



# CITY OF ROWLETT CITY COUNCIL ACTION MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

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Tuesday, December 1, 2020

5:30 P.M.

Municipal Building

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present (Remotely): Mayor Dana-Bashian, Mayor Pro Tem Grubisich, Deputy Mayor Pro Tem Bell, Councilmember Margolis, Councilmember Sherrill, Councilmember Laning and Councilmember Brown**

**1. CALL TO ORDER**

Mayor Dana-Bashian called the meeting to order at 5:30 p.m.

**2. EXECUTIVE SESSION (5:30 P.M.)\* Times listed are approximate.**

**2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) and §551.087 (Economic Development), to discuss commercial or financial information and the offer of incentives to business prospects that the City may seek to have locate, stay or expand in Rowlett and with which the City is conducting economic development negotiations and to receive legal advice from the city attorney regarding the request for a private letter ruling from the Texas Comptroller's Office and the Public Improvement District's Service Assessment Plan for the Sapphire Bay development project. (30 minutes)

In Executive Session at 5:32 p.m. Out at 6:25 p.m.

**3. WORK SESSION (6:00 P.M.)\***

**To provide comment for any Work Session or agenda item, please send an email to [CitizenInput@rowlett.com](mailto:CitizenInput@rowlett.com) by 3:30 p.m. the day of the meeting. There will be no comments taken during the meeting.**

**3A.** Presentation of Year-End Update from the City Manager for FY2020. (45 minutes)

**3B.** Receive a presentation and discuss proposed substantial amendments related to the City's Community Development Block Grant Programs. (30 minutes)

- 3C.** Discuss options and timeline for moving to in person or hybrid (in person and virtual combination) public meetings including City Council and Boards and Commission meetings. (10 minutes)

**4. DISCUSS CONSENT AGENDA ITEMS**

After a short break at 7:34 p.m., Council reconvened at 7:39 p.m.

**INVOCATION** – Thomas Oyebisi, Redeemed Christian Church of God Amazing Grace Parish

**CONVENE REGULAR SESSION (7:30 P.M.)\*** Times listed are approximate.

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of video of newly elected Councilmembers' oaths of office.

A video was presented showing the oaths of office for the re-elected Councilmembers – Blake Margolis – Place 1, Matt Grubisich – Place 3 and Pamela Bell – Place 5.

- 5B.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Councilmember Brown announced that Keep Rowlett Beautiful has decorated the Coyle House at Pecan Grove Park and invited the public to walk the trail, see it and take pictures.

Mayor Dana-Bashian reminded the public that the lights downtown will be synced with music and will begin on Saturday, December 5<sup>th</sup>. Visit [www.rowlett.com](http://www.rowlett.com) for more information.

**6. CITIZENS' INPUT**

There were no comments provided.

**7. CONSENT AGENDA**

- 7A. Approving minutes.**

Consider action to approve minutes from the following City Council meeting: November 17, 2020 Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B. Consider a resolution authorizing an expenditure for food pantry assistance.**

Consider action to approve a resolution authorizing the expenditure of \$34,500 to provide food pantry assistance to Life Message Inc. in support of continuing community-wide COVID-19 related operations.

**This item was approved on the Consent Agenda as RES-149-20.**

**7C. Consider a resolution accepting a project proposal and reimbursement of project cost for enhancement project.**

Consider action to approve a resolution accepting a project proposal from the Hope in Hand Food Pantry for a COVID-19 related food pantry enhancement project and authorizing the expenditure of \$14,015.97 for the reimbursement of project costs.

**This item was approved on the Consent Agenda as RES-150-20.**

**7D. Consider a resolution authorizing the execution of an Escrow Agreement with Savannah at Lakeview Holdings, LLC.**

Consider action to approve a resolution authorizing the Mayor to execute an Escrow Agreement between the City of Rowlett, Texas, and Savannah at Lakeview Holdings, LLC, in the amount of \$89,000.00 as financial guaranty to secure the installation of public improvements to serve the Lakeview Senior Living multifamily development.

**This item was approved on the Consent Agenda as RES-151-20.**

**Passed the Consent Agenda**

**A motion was made by Councilmember Margolis, seconded by Mayor Pro Tem Grubisich, including all the preceding item(s) marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. INDIVIDUAL CONSIDERATION**

**8A. Conduct a public hearing and adopt an ordinance on a request by Anthony Shane Tharp for the approval of a Special Use Permit to allow for an accessory structure exceeding 500 square-feet on property zoned Single Family Residential (SF-10) District. The 0.55-acre site is located approximately 345 feet west of the intersection of Lakeview Circle and Mark Lane, in the City of Rowlett, Dallas County, Texas.**

**Motion by Councilmember Sherrill, seconded by Councilmember Margolis, to approve the item as presented with the conditions outlined by the Planning and Zoning Commission – the current carport will be removed and the new structure will be painted to match the residence. The motion passed with a unanimous vote of those members present. This item was approved as ORD-028-20.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

The meeting adjourned at 8:56 p.m.