



ARTS AND HUMANITIES COMMISSION MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, September 14, 2021

6:30 p.m.

Rowlett Public Library - 3900 Main Street

- 1) Meeting called to order by Chair Deborah Crosby at 6:30 p.m. and determined a quorum was present.
Members present: Deborah Crosby, Jeffery Winget, Kate Voor, and Elizabeth Swagerty
Members absent: Theresa Zicolello, Gary Alexander, Neslie Fudge, JR. Forasteros, Barbara Morrison
Council Liaison Present: N/A
Staff present: Laura Tschoerner, Library Services Director; Lisa Watt, Senior Administrative Assistant
Visitors Present: N/A
- 2) Chair selects voting alternate(s), if necessary.
Alternate Elizabeth Swagerty selected as voting member for Neslie Fudge.
Alternate Kate Voor selected as voting member for JR. Forasteros.
- 3) Citizens' Input
At this time, comments will be taken from the audience on any topic. No action can be taken by the Arts and Humanities Commission during Citizens' Input.
 - a) There was no citizen input for this meeting.
- 4) Consider approving minutes from previous meetings held on August 10, 2021.
 - a) A motion was made by Elizabeth Swagerty to accept the minutes for August 10, 2021 meeting; seconded by Jeff Winget.
 - b) Motion approved unanimously of those members present.
- 5) Discuss and take possible action on request for the Rowlett Diversity, Equity, and Inclusion Commission's request for assistance at their DiverCity event.
 - a) Jon Millett will be able to participate. Staff liaison will send invoice for Jon Millett to Lisa Watt.
 - b) RDEIC has agreed for Arts and Humanities Commission to have a booth at the event and library staff will be present to assist the AHC.
- 6) Discuss FY2022 Boot Camp and future meetings.
 - a) Boot Camp this year will be Saturday, October 9, 2021, from 8:00 a.m. to 1:00 p.m.
 - b) Deborah Crosby, Chair, will bring food and refreshments to have during boot camp.
 - c) Deborah Crosby, Chair, to confirm with the Chamber of Commerce use of the meeting room for the AHC boot camp.

- 7) Review updates and take possible action on standing committee reports:
- a) Photography Contest
 - i) Winners will be announced at the City Council meeting on 9/21/2021.
 - ii) A suggestion was made to discuss standardizing the Honorable Mention awards as a percentage of the number of entrants.
 - b) Publicity
 - i) Promotional items purchased were 300 crayon packs, 500 notepads, and 500 business size magnets with the new social media logo.
 - ii) Rowlett Spotlight will continue. All entrants have been completed and the level of participation was good for the first year.
 - iii) Lisa W. is to send a list of photography contest winners after they are announced at the 9/21/2021 City Council meeting.
- 8) Discuss current and future public art projects.
- a) The Commission will develop a Public Art Policy to help determine how future art and artists are selected. The Public Arts Policy will also incorporate a maintenance policy to determine the care of current art and to guide in the selection of future art.
 - b) The Public Art Committee will work to develop this policy as they work to select an artist for a project at Fire Station #2. For artwork at Fire Station #2, it was proposed that the Public Art Committee develop and advertise a Call to Artists describing the scope and budget of the project. The Call to Artists would be used to determine which three artists to invite to submit a Request for Proposal which would determine the design and pricing of the art. The proposals would then be presented to City Council.
 - c) Laura T. will draft a Call to Artists and work with the Public Art Committee on the development of the invitation.
 - d) Deborah Crosby, Chair, will contact JD Moore and request a quote for the Highway 66 Mural project. Quote will be presented to the Arts and Humanities Commission for review and then presented to City Council.
 - e) Yarn Project presentation was given by Elizabeth Swagerty. Further discussion of the yarn project has been deferred to the next Arts and Humanities Commission meeting.
- 9) Public Announcements. Members of the Board or Commission and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
- a) There were no public announcements
- 10) Members of the Board or Commission may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matter has been properly placed on a posted agenda.
- 1. Call to order
 - 2. Chair selects voting alternate(s), if necessary
 - 3. Citizens' Input
 - 4. Consider approving minutes from previous meetings held on September 14, 2021.
 - 5. Elect Chair and Vice Chair at the October 12, 2021 meeting.
 - 6. Discuss FY2022 Boot Camp and future meetings

7. Review updates and take possible action on Standing Committee reports:
 - a. Cultural Arts Grant
 - b. Arts in Education Grant
 - c. Calendar
 - d. Young Artist Exhibit
 - e. Writing Contest
 - f. Rowlett Sings
 - g. Photography Contest
 - h. Rowlett Artist Exchange
 - i. Publicity
8. Discuss current and future public art projects.
 - a. Public art plan and selecting future art
 - b. Artwork for Fire Station #2
 - c. Mural on Highway 66
 - d. Yarn art project
9. Public Announcements.
10. Future agenda items.
11. Adjourn

11) Adjournment

Chair adjourned meeting at 8:14 p.m.

Approved by the Rowlett Arts and Humanities Commission:

 Katherine L Crosby
Signature

 10/12/21
Date