.

7I. Consider a resolution approving a contract renewal for concrete repairs.

Consider action to approve a resolution authorizing a one-year contract renewal (third of four, Bid 2018-10) with Austin Raymond Construction for concrete repairs to sidewalks, curbs, gutters and utility cuts in an estimated annual amount of \$470,000.

This item was approved on the Consent Agenda as RES-123-20.

7J. Consider a resolution approving a contract renewal for concrete repairs.

Consider action to approve a resolution awarding the third and final renewal of Bid 2018-02 of the annual contract for concrete repairs of streets, alleys, sidewalks and curbs to Cam-Crete Contracting, Inc., with a 2.3% unit price increase above the approved unit prices last year, for an estimated annual amount of \$962,926, and authorizing the Mayor to execute the necessary documents.

This item was approved on the Consent Agenda as RES-124-20.

7K. Consider a resolution approving the acceptance of a grant award.

Consider action to approve a resolution authorizing the City Manager to accept a 2019 Staffing for Adequate Fire & Emergency Response (SAFER) grant award (EMW-2019-FF-01761) in the amount of \$2,655,015.84 from the Federal Emergency Management Agency (FEMA).

This item was approved on the Consent Agenda as RES-125-20.

7L. Consider a resolution approving replacement windows.

Consider action to approve a resolution accepting the bid of and awarding a contract to Glass Doctor in the amount of \$59,331 for the replacement of 22 windows on the north side of the City Hall building.

This item was approved on the Consent Agenda as RES-126-20.

7M. Consider a resolution authorizing ROBUST Grant expenditure.

Consider action to approve a resolution authorizing the expenditure of \$445,380.29 for a third round of the Rowlett Business Stimulus Grant program.

This item was approved on the Consent Agenda as RES-127-20.

7N. Consider a resolution approving the purchase of Police vehicles.

Consider action to approve a resolution accepting the bid of and awarding a contract for the purchase of seven 2020 Chevrolet Tahoe Police Interceptor patrol vehicles to Holiday Chevrolet in the amount of \$348,091.87 for the Police Department through the Tarrant County Cooperative Contract #2019-014, \$48,930.00 to RAMCO for computers and \$8,004.00 to Axon for equipment and year 1 of the plan through sole source providers.

This item was approved on the Consent Agenda as RES-128-20.

Passed the Consent Agenda

A motion was made by Councilmember Margolis, seconded by Councilmember Laning, including all the preceding item(s) marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. INDIVIDUAL CONSIDERATION

- 8A.** Consider and take action on a request by Jeffrey Dolian, Kimley-Horn and Associates Company for an amendment to Planned Development (PD-C-2) District (ORD-044-17) and approved concept plan to decrease the required number of parking spaces from 518 to 405. The 10.98 acres site is located approximately 228 feet east of the intersection of Chiesa Road and Lakeview Parkway in the City of Rowlett, Dallas County, Texas.

Ms. Mauladad provided the information for this item. Bill Fisher, Jeffrey Dolian and Rick Sheffield – for the applicant, provided additional information.

Motion by Councilmember Margolis, seconded by Deputy Mayor Pro Tem Bell, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as ORD-025-20.

Upon conclusion of the Regular Session, Council resumed the Work Session and Item 3B.

After a short break at 8:53 p.m., Council reconvened at 8:58 p.m. in Executive Session Item 2A.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

The meeting adjourned at 10:08 p.m.



Tammy Dana-Bashian, Mayor



Laura Hallmark, City Secretary

Approved on: October 20, 2020