



LIBRARY ADVISORY BOARD MINUTES

Meeting held electronically via Zoom
Meeting ID # 161 020 8963

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Thursday, October 8, 2020

6:30 p.m.

Rowlett Public Library - 3900 Main Street

1. Meeting called to order by Bill Schwab at 6:34 p.m. and determined a quorum was present.
 - *Members present: Bill Schwab, Tana Daniels, Vicki Stallcup-Causey, Amber Reece, Suzanne Webster and Pam Mahaney*
 - *Members absent: Deborah Smith, Marilee Salfelder and Shanna Hinrichs*
 - *Council Liaison: Pam Bell*
 - *Staff present: Laura Tschoerner, Interim Library Director and Phil Barott, Information System Administrator*
2. Chair selects voting alternate(s), if necessary.
 - *N/A*
3. Citizens' Input
 - *N/A*
4. Around the table introductions by members.
 - *Each person introduced themselves and stated how long he or she had served on the Board.*
5. Election of Chair and Vice-Chair for FY2021.
 - *Tana Daniels made a motion for Suzanne Webster be nominated for Chair; Vicki Stallcup-Causey seconded the motion. Four votes were made in favor of the motion with zero against.*
 - *Tana Daniels made a motion for Vicki Stallcup-Causey to be nominated for Vice-Chair, Bill Schwab seconded the motion. Four votes were made in favor of the motion with zero against.*
6. Appointment of Recording Secretary for FY2021.
 - *Marilee Salfelder made a motion to nominate herself for Recording Secretary, Bill Schwab seconded the motion. Four votes were made in favor of the motion with zero against.*
7. Library Advisory Board orientation presentation by Staff Liaison Laura Tschoerner.
 - *Reminder: Open Meeting Act training and completion certificates for new and reappointed Board members due by Friday, October 30, 2020.*
 - *Laura Tschoerner showed a PowerPoint presentation regarding the Library Advisory Board's responsibilities and expectations.*
8. Consider approving the minutes from the regular meeting held Thursday, September 10, 2020.
 - *Tana Daniels made a motion to approve the September 10, 2020 minutes as written; seconded by Suzanne Webster.*
 - *Four votes were made in favor of the motion with zero against.*

9. Update from City Council Liaison Pamela Bell
- Pam Bell provided updates on the City's SAFER Grant, for over \$2.6 million for the Fire Department as well as city-wide events such as Electronic Shredding available for residents October 24 at the Wet Zone and Trunk or Treat.
10. Interim Library Director's report.
- Laura Tschoerner provided updates regarding the Library. Normal hours resume Monday, October 19. On that day, a limited number of computers will also be available. Laura asked if any members would like to participate in Trunk or Treat and there was no interest from members.
11. Public Announcements.
- N/A
12. Future topics.
- Call to order
 - Chairman selects voting alternate, if necessary
 - Citizens' Input
 - Consider approving minutes from previous meeting
 - Update from City Council Liaison Pamela Bell
 - Review, discuss and take possible action to update Library Policy Handbook (i.e.: policies for emergency situations)
 - Interim Director's report
 - Public Announcements
 - Future agenda items
 - Adjourn
13. Adjournment.
- Chair adjourned meeting at 7:28 p.m.



Chairperson



Date