



# CITY OF ROWLETT CITY COUNCIL ACTION MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

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Tuesday, November 17, 2020

5:00 P.M.

Municipal Building

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present (Remotely): Mayor Dana-Bashian, Mayor Pro Tem Grubisich, Deputy Mayor Pro Tem Bell, Councilmember Margolis, Councilmember Sherrill, Councilmember Laning and Councilmember Brown**

**1. CALL TO ORDER**

Mayor Dana-Bashian called the meeting to order at 5:00 p.m.

**2. EXECUTIVE SESSION (5:00 P.M.)\* Times listed are approximate.**

- 2A.** The City Council shall convene into executive session pursuant to Texas Government Code Section 551.071 (Consultation with City Attorney) to consult with and receive legal advice from the City Attorney and legal counsel relating to pending administrative proceedings before the Texas Public Utility Commission and North Texas Municipal Water District.

In Executive Session at 5:03 p.m. Out at 5:42 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with Attorney), to seek legal advice from the City Attorney regarding an ETJ multi-family development seeking approval to tie into the City's wastewater system. The subject property is located at 4005 Elm Grove Road, Dallas County. (20 minutes) **THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR PORTION OF THE MEETING.**

In Executive Session at 8:34 p.m. Out at 8:50 p.m.

- 2C.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with Attorney), to seek legal advice from the City Attorney regarding a proposed Housing Finance Corporation project on Main Street adjacent to Herfurth Park. (30 minutes) **THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR PORTION OF THE MEETING.**

In Executive Session at 8:50 p.m. Out at 9:30 p.m.

**3. WORK SESSION (5:00 P.M.)\*** Times listed are approximate.

To provide comment for any Work Session or agenda item, please send an email to [CitizenInput@rowlett.com](mailto:CitizenInput@rowlett.com) by 3:30 p.m. the day of the meeting. There will be no comments taken during the meeting (with the exception of Public Hearings).

**3A.** Discuss Phase II of the Facilities Needs Assessment. (105 minutes)

**3B.** Receive an update on the City's Rowlett Business Stimulus (ROBUST) grant program and Individual/Household Assistance Program. (20 minutes)

**4. DISCUSS CONSENT AGENDA ITEMS**

After a short break at 7:29 p.m., Council reconvened at 7:36 p.m.

**INVOCATION** – Ann Dotson, First Christian Church

**CONVENE REGULAR SESSION (7:30 P.M.)\*** Times listed are approximate.

**5. PRESENTATIONS AND PROCLAMATIONS**

**5A.** Presentation of a grant for four Sensit gas leak detectors awarded to the Rowlett Fire Department from Atmos Energy.

Eva Hummel, Atmos Energy and Fire Chief Neil Howard provided the information regarding the detectors awarded to the Rowlett Fire Department.

**5B.** Hear presentation on the fourth quarter investment report for September 30, 2020.

Robert Cone, Budget Officer and Barry Baughier, PFM Asset Management, presented the report.

**5C.** Recognizing outgoing Boards and Commissions Members for their service ending September, 2020.

**Laura Hallmark, City Secretary, read the following list of names of outgoing members being recognized:**

Robert McCarrier	Diversity, Equity & Inclusion Commission	2018 – 2020
Kent Manton	Board of Adjustment	2016 – 2020
Kevin Moore	Planning & Zoning Commission	2016 – 2019
Kim Lott	Community Investment Advisory Board	2016 – 2020
	Senior Advisory Board	2015 – 2016
Christina Shipley	Rowlett Youth Advisory Council	2018 – 2020
William Gerardo	Rowlett Youth Advisory Council	2019 – 2020
Aria Morgan	Rowlett Youth Advisory Council	2018 – 2020
Caitlin Jackson	Rowlett Youth Advisory Council	2018 – 2020
David Tang	Rowlett Youth Advisory Council	2019 – 2020
Thuy-Linh Trinh	Rowlett Youth Advisory Council	2018 – 2020

Kellie McKee	Planning & Zoning Commission	2018 – 2020
	Board of Adjustment	2014 – 2018
Dawna Carabajal	Animal Shelter Advisory Board	2011 – 2019
Alan Hogan	Parks and Recreation Advisory Board	2016 – 2020
Chad Grant	Community Investment Advisory Board	2017 – 2020
Mirana Emigh	Rowlett Youth Advisory Council	2018 – 2020
Rob Rose	Senior Advisory Board	2016 – 2020
George Harris	Golf Advisory Board	2018 – 2020
Joshua Parr	Community Investment Advisory Board	2019 – 2020
Latoya Lewis	Library Advisory Board	2017 – 2020
Jesse Roark	Diversity, Equity & Inclusion Commission	2018 – 2020
Chris Del Regno	Senior Advisory Board	2018 – 2020
Robert Paroski	Parks and Recreation Advisory Board	2018 – 2020
Michael Smith	Economic Development Advisory Board	2018 – 2020
James Adams	Diversity, Equity & Inclusion Commission	2019 – 2020
Daniel Walker	Community Investment Advisory Board	2016 – 2020

- 5D.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Michael Gallops, President/CEO of Rowlett Chamber of Commerce announced Shop Small Saturday – a program to support local businesses on the Saturday after Thanksgiving. The Chamber will have a “Rowlettopoly” game with prizes available for completing blocks and tasks. For more information, visit the Rowlett Chamber of Commerce at [www.rowlettchamber.com](http://www.rowlettchamber.com).

**6. CITIZENS’ INPUT**

There were no comments provided.

**7. CONSENT AGENDA**

**7A. Approving minutes.**

Consider action to approve minutes from the following City Council meeting: November 5, 2020 Regular Meeting.

**This item was approved on the Consent Agenda.**

**7B. Consider a resolution approving a maintenance cost plan.**

Consider action to approve a resolution authorizing the City Manager to execute an eight-year maintenance cost plan in an estimated annual amount of \$200,167.84 with Motorola and the City of Garland for Rowlett’s portion of the GMRS Public Safety Radio System.

**This item was approved on the Consent Agenda as RES-143-20.**

**7C. Consider a resolution authorizing a purchase order for fiscal year 2021 bill printing and mailing services.**

Consider action to approve a resolution approving the third of four one-year renewal options to extend the contract with DataProse, LLC through a cooperative purchasing agreement with the City of Plano through 2/21/2021 for utility bill printing and mailing services, and authorizing the City Manager to issue a purchase order in the amount of \$65,000 and execute any necessary documents for said services.

**This item was approved on the Consent Agenda as RES-144-20.**

**7D. Consider a resolution authorizing the acceptance of a grant award.**

Consider action to approve a resolution authorizing the City Manager to accept the 2020 Rowlett Public Works Emergency Response Team (PWERT) Cache Enhancement grant award (#4000801) in the amount of \$62,872.50 from the 2020 State Homeland Security Program.

**This item was approved on the Consent Agenda as RES-145-20.**

**7E. Consider a resolution approving the City of Rowlett's legislative priorities.**

Consider action to approve a resolution approving the City of Rowlett's legislative priorities for the 2021 Texas Legislative Session.

**This item was approved on the Consent Agenda as RES-146-20.**

**7F. Consider a resolution authorizing the acceptance of a grant award.**

Consider action to approve a resolution authorizing the City Manager to accept the 2020 Rowlett SWAT Equipment Enhancement grant award (#3981601) in the amount of \$51,000 from the 2020 State Homeland Security Program.

**This item was approved on the Consent Agenda as RES-147-20.**

**7G. Canvass election results.**

Consider action to approve a resolution canvassing the results of the General Election held Tuesday, November 3, 2020, for the positions of Councilmember Place One, Councilmember Place Three and Councilmember Place Five.

**This item was approved on the Consent Agenda as RES-148-20.**

**Passed the Consent Agenda**

**A motion was made by Councilmember Margolis, seconded by Mayor Pro Tem Grubisich, including all the preceding item(s) marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. INDIVIDUAL CONSIDERATION**

**To provide comment during a public hearing, 888-550-3932 and enter Meeting #: 160 782 2172. Please note: using the Zoom app may experience technical issues. Preferred method is calling the toll-free number.**

- 8A.** Conduct a public hearing and take action on an ordinance regarding a request by Bobby Nichols, Chandler Signs on behalf of Home2Suites, for Major Warrants to Articles 5.4.1 Wall Signs, and 5.4.11 Monument Signs of the Form-Based Code, to 1) increase the maximum permitted wall sign area from 30 square feet to 41 square feet on the east-facing façade, 2) increase the maximum permitted wall sign area from 30 square feet to 64 square feet on the south-facing façade, and 3) allow a monument sign along Sunset Boulevard. The 2.046-acre site is located at 8609 Sunset Boulevard, in the City of Rowlett, Dallas County, Texas.

**Motion by Councilmember Margolis, seconded by Mayor Pro Tem Grubisich, to approve items 1 and 2. The motion passed with a unanimous vote of those members present. This item was approved as ORD-027-20.**

After a short break at 8:27 p.m., Council reconvened at 8:34 p.m. in Executive Session Item 2B.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

The meeting adjourned at 9:30 p.m.