

Rowlett Diversity, Equity and Inclusion Commission Meeting Minutes  
Wednesday, September 16, 2020  
7:00 PM  
Virtual

1. Call to Order: Chair Diana Moore called the meeting to order at 7:00 PM with a quorum present.

Present: Jerry Hickman, Michael Hernandez, Denise Younge, Diana Moore, April Wise, Ryan Khalil, Phaleria Hollins, Alena Jefferson-Shelbia  
Absent: James Adams, Lakisha Culpepper, Jesse Roark  
Visitors: Robert McCarrier  
Staff: Tammy Dana-Bashian, City Council Liaison; Elise Bowers, Neighborhood Life Coordinator; Brian Funderburk, City Manager; Mike Godfrey, Chief of Police; Adam Acoba, Special Events & Marketing Coordinator; Aaron Cleaver, Interim Directory of Parks and Recreation

2. Consider Approval of Prior Meeting Minutes Motion: to approve August 19, 2020 minutes  
Motion by: Mike Hernandez  
Seconded: Phaleria Hollins  
Vote: unanimous
3. Public Input – none received
4. Review of Police Policies
  - a. Update on Policy review from last month
    - i. General
      - Reviewed recommendations with command staff
      - Promoted Special Needs Registry on social media
      - Made Special Needs Registry easier to find on website
    - ii. 300.4.1 Shooting at or from Moving Vehicles
      - Replaced second should with shall
    - iii. 300.9 Supervisor Responsibilities
      - Subsection A: Removed routine contact sentence
  - b. Bias-Based Policing Policy Discussion
    - i. General
      - Traffic stop discussion
    - ii. 401.4.2 Reporting Traffic Stops
      - Physical description discussion
    - iii. 401.9 Training
      - Training discussion
        - a. Recently added sergeant to division
        - b. Refreshed at least every 2 years, multiple biases are addressed
        - c. Additional training will be implemented later this month
  - c. Crisis Intervention Incidents Policy Discussion

- i. General
      - Additional Crisis Intervention position approved in FY2021 budget
      - Working to add homeless outreach as well
    - ii. 409.1.1 Definitions
      - Recommended his/her is changed to they
5. Celebrate DiverCity 2020
- a. Adam Acoba update:
    - i. Plan B is still Scavenger Hunt
    - ii. Plan A has moved to Downtown
      - About 60 10x10 family spaces, socially distanced, masks required outside of space
      - Commission recommended to add food trucks
      - Band as headliner to help drive attendance
      - Giveaways discussed
      - Stage decorations discussed
6. Committee Reports
- a. Communications and Social media:
    - i. Promoting Mexican Independence Day and Hispanic Heritage Month
    - ii. R. Khalil working on proclamation for October
  - b. Community Outreach:
    - i. Survey for event discussion
      - Communications committee to work with Denise Perrin to put survey on social media
  - c. Process/Program for Government:
    - i. Water tower lighting discussion
      - Commission recommends policy with discussed updates
        - Motion: Government subcommittee brings forward a motion to approve the recommended water tower policy with an update to add additional examples for multicultural events.
        - Motion by: Denise Younge
        - Vote: unanimous
      - Government subcommittee to make updates and send to Brian
    - ii. Dallas County Voting Curbside Voting
      - Phaleria, Tammy and Laura Hallmark to meet for discussion
7. Commission Composition Discussion
- a. Expanded commission regular membership by 2, 6 new members to join in October
  - b. Agreement to hold boot camp/goal setting meeting before next regular meeting
  - c. Allocate funding for shirts for new members
    - Motion: Allocate funding for shirts
    - Motion by: Alena Jefferson-Shelbia

Seconded: Ryan Khalil  
Vote: unanimous

8. Update from City Council Liaison
  - a. Budget passed unanimously
9. Public Announcements
  - a. Scarecrows on Main Street - Stuffing Party on October 11, at 2:00 pm
  - b. Virtual Neighborhood Summit Love Where You Live Nov 7, 2020 9-12:30
10. Agenda Items for Future Meetings
  - a. Consult for Love Where You Live Promotion
  - b. Allocate for Diversity Conference attendance in Feb
  - c. Holiday participation
11. Adjournment 9:19

*Diana Moore*

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Diana Moore, Chair



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Elise Bowers, Staff

11-3-2020