



**Parks and Recreation Advisory Board Meeting Minutes  
Wednesday, March 10, 2021**

**6:30 p.m.**

**Rowlett Community Centre  
5300 Main Street, Rowlett TX 75088**

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**PRESENT (remotely):** Chair: Mike DeLatte, Vice Chair: Dolores Henning, Richard Kull, Eve Johnson, Donna Ferguson; Alternates: Michael Schupp, Rebecca Day

**ABSENT:** Anthony Scott, Kristy Andrade, Lonnie Cornwell, Bernadette Hagmeier, Derrick Culpepper

**VISITORS:** Brian Galuardi

**STAFF:** Shelly Monroe, Sr. Administrative Assistant; Kari Pacheco, Parks & Recreation Operations Manager

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Due to the public health emergency and to conform with the social distancing requirements, the Parks and Recreation Advisory Board meeting was held via teleconferencing. The public was provided an opportunity to submit comments for a specific agenda item or general comment through citizen email address.

1. Chairman Mike DeLatte called meeting to order at 6:41pm.
2. Consider approving minutes from the regular meeting held February 10, 2021.
  - A. Eve Johnson made a motion to approve the minutes as written.
  - B. Richard Kull seconded the motion.
  - C. Approved 5 - 0.
3. Citizen Input.

No input.
4. Presentation of voter education information for the May 1, 2021 Special Bond Election and Charter Amendment Election.
  - A. Charter Review Commission - Richard Kull presented recommendations and resulting propositions that will appear on the ballot for May 1, 2021 Special Election. The process for amending the Charter as well as the results were shared with members.
  - B. Community Investment Advisory Board - Brian Galuardi explained what this board has been working on, the status of the projects approved in 2015 and 2018, as well as the propositions being considered for the 2021 bond election.
5. Rowlett Soccer Association (RSA) annual presentation.

RSA was unable to attend this meeting, but had requested for this presentation to be postponed until the April meeting.
6. Lakeview Parkway/Highway 66 Green Ribbon project monument update.
  - A. Kari Pacheco said the monument signs are now vertical and within the next 2 to 3 weeks more changes will be noticeable. It is exciting to see this project coming to an end. The



maintenance of the medians went out to bid and the awarded contractor will start this week. Staff will know more as to the damages caused from the winter storm as we move forward.

7. Discuss an Arbor Day activity.

Kari Pacheco reports the department is looking at holding an arbor day event possibly on April 30<sup>th</sup> or May 1<sup>st</sup>. Members were asked if they would like to be a part of the event and/or if there are any suggestions for the event. Mike DeLatte added that it is highly likely that some plants will need to be replaced due to affects from the winter storm. Richard Kull said that according to an arborist that some plants may look dead, but one should delay replacing because some plants will come back. Michael Schupp inquired if small seedlings will be made available to citizens.

8. Update from City Council liaison, Blake Margolis.

Blake Margolis was unable to be present but reported he had no new information to share at this time. Kari Pacheco mentioned on Tuesday night Council will be reviewing a phased plan for reopening if members want to listen.

9. Social Media subcommittee update.

Shelly Monroe reported the subcommittee met on March 8, 2021. There has been a delay on the completion of the Twin Star Park video but hopefully it will be done by end of this week. The next video will be on Shorewood Park. The YouTube channel situation was explained, and staff will look to register a new Rowlett Parks and Recreation channel then build up the subscribers. Until this is done the video will be upload to the city YouTube channel.

10. Operations Manager's Report

- A. There has been a major delay with the installation of restrooms at Lakeside and the reasons for the delay was explained.
- B. Upcoming Events: Lunch on the Lawn, a modified Easter egg event, Pup-a-palooza, Kid Fish and Cardboard Boat Regatta. The Parks Board boat needs minimal repairs if participating this year. Parks Board would like to know if the rule to have 3 persons in a boat will still be required due to social distancing. Members will discuss participation more at the April meeting.
- C. Kenwood Park is to have a full court basketball court installed, but there has been an almost year delay due to soil issues which was explained.
- D. Prices for the amenities at Lakefront at Pecan Grove have been received and decisions are in the process as to what the first phase will include.
- E. Waiting to receive the UV System for Wet Zone and new shade structures will be purchased.
- F. Funding for the next phases for Herfuth Park is included in the bond election for May 2021.
- G. Work for the Lake Highlands Trail is going out to bid next week.
- H. The soccer fields and drainage work will be looked at soon.
- I. The COVID restrictions will be phased out for programs and facilities so this continues to be discussed at least monthly. The Senior Programmer position is posted, so will hire someone soon.
- J. May 8, 2021 Keep Rowlett Beautiful will be holding a shredding event at the high school.



11. Public announcements by members of the Board and/or staff can be made.  
No announcements.
12. Members of the Board may request topics for future agenda meetings.
  - A. Lake Highland Trail review to include visuals.
  - B. Parks Board events - participation in the Cardboard Boat Regatta
13. Adjournment.
  - A. Eve Johnson made a motion to adjourn at 7:47pm.
  - B. Donna Ferguson seconded the motion.
  - C. Unanimous by all those present to adjourn.



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Mike DeLatta, Chairman



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Kari Pacheco, Parks and Recreation Assistant Director