



# CITY OF ROWLETT CITY COUNCIL ACTION MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

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Tuesday, January 5, 2021

5:15 P.M.

Municipal Building

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present (Remotely): Mayor Dana-Bashian, Mayor Pro Tem Grubisich, Deputy Mayor Pro Tem Bell, Councilmember Margolis, Councilmember Sherrill, Councilmember Laning and Councilmember Brown**

**1. CALL TO ORDER**

Mayor Dana-Bashian called the meeting to order at 5:15 p.m.

**2. EXECUTIVE SESSION (5:15 P.M.)\* Times listed are approximate.**

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with Attorney), to consult with and receive legal advice from the City Attorney regarding the Homestead at Liberty Grove development and associated economic incentive agreement. (45 minutes)

In Executive Session at 5:18 p.m. Out at 6:40 p.m.

**3. WORK SESSION (6:00 P.M.)\***

**To provide comment for any Work Session or agenda item, please send an email to [CitizenInput@rowlett.com](mailto:CitizenInput@rowlett.com) by 3:30 p.m. the day of the meeting. There will be no comments taken during the meeting (public hearing information shown below).**

- 3A.** Hear presentation of recommendations from the Charter Review Commission. (45 minutes)

- 3B.** Discuss options and timeline for moving to in-person or hybrid (in-person and virtual combination) public meetings including City Council and Boards and Commission meetings and provide an update on staffing levels and operations considering increasing cases. (10 minutes)

**4. DISCUSS CONSENT AGENDA ITEMS**

After a short break at 7:30 p.m., Council reconvened at 7:35 p.m.

**INVOCATION** – Larry Traylor, Church in the City

**CONVENE REGULAR SESSION (7:30 P.M.)\*** Times listed are approximate.

**5. PRESENTATIONS AND PROCLAMATIONS**

**5A. Mayor's State of the City Address.**

The video was shown. It will be available to view later on RTN16 and the City's website ([www.rowlett.com](http://www.rowlett.com)).

**5B. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.**

There were no announcements.

**6. CITIZENS' INPUT**

Jerry and Nancy Saunders, 3607 Lily, Rowlett; comment submitted regarding Charter review.

**7. CONSENT AGENDA**

**7A. Consider approving the minutes.**

Consider action to approve minutes from the following City Council meetings: November 19, 2020 Special Meeting, December 1, 2020 Regular Meeting, December 10, 2020 Special Joint Meeting and December 15, 2020 Regular Meeting.

**This item was approved on the Consent Agenda.**

**7B. Consider a resolution approve a renewal contract with DataProse, LLC.**

Consider action to approve a resolution approving the fourth of four one-year renewal options to extend the contract with DataProse, LLC through a cooperative purchasing agreement with the City of Plano for 2/22/2021 through 2/21/2022 for utility bill printing and mailing services and authorizing the City Manager to issue a purchase order in the amount not to exceed \$145,200 and execute the necessary documents for said services.

**This item was approved on the Consent Agenda as RES-001-21.**

**7C. Consider a resolution approving a contract for utility relocations.**

Consider action to approve a resolution accepting the bid of and awarding a contract to A&B Construction LLC in the amount of \$286,526.00 with a ten percent (10%) contingency amount of \$28,653.00 and up to \$10,000 for an early completion bonus, resulting in a total project budget of \$325,179.00, for Dalrock Road Utility Relocations, and authorizing the Mayor to execute the necessary documents for said services.

**This item was approved on the Consent Agenda as RES-002-21.**

## **Passed the Consent Agenda**

**A motion was made by Councilmember Margolis, seconded by Councilmember Sherrill, including all the preceding item(s) marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

## **8. INDIVIDUAL CONSIDERATION**

- 8A.** Conduct a public hearing and take action on an ordinance on a request by Rod Staring, TEXElite Construction, LLC, on behalf of property owner Robert Staring for the approval of a Special Use Permit to allow an 800 square foot carport as an accessory structure exceeding 500 square-feet on property zoned Single-Family Residential (SF-10) District. The approximately 0.843-acre site is located approximately 250 feet west of the intersection of Toler Road and Hickox Road, in the City of Rowlett, Dallas County, Texas.

**Motion by Councilmember Brown, seconded by Councilmember Sherrill, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as ORD-001-21.**

- 8B.** Conduct a public hearing and take action on a resolution regarding amendments to the Community Development Block Grant programs.

**Motion by Councilmember Grubisich, seconded by Councilmember Margolis, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as RES-003-21.**

## **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

## **9. ADJOURNMENT**

The meeting adjourned at 8:57 p.m.