



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, October 14, 2020
6:30 p.m.
Rowlett Community Centre
5300 Main Street, Rowlett TX 75088

PRESENT (remotely): Chair: Mike DeLatte, Vice Chair: Dolores Henning, Bernadette Hagmeier, Richard Kull, Donna Ferguson, Anthony Scott, Lonnie Cornwell, Eve Johnson, Derrick Culpepper. Alternates: Kristy Andrade, Rebecca Day, Michael Schupp

ABSENT:

VISITORS: N/A

STAFF: Shelly Monroe, Sr. Administrative Assistant; Kari Pacheco, Parks & Recreation Operations Manager; Adam Acoba, Special Events Coordinator

-
1. Chairman Mike DeLatte called meeting to order at 6:37pm and welcomed new members.
 2. Administered the Oath of Office and the Statement of Elected/Appointed Officer to the newly appointed members.
 3. Elect Chair and Vice Chair for 2020-2021.
 - A. Lonnie Cornwell nominated Mike DeLatte for Chair. Anthony Scott seconded the nomination. Mike DeLatte accepted the nomination. Approved 9 to 0.
 - B. Richard Kull nominated Dolores Henning for Vice Chair. Lonnie Cornwell seconded the motion. Dolores accepted the nomination. Approved 9 to 0.
 4. Consider approving minutes from the regular meeting held September 9, 2020.
 - A. Dolores Henning made a motion to approve the minutes as written.
 - B. Lonnie Cornwell seconded the motion.
 - C. Approved 9 - 0.
 5. Citizen Input.

No input.
 6. Halloween Haunted Trick or Treat Trail.

Adam Acoba presented information on this event to be held Saturday, October 31, 2020 from 5:30pm to 8:30pm. This will be a trunk or treat event with packaged candy. Vehicles will drive through the "trunk stations". If this board would like to volunteer to be a trunk then inform A. Acoba. There are 300 spots of participants for the event. The location and set up was explained. Bernadette Hagmeier will lead for this board's preparations and D. Ferguson will assist.
 7. Dan Robert's Environmental Learning Center (DRELC) update.

Dolores Henning reported a virtual public input session was held by way of Zoom on September 22, 2020 conducted by Lake Flato to gather information for the design. Lake Flato's presentation was set up to gather information through surveys and chats for ideas and feedback from the public to make sure they are headed in the right direction of what the community would like to



see for the DRELC Master Plan Design Development. There were about 25 attendees, including a couple Park Board members, who shared good ideas and suggestions. Lake Flato estimates it will take 6 to 8 weeks for putting a draft design together. The committee will be meeting at end of October.

8. Update from City Council liaison, Blake Margolis.

Blake Margolis was unable to be present. Mike DeLatte reminded members there is a virtual Neighborhood Summit on November 7th in partnership with City of Garland, Rowlett Neighborhood. There is no cost and mentioned the various topics to be covered.

9. Discuss plans for Parks Board annual boot camp.

This special work session will be held on October 31, 2020 by way of Zoom from 8:30am until noon. Kari Pacheco asked members what topics they would like staff to cover during the meeting. Some of the presentation will cover Orientation, update on CIP projects, and parks inventory.

10. Scarecrows on Main.

Mike DeLatte showed photos of this board's participation in this event and discussed how the board participates in various events.

11. Operations Manager's Report

- A. Adam Acoba mentioned Celebrate DiverCity was held on October 3, 2020. There were 50 spots reserved but only about ½ turned out. There were four food trucks. Memphis Soul and several entertainment presentations.
- B. Aaron Cleaver is working with Studio Outside for the Lakefront of Pecan Grove project design and the next phase will be a public input meeting. There will be a survey as part of the public meeting for feedback on the ideas. This space will be kept somewhat natural. Once information is sent to board members, please share with others to get folks to promote attendance. The results will be shared at the November board meeting.
- C. The Parks staff schedule and how it works since COVID19 restrictions were explained. City Council approved last week to expand the hours at Rowlett Community Center (RCC). RCC will now be open for weekends.
- D. Barks, Brews, and Brats was to be held November 7th, but it is cancelled. Veterans Day Ceremony will likely be virtual and held November 11, 2020 at 11:00am.
- E. Early voting began October 13, 2020 and will run through November 3, 2020. Due to COVID19 restrictions it is being held at the Rowlett Community Centre in gym B rather than the Annex Building. There is one entry and one exit. 7:00am to 7:00pm Monday through Saturday and 1:00pm to 6:00pm on Sunday.

12. Public announcements by members of the Board and/or staff were made.

Lonnie Cornwell stated the Keep Rowlett Beautiful electronic and shredding event will be held October 24, 2020. Electronics, batteries, and technology items will be accepted. The location this year is in the Wet Zone parking lot. The process is a Drive in/Drive out type of thing.

13. Members of the Board may request topics for future agenda meetings.

No topics.




14. Adjournment.

- A. Lonnie Cornwell made a motion to adjourn at 7:50pm.
- B. Bernadette Hagmeier seconded the motion.
- C. Unanimous by all those present to adjourn.



Mike DeLatta, Chairman



Kari Pacheco, Parks and Recreation Operations Manager