



SENIOR ADVISORY BOARD MINUTES

Monday, October 19, 2020
City Hall Conference Room
4000 Main Street
Rowlett, TX 75088

Present: (remotely) Regular members: Chair Michael Britt, Vice-Chair , Patricia Bird, Veda Kull, Virginia Denson, Susan Bell, Alberta Reese. Alternate: Kenneth Williams

Absent: Karen Cosby

Visitors:

Staff: Pamela Bell, City Council Liaison; Shelly Monroe, Parks and Recreation Administrative Assistant; Aaron Cleaver, Parks and Recreation Business Manager; Kari Pacheco, Parks and Recreation Operations Manager

Due to the public health emergency and to conform with the social distancing requirements, the Senior Advisory Board meeting was held via teleconferencing. The public was provided an opportunity to submit comments for a specific agenda item or general comment through citizen email address.

1. The Vice Chair, Michael Britt, called the meeting to order at 10:06am. Quorum present.
2. Administer the Oath of Office and the Statement of Elected/Appointed Officer to the newly appointed members.
3. Elect Chair and Vice Chair for 2020-2021.
 - A. Veda Kull nominated Virginia Denson for Chair, but she declined. Virginia Denson nominated Patricia Bird for Chair who accepted the nomination. All members in unanimous agreement for Patricia Bird to be elected as Chair.
 - B. Virginia Denson nominated Veda Kull for Vice Chair, but she declined; Veda Kull nominated Virginia Denson who accepted the nomination. All members in unanimous agreement for Virginia Denson to be elected as Vice Chair.
4. Consider action to approve September 21, 2020 minutes.
 - A. Alberta Reese made a motion to accept the minutes as written.
 - B. Patricia Bird seconded the motion.
 - C. Approved 6 - 0.
5. Citizens' Input.

No input for this meeting.
6. Updates from City Council member, Pamela Bell.
 - A. City Council is still working on the Charter review.
 - B. The National prescription take back event will be held on October 24, 2020.
 - C. Barks, Brats, and Brews event is cancelled this year due to COVID19 restrictions.

- D. Keep Rowlett Beautiful will hold a Recycle Event on October 24th from 9am - 2pm with the location at Wet Zone rather than the high school.
 - E. Trunk or Treat event will be held on Oct 31, 2020. It will be a drive through type of event to abide by social distancing. Looking for “trunks” to distribute packaged candy.
 - F. Debbie Bobbitt is a new member of the Housing Finance Committee in place of Bruce Hargrove.
 - G. Looking at plans for reconstructing Chiesa Road and Dalrock Road to Miller Road from a two-lane to a four-lane.
 - H. Veterans Day ceremony will be held Nov 11th but the plans for this event are still in progress.
7. Board Orientation.
Aaron Cleaver presented information on this board’s primary function, responsibilities, services of this board, processes, points of interest, and annual reporting.
8. Begin discussion on this year’s board goals.
- A. As a reminder, members voted to not hold any seminars in the fall due to COVID19 pandemic. Today members discussed whether to plan for seminars to be held during the months January through April so advertising can be included in the Lakeside Leisure. If this board decides to schedule seminars, then a backup plan needs to be considered in the event there will still be no face to face meetings. Members decided to plan for the seminars which can be discussed during goal setting next month therefore only indicate the dates and time of seminars with “topics to be announced” in the Lakeside Leisure
 - B. Kenneth Williams suggested one topic should be on the status of COVID19. Patricia Bird has one possible speaker. Flyers can still be made to send out on social media and/or if a board member wants to pick any flyers up. Briefly discussion on how to advertise since there are no senior activities and programs occurring at the Rowlett Community Centre.
 - C. Patricia Bird stated there will have a goal for AARP, education through seminars, but members should bring goal ideas to the November meeting. Patricia Bird voiced that Caring Transitions wants to be a presenter but not online. Dates for seminars are Jan 12, Feb 9, Mar 9, Health Fair Apr 13th. Members will bring suggestions for seminars next month.
 - D. Shelly Monroe will send the task lists for members and they will appoint members for the 4 positions in Nov.
9. Discuss the AARP Livable Communities domains and plans.
- A. Aaron Cleaver stated a conference call was held with Susan Williams to talk about the process and next steps. The first year is the survey and listening sessions to assess needs. The second year is working on the Action Plan and submit to AARP. Third year is implementation of the plan. At year five a progress report is due to AARP.
 - B. After discussion about the next steps members decided a work session should be scheduled to work on the plans. It was requested for Susan Williams to be a part of the work session to further explain and answer questions. Members will send



Shelly Monroe any questions to be forwarded to S. Williams. The work session will be held November 2, 2020 at 10:00am.

10. Senior concerns.
No concerns.
11. Public announcements. Members of the Board and/or staff may make announcements of local civic events.
No announcements.
12. Members of the board may request topics for future meetings.
No topics requested.
13. Adjournment.
Susan Bell made a motion to adjourn at 11:01am.
Alberta Reese seconded the motion.
Unanimous by all those present to adjourn.

A handwritten signature in blue ink, appearing to read "Patricia Bird", written over a horizontal line.

Patricia Bird, Chair

A handwritten signature in blue ink, appearing to read "Aaron Cleaver", written over a horizontal line.

Aaron Cleaver, Interim Director of Parks & Recreation