



## LIBRARY ADVISORY BOARD MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

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Thursday, February 13, 2020

6:30 p.m.

Rowlett Public Library - 3900 Main Street

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1. Meeting called to order by Chair Bill Schwab at 6:31 p.m. and determined a quorum was present.
  - *Members present: Tana Daniels, Bill Schwab, Vicki Stallcup-Causey, Amber Reece, LaToya Lewis (arrived at 6:34 p.m.), Deborah Smith, and Cheyanne Rolf*
  - *Members absent: Suzanne Webster*
  - *City Council Liaison: Pamela Bell*
  - *Staff present: Laura Tschoerner, Interim Library Director*
  - *Visitors present: Jeff Winget, 2020 Census Complete Count Committee*
2. Chair selects voting alternate(s), if necessary.
  - *N/A*
3. Discuss United States Census 2020 - Jeff Winget, 2020 Census Complete Count Committee
  - *Jeff Winget discussed the United States Census 2020. He stated that the United States Census 2020 Committee would like all members of the community to participate in the 2020 Census. Jeff spoke of the Committee's purpose, census privacy, and how the Library Advisory Board can help.*
  - *The 2020 Census can be completed online, by phone, via mailers, or door to door.*
  - *April 1, 2020 is the Census Day at the Rowlett Public Library.*
4. Citizens' Input
  - *N/A*
5. Consider approving the minutes from the regular meeting held Thursday, January 9, 2020.
  - *Deborah Smith made the motion to approve the January 9, 2020 minutes as written; seconded by Vickie Stallcup-Causey.*
  - *Approved 5-0. Abstain 0.*
6. Update from City Council Liaison Pamela Bell
  - *City Council Liaison, Pamela Bell shared census updates and encouraged the Library Advisory Board members to share via social media, etc.*
  - *The tractors have been moved from Sapphire Bay.*
  - *City Council Liaison, Pamela Bell also gave updates of current construction projects that have been funded.*
  - *The Rowlett City Council had a discussion concerning Housing Finance Corporation's proposal for a new apartment complex in Rowlett.*
7. Discuss information for Joint Work Session with City Council on April 7, 2020.
  - *The Joint Work Session will take place in April. Bill and Laura will work on the PowerPoint. Bill will be presenting to the Council. The presentation will include the Rowlett Public Library's accomplishments, revision of the policy manual and etc.*
  - *At the next month's Library Advisory Board Meeting, the members will discuss what will be presented.*

8. Interim Library Director's report.
  - *Love Your Library Month's Poetry Contest*
  - *Volunteers are still needed for judging the contest.*
  - *Information on the Love Your Library Month Poetry Contest is being shared with the local school librarians.*
  - *Children's activities have been planned for the week of Spring Break.*
  - *The Food for Fines Event will take place in April (date TBD).*
  - *The Library Director's position has been posted.*
  
9. Public Announcements.
  - *Announced Parks and Recreation's AARP survey is available to citizens to complete.*
  - *Homeowners Association Legal Clinic will be held on Saturday, March 7, 2020 from 8:30 a.m.- 2:00 p.m. at the Rowlett Community Centre. The cost is \$10 which includes lunch.*
  
10. Future topics.
  - *Call to order*
  - *Chairman selects voting alternate, if necessary*
  - *Consider approving minutes from previous meeting*
  - *Citizens' Input*
  - *Update from City Council Liaison Pamela Bell*
  - *Discuss information for Joint Work Session*
  - *Interim Director's report*
    - *Report on Dr. King Bookmark contest winners*
    - *Report on Love Your Library Poetry contest winners*
    - *Discuss moving April Board meeting to accommodate Boards and Commission banquet*
  - *Public Announcements*
  - *Future agenda items*
  - *Adjourn*
  
11. Adjournment.
  - *Chair adjourned meeting at 7:17 p.m.*

  
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 Chairperson

12-81-20  
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 Date