



**ARTS AND HUMANITIES COMMISSION MINUTES**  
Meeting held electronically via Zoom  
Meeting ID #836 7717 3109

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

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Tuesday, September 8, 2020

6:30 p.m.

Rowlett Public Library - 3900 Main Street

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Due to the public health emergency and to conform with the social distancing requirements, the Arts and Humanities Commission meeting was held via teleconferencing. The public was provided an opportunity to submit comments for a specific agenda item or general comment through citizen email address.

- 1) Meeting called to order by Chair Jeff Winget at 6:33 p.m. and determined a quorum was present.
  - *Members present: Jeff Winget, Deborah Crosby, Gary Alexander, Kim Nurmi, JR. Forasteros and Neslie Fudge*
  - *Members absent: Barbara Morrison*
  - *Staff present: Laura Tschoerner, Interim Library Director; Constance Whalon, Library Assistant; and Brenda Kennedy, Senior Administrative Assistant*
  
- 2) Chair selects voting alternate(s), if necessary.
  - *N/A*
  
- 3) Citizens' Input.
  - *N/A*
  
- 4) Consider approving the minutes from the regular meeting held Tuesday, August 11, 2020.
  - *Motion made by Deborah to accept meeting minutes as written; seconded by Neslie.*
  - *Motion approved 6-0.*
  
- 5) Discuss new applicants to the Arts and Humanities Commission.
  - *Applicants*
    - *Jeff shared that there were five alternates recommended to the Commission. The interview process included nine applicants with fifteen minutes per interview.*
    - *Plans are underway for Commission members to "buddy up" with new members as mentors; will discuss during Boot Camp to make assignments to standing committees.*
  - *Interests in Arts and Humanities Commission*
    - *To advertise acceptance of board and commission applications, City posted information on Facebook, city webpage and outside marquee. Appointments will be made during Council meeting on Tuesday, September 15, 2020.*
  
- 6) Review updates and take possible action on standing committee reports:
  - *Recap - Photography Contest*
    - *Received 37 entries, good turnout even with the short notice of contest*
    - *Entries are on display on the Arts and Humanities Commission's Facebook page and at the Rowlett Public Library.*

- *The winner for First Place in the three categories and Best of Show was identified as the same person*
- *Recognition of returning Photography Contest Judge - Cindy Serine.*
- *Presentation of winners scheduled for the September 15, 2020 Council Meeting; recommendations for Council Meeting presenter either Councilmember Brown or Laura.*
- *Calendar 2021*
  - *Discussion ensued and consensus is to produce 2021 calendar*
  - *Discussed content in case there are not enough winning entries for calendar; will need to contact Parks Department to request upcoming 2021 event information and dates*
  - *Discussed vendor options and costs; last year vendor provided design, photo layouts, typesetting and color printing*
  - *FY2021 Standing Committee: Deborah and Jeff*
- *Publicity*
  - *Kim asked if the Infographic should be updated for FY2021; will consider updating for FY2022*
  - *Still have a large quantity of Infographic cards; remember to hand out at events, etc.*

7) Discuss current and future public art projects.

- *Recap on Kenwood Park wooden trees painting project*
  - *Gary reported the wooden trees were delivered to the daycare and students are excited about painting the trees. Completion time approximately two weeks. There is no cost associated with the paint at this time; will follow-up at October meeting.*
  - *Parks Department tentative pick-up of treetops for the following week. Gary will verify type and brand of outdoor paint used, Parks Department plan to seal treetops.*
- *Recap – public art maintenance policy*
  - *Jeff discussed more information regarding quotes and selection of a vendor for maintenance work. Brenda shared year-end finance procedures for purchase orders requests for current budget years.*
- *Recap – Parks and Recreation Advisory Board consensus on proposed Community Centre mural*
  - *Jeff reported that the Parks Board is not interested to have a mural painted on the stucco surface because the stucco surface would not be able to “breathe” and would deteriorate.*
  - *Laura provided information from the City Attorney regarding public/private partnership agreement requirements, time frame and longevity.*
  - *Some of the additional considerations on mural were follow-up with JD Moore.*
  - *Public Art Standing Committee members (Jeff, JR. and Neslie) will meet to discuss ideas; will then present to Parks Board.*

8) Boot Camp, Saturday, October 3, 2020 via Zoom.

- *The proposed schedule for the Boot Camp is 8:00 a.m. – 1:00 p.m.*
- *New and re-appointed members will be notified by City Secretary’s Office; Laura will email new members with information on upcoming meetings.*
- *Jeff shared that this is his last time to serve as the Chair of an AHC Meeting. He reminded the Commission to consider future nominations for the positions of Chair and Co-Chair. Jeff will chair the Boot Camp.*

9) Public Announcements.

- *Early Voting*
- *Photography pickup on September 18-19, 2020; Neslie and Jeff will attend on September 18, 2020; Deborah will attend on September 19, 2020 from 9:00 – 10:00 a.m. and Kim will attend September 19, 2020 from 11:00 a.m. - 12:00 p.m.*

- 10) Future topics.
- *Call to order*
  - *Chair selects voting alternate(s), if necessary*
  - *Around the table introductions by members*
  - *Election of Chair and Vice-Chair for FY2021*
  - *Citizens' Input*
  - *Consider approving minutes from previous meeting*
  - *Review updates and take possible action on standing committee reports:*
    - *Calendar FY2021*
    - *Grants FY2021*
      - *Arts in Education*
      - *Cultural Arts*
    - *Publicity*
  - *Discuss current and future public art projects*
    - *Recap - Kenwood Park wooden trees painting project*
    - *Recap - public art maintenance policy*
    - *General update*
  - *Public announcements*
  - *Future agenda items*
  - *Adjourn*

- 11) Adjournment
- *Chair adjourned meeting at 7:38 p.m.*

Approved by the Rowlett Arts and Humanities Commission:

Signature



Date

11-10-2020