



Parks and Recreation Advisory Board Meeting Minutes

Wednesday, July 14, 2021

6:30 p.m.

Rowlett Community Centre

5300 Main Street, Rowlett TX 75088

PRESENT Chair: Mike DeLatte, Vice Chair: Dolores Henning, Richard Kull, Eve Johnson, Donna Ferguson, Derrick Culpepper; Alternates: Rebecca Day, Kristy Andrade, Michael Schupp
ABSENT: Bernadette Hagmeier, Lonnie Cornwell, Anthony Scott
VISITORS: N/A
STAFF: Shelly Monroe, Sr. Administrative Assistant; Kari Pacheco, Assistant Director of Parks & Recreation

1. Chairman Mike DeLatte called meeting to order at 6:32 p.m.
2. Consider approving minutes from the regular meeting held June 9, 2021.
 - A. Eve Johnson made a motion to approve the June 9, 2021 minutes.
 - B. Dolores Henning seconded the motion.
 - C. Approved 6 - 0.
3. Citizen Input.
No input.
4. Follow up on joint meeting with City Council that was held July 6, 2021.
Mike DeLatte expressed appreciation to the members who attended this special meeting and felt the meeting flowed well.
5. Update from City Council Liaison, Blake Margolis.
Blake Margolis was unable to attend.
6. Update on the Urban Forestry Landscape & Tree Ordinance.
Kari Pacheco reported that Community Development was supposed to present the draft this month to Planning and Zoning Commission (P & Z) but at present Councilmember Matt Grubisich is reviewing the draft. When this is complete it will be presented to Planning and Zoning Commission with a goal to be in the month of September 2021. Mike DeLatte voiced this project needs to be kept in the forefront because so much time and work was put into it. The new subcommittee will be notified when the draft goes to P & Z so that those members can attend or listen to the meeting.
7. Update on Lake Highland Trails.
Kari Pacheco explained that the pre-construction meeting was held in 2021 and earth work began in May. The amount of rain was a barrier with the flow of progress, but the project is close to the set timeline. The trail is approximately 1.2 miles. The completion date is estimated for October. Photos of the progress were shown to board members. There will be trail markers within the trail.



8. Parks Board event updates.

- A. Shelly Monroe reported the paddling event held on June 19, 2021 had 7 participants to join the two parks board members. A few photos were sent to Parks Board members. If the event is held next year it would be good to have a nature person to talk about the trees and waterway.
- B. Donna Ferguson reported the scavenger hunt will be held July 24, 2021 from 9 a.m. to 11 a.m. Request made for volunteers to help.
- C. Mike DeLatte mentioned a list of events for the remainder of the year is provided to members in their folders.

9. Social Media subcommittee update.

Derrick Culpepper reported the subcommittee met on July 12, 2021. The video on Shorewood Park video is still in process as the script is almost complete. Discussed plans for filming the video because he would like to include other board members and people involved in the video.

10. Assistant Director's Report

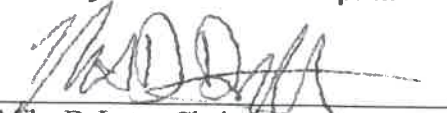
- A. New flooring in Rowlett Community Centre is complete and now waiting on new kitchen countertop. Parking lot LED lighting complete. Interviews for some seasonal and part-time staff are being scheduled. Parks Division is needing to fill a couple vacant positions.
- B. Fireworks on Main had a huge turnout for a crowd. Staff is presently assessing the event.
- C. The majority of the Rowlett Community Centre programs have started again.
- D. Wet Zone can still use lifeguards. The numbers are really good this summer. Angel Swim event scheduled.
- E. Youth basketball and Men's basketball is going full strength.
- F. In September the Farmers Market will be changed from Saturdays to Thursdays. August is the Summer Concert Series. In September is Movies on Main.
- G. Public input meetings start next Thursday for Garner Fuqua Trail at the Rowlett Community Centre. The information is planned to go out in the Friday@5 newsletter, but S. Monroe will send information to board members. Richard Kull inquired about funding since the last bond for parks didn't get approved. Kari Pacheco responded that plans are to possibly include a parks bond in the upcoming May election ballot.
- H. Michael Schupp asked about the Nature Trail. Staff has met with a contractor and will be requesting bids on the erosion soon.


11. Public announcements by members of the Board and/or staff can be made.
No announcements.

12. Members of the Board may request topics for future agenda meetings.

Rebecca Day asked about the memorial bridge and if the property they are looking to develop is city property. Noted that this is an independent organization and has not been presented to city staff.

13. Adjournment at 7:32 p.m.


Mike DeLatte, Chairman


Kari Pacheco, Parks and Recreation Assistant Director