



# CITY OF ROWLETT CITY COUNCIL MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

Tuesday, August 3, 2021

6:15 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Dana-Bashian, Mayor Pro Tem Grubisich, Deputy Mayor Pro Tem Sherrill, Councilmember Margolis, Councilmember Laning, Councilmember Bell and Councilmember Brown**

## 1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 6:15 p.m.

## 2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with Attorney), to discuss and seek legal advice from the City Attorney regarding the duties and responsibilities of the Police Department and the Municipal Court. (45 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION.**

This item was not discussed.

## 3. WORK SESSION (6:15 P.M.)\* Times listed are approximate.

- 3A.** Joint meeting with the Economic Development Advisory Board. (30 minutes)

Board Chair, Mick Donnelly, called their portion of the meeting to order at 6:16 p.m. He, along with member Mark Hall, introduced other members who were present: Michael Weaver, Chris Kizziar and Eva Hummel. Mayor Dana-Bashian and Brian Funderburk, City Manager, also serve on the Board. Other members not present: Robert Lacroix, Sheila Hair and Larry Glick. They then reviewed the Board's accomplishments and activities for FY20-21, plans for FY21-22 and long-term goals. Mr. Donnelly adjourned their portion of the meeting at 6:44 p.m.

- 3B.** Update City Council on Employee Benefits for Fiscal Year 2021 to include Plan Performance Updates and the Wellness Program. (15 minutes)

Richard Jones, Director of Human Resources, reviewed the history of employee medical insurance cost changes, the employee health benefits fund, large claims this year thus far, FY22 proposed employee health benefits fund, cost savings using Alight (formerly Compass), biometric screening results, wellness activities for FY21-22, wellness program engagement, workers' compensation claims and costs and open enrollment in August. Council discussion regarding stop-loss coverage.

**3C. Presentation of the Fiscal Year 2022 Proposed Budget. (30 minutes)**

Mr. Funderburk presented the proposed FY22 budget, highlighting changes as they relate to the City's Strategic Plan and opportunities for public engagement.

**4. DISCUSS CONSENT AGENDA ITEMS**

After a short break at 7:25 p.m., Council reconvened at 7:30 p.m.

**INVOCATION** – Craig Schill, Lake Cities Community Church

**PLEDGES OF ALLEGIANCE** – led by Council

**CONVENE REGULAR SESSION (7:30 P.M.)\*** Times listed are approximate.

**5. PRESENTATIONS AND PROCLAMATIONS**

**5A. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.**

Deputy Mayor Pro Tem Sherrill read the following announcements:

The City of Rowlett and the Carter BloodCare Center are hosting a blood drive in honor of the 20th anniversary of 9/11 at three Rowlett locations on Wednesday, August 18. Please consider making an appointment and donating. You will receive a card valid for one free game of bowling at Rowlett Bowl-A-Rama for donating.

Rowlett Farmers Market in Village of Rowlett Downtown every Saturday through the end of August from 9:00 a.m. to 12 noon.

Every Friday in August, beginning at 7:30 p.m., we will host a live band for the Summer Concert Series at the Village of Rowlett Downtown. Join us for food vendors, kids' attractions, and much more!

Are you looking for ways to volunteer in your community? One of our boards and commissions might have what you're looking for. Deadline for applications is August 14th.

For more information on these and all other City-related events, please visit the City's website at Rowlett.com or call the Action Center at 972-412-6100.

**6. CITIZENS' INPUT**

1. Regino Martinez, Wylie; extension of sewer line to Trails of Cottonwood Creek
2. Debra Shinder, Rowlett; Trails input session

**7. CONSENT AGENDA**

**7A. Consider approving the minutes.**

Consider action to approve minutes from the following City Council meeting(s): July 20, 2021 Regular Meeting.

**This item was approved on the Consent Agenda.**

**7B. Consider a resolution approving a Tree Removal Permit application.**

Consider and take action on a resolution regarding a request by Humberto Johnson, Skorburg Company, on behalf of property owners Lake Shore Village SF, Ltd., for a Tree Removal Permit application on property zoned Planned Development (PD) District for Single-Family Residential (SF-5) Uses. The approximately 21.75-acre site is situated in the William Crabtree Survey, Abstract Number 346, approximately 750 feet southwest of the intersection of Schrade and Dalrock Roads in the City of Rowlett, Dallas County, Texas.

**This item was approved on the Consent Agenda as RES-085-21.**

**Passed the Consent Agenda**

**A motion was made by Councilmember Margolis, seconded by Deputy Mayor Pro Tem Sherrill, including all the preceding item(s) marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. INDIVIDUAL CONSIDERATION**

*Public hearing comments may be made in person and will be limited to 3-minutes. Registration forms/instructions are available inside the door of the City Council Chambers.*

- 8A.** Conduct a public hearing and take action on a request by Beau Durham, on behalf of property owner LCG2R Rowlett Lakeview LLC., regarding a Special Use Permit to allow a restaurant with a drive-through on a portion of property zoned Planned Development (PD) District for Regional Retail (C-2) Uses. The approximately 0.50-acre site is located in a portion of 2205 Lakeview Parkway, being a portion of Lot 4R, Block A of The Home Depot Addition, approximately 230 feet west of the intersection of Gordon Smith Road and Lakeview Parkway, in the City of Rowlett, Dallas County, Texas.

Alex Koenig, Planning and Urban Design Manager, presented the information for this item. The public hearing opened and closed with no speakers.

**Motion by Councilmember Brown, seconded by Deputy Mayor Pro Tem Sherrill, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as ORD-032-21.**

- 8B.** Conduct a public hearing and consider action to approve a resolution adopting the City's 2021 Community Development Block Grant Annual Action Plan; and authorize the City Manager to execute and submit all documentation and certifications to the United States Department of Housing and Urban Development.

Alex Koenig, Planning and Urban Design Manager, presented the information for this item. The public hearing opened and closed with the following speaker:

1. Michelle Wigington

**Motion by Councilmember Margolis, seconded by Deputy Mayor Pro Tem Sherrill, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as RES-086-21.**

- 8C.** Conduct the second of two public hearings and consider an ordinance adopting administrative amendments to the City of Rowlett Home Rule Charter.

Laura Hallmark, City Secretary, presented the information for this item. The public hearing opened and closed with the following speaker:

1. Jeff Winget

**Motion by Deputy Mayor Pro Tem Sherrill, seconded by Councilmember Brown, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as ORD-033-21.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

The meeting adjourned at 8:07 p.m.

  
Tammy Dana-Bashian

  
Laura Hallmark, City Secretary

Date Approved: August 17, 2021