



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, May 12, 2021
6:30 p.m.
Rowlett Community Centre
5300 Main Street, Rowlett TX 75088

PRESENT (remotely): Chair: Mike DeLatte, Vice Chair: Dolores Henning, Richard Kull, Eve Johnson, Donna Ferguson Anthony Scott, Lonnie Cornwell, Bernadette Hagmeier; Alternates: Kristy Andrade

ABSENT: Michael Schupp, Rebecca Day, Derrick Culpepper

VISITORS: N/A

STAFF: Shelly Monroe, Sr. Administrative Assistant; Matt Harned, Parks & Facilities Superintendent; Blake Margolis, City Council Liaison; Aaron Cleaver, Director of Parks & Recreation

Due to the public health emergency and to conform with the social distancing requirements, the Parks and Recreation Advisory Board meeting was held via teleconferencing. The public was provided an opportunity to submit comments for a specific agenda item or general comment through citizen email address.

1. Chairman Mike DeLatte called meeting to order at 6:33 p.m.
2. Consider approving minutes from the regular meeting held April 14, 2021.
 - A. Eve Johnson made a motion to approve the minutes as written.
 - B. Bernadette Hagmeier seconded the motion.
 - C. Approved 7 - 0.
3. Citizen Input.

No input.
4. Discuss future meetings relative to the COVID-19 guidelines.

Mike DeLatte said the tentative plan is for things to return to normal operations as much as possible for June 1, 2021 which includes boards and commissions being allowed to meet in person. Members need to send their comfortability to S. Monroe by May 24th then staff will work with the Chair on the next steps.
5. Prepare for joint meeting with City Council to be held July 6, 2021.

Board members reviewed and discussed the information to be include in the presentation. At this time it is believed this will be a virtual meeting for this board. A quorum is needed and can begin as early as 5 p.m.
6. Update from City Council Liaison, Blake Margolis.
 - A. Blake Margolis stated the bond election was held on May 1st and the proposition for parks did not passed. City Council will likely discuss next steps and how to move forward for the projects and funding. This topic can be a future agenda item.



- B. Farmer's Market begins May 15th and will be held each Saturday from 9 a.m. to noon throughout the summer located downtown.
 - C. Rowlett City Academy begins June 3, 2021.
 - D. Annual Drinking Water Quality report for 2020 was released and Rowlett received a Superior review.
 - E. The Memorial Day event will be virtual and will be released on Facebook at 10 a.m. May 31st.
7. Parks Board event updates.
- A. Anthony Scott stated the paddling event will be held on June 19, 2021. The start time will be 10 a.m. Kristi Andrade will assist with this event, but all board members are invited to participate. S. Monroe will follow up with a flyer and email to board members for purpose to help promote the event.
 - B. Donna Ferguson researched information for a scavenger hunt and inquired if there are two other members who would like to assist with this event. Dolores Henning and Eve Johnson volunteered. The event will be held in July, which is also Parks & Recreation month.
8. Social Media subcommittee update.
- Bernadette Hagmeier reported the subcommittee met on May 10, 2021. The video on Katy Railroad Park is almost complete. Filming on Shorewood Park is complete and now working on the script. The next park will be Wet Zone and will include water safety tips.
9. Parks & Facilities Superintendent's Report
- A. Kid Fish had 30 participants and E. Johnson did a great job on being the emcee. Cardboard boat Regatta was cancelled due to low enrollment.
 - B. S. Monroe sent April and May event calendars to members. Upcoming Events: 1) Barks, Brews, & Brats will be held on June 5th from 6 p.m. - 9 p.m. at Herfurth Park - Scentral Dog Park. 2) There are plans for Fireworks on Main for July 4th with the headliner as Martha and the Vandellas and will be discussed more in detail next month.
 - C. Rowlett Community Centre has increased the indoor facility reservations to 50% capacity, outdoor facility reservations to 75% capacity, masks are still required in city facilities, in person programming starting back based on social distancing protocols, senior programming returned in April at lower capacities, and passive programs have been allowed to return with their own equipment such as Writing Salon, Woodcarvers.
 - D. Wet Zone opens May 15th on weekends throughout May at 75% capacity. Still looking for lifeguards and swim instructors.
 - E. Youth baseball season is coming to an end but has been a rainy season therefore having to work-in all the make-up games. Youth basketball and Men's basketball registration is open.
 - F. Projects: 1) Lake Highlands Trail - construction slated to begin June 3rd with an estimated completion date of October 20th; 2) Lakeside Park Restroom - bids for a grinder pump, but the modular restroom has to be presented again to City Council due to price increase for the unit and use of a crane; 4) Nature Trail - putting together information for bidding of trail rehabilitation which will address several areas of the trail that have been washed out 5) Herfurth Park - Phase One design close to 50% complete and next step is to bid construction with an anticipated start date in mid-fall; and 7) Lake Front at Pecan Grove



- received results of the Geotechnical Report and Engineering didn't have any concerns with the findings.

10. Public announcements by members of the Board and/or staff can be made.
No announcements.

11. Members of the Board may request topics for future agenda meetings.
Update on Urban Forestry - Landscape & Tree Ordinance and the Echo-system Analysis

12. Adjournment at 7:32 p.m.



Mike DeLatta, Chairman



Aaron Cleaver, Parks and Recreation Director