



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, June 9, 2021
6:30 p.m.
Rowlett Community Centre
5300 Main Street, Rowlett TX 75088

PRESENT Chair: Mike DeLatte, Vice Chair: Dolores Henning, Richard Kull, Eve Johnson, Donna Ferguson, Lonnie Cornwell, Derrick Culpepper; Alternates: Rebecca Day

ABSENT: Kristy Andrade, Michael Schupp, Anthony Scott, Bernadette Hagmeier

VISITORS: N/A

STAFF: Shelly Monroe, Sr. Administrative Assistant; Blake Margolis, City Council Liaison; Kari Pacheco, Assistant Director of Parks & Recreation


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1. Chairman Mike DeLatte called meeting to order at 6:38 p.m.
 2. Consider approving minutes from the regular meeting held May 12, 2021.
 - A. Eve Johnson made a motion to approve the minutes as written.
 - B. Lonnie Cornwell seconded the motion.
 - C. Approved 7 - 0.
 3. Citizen Input.
No input.
 4. Continue preparations for joint meeting with City Council to be held July 6, 2021.
Board members reviewed and discussed the information to be include in the presentation. The meeting will be in person. On the Friday prior to the meeting, the start time will be sent to members.
 5. Update from City Council Liaison, Blake Margolis.
 - A. Blake Margolis stated boards/commissions applications are being taken for the upcoming year starting October 1, 2021.
 - B. Registration for the Police Academy is open. This Citizen's Academy begins August 26, 2021.
 - C. Farmers Market is occurring on Saturdays from 9 a.m. - 12 p.m.
 - D. City Council had a preliminary discussion about the failed bond election items and explained some of Council's ideas.
 6. Update on the Urban Forestry Landscape & Tree Ordinance.
Kari Pacheco met with Community Development to discuss an update. Landscape Ordinance is in two parts - the Landscape and the Tree Preservation. The draft is still in process of being reviewed and tweaked, then will need to go to Planning & Zoning Commission. Mike DeLatte inquired if there is a way to obtain some type of timeline and then shared with this board. Kari Pacheco responded she will ask.



7. Parks Board event updates.
 - A. Shelly Monroe reminded members the paddling event will be held on June 19, 2021. The start time will be 10 a.m. As of right now there are no participants registered. Flyer posted on Parks & Recreation Facebook page this week and was in the Friday@5 released June 4th.
 - B. Donna Ferguson reported the scavenger hunt will be held July 24, 2021 from 9 a.m. to 11 a.m. The committee members will be present day of the event, but any other members who would like to assist are welcome. Assistance is needed on collecting items for the 25 prize bags. Members can bring items to the next meeting.
 - C. Eve Johnson inquired about a Juneteenth event. Shelly Monroe will check with Diversity Commission to see if they are doing anything for Juneteenth on June 19th then follow up with an email to board members.
8. Social Media subcommittee update.
 - A. Derrick Culpepper reported the subcommittee met on June 7, 2021. The video on Katy Railroad Park was released. Shorewood Park video is still in process. Waiting on information for Wet Zone. A suggestion was made to include the hippo for Wet Zone video.
 - B. Derrick Culpepper mentioned having 1- or 2-minute videos on the various events.
9. Parks & Facilities Superintendent's Report
 - A. Fireworks on Main will be held July 4, 2021. There will be a VIP area. Blake Margolis asked about advertisement for this event because there hasn't appeared to be much thus far. RSVP S. Monroe so members can get their VIP packet.
 - B. Barks, Brews & Brats was cancelled due to the rain. The dog park had too much standing water. Staff is looking to re-schedule in the fall.
 - C. Rowlett Community Centre programs have started. Summer basketball starts, as well as MAVS camp. Rain has really put a damper on the athletics, events, and mowing.
 - D. Wet Zone - swim lessons and water fitness started this week. Almost fully staff.
 - E. Youth baseball season is coming to an end, but it has been a rainy season causing make-up games to be scheduled. Youth basketball and Men's basketball registration is open.
 - F. Projects: LED lights in RCC parking lot; new floors in community centre at the end of June.
 - G. Kenwood Park - soil bid for remediation to move forward with basketball court.
 - H. Lakeside Park Restroom - bids for a grinder pump, but the modular restroom has to be presented again to City Council due to price increase for the unit and use of a crane.
 - I. Operational: Job position vacancies within the department. A new Recreation Programmer for seniors started.
10. Public announcements by members of the Board and/or staff can be made.

Dolores Henning referred to an article about a new proposed veterans park being advertised. Blake Margolis mentioned this is from an outside organization wanting to develop, but it has not been presented to city staff.
11. Members of the Board may request topics for future agenda meetings.

No topics requested
12. Adjournment at 7:51 p.m.


Mike DeLatta, Chairman


Kari Pacheco, Parks and Recreation Assistant Director